

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, June 28, 2011.

Mayor Hanics announced that adequate notice of the meeting was given to the Star Gazette and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 5, 2011, the Municipal Clerk delivered to the Star Gazette and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present; Councilman Dunwell, Councilman Gara, Councilman Pfefferle and Councilman Savary. Absent: Councilwoman Tarsi and Councilman Zikas. Also present Borough Attorney, Christopher Troxell, Borough Clerk, Laurie A. Barton, CFO, Lorraine Rossetti and Borough Engineer, Shelley McGregor.

Public Comment

Dave Miers and Maura Poquat, members of the library board for the W.H Walters Library came before council with regards to funding for the library that the Borough is not releasing. Lengthy conversations ensued regarding an audit and requests for releasing of \$77,000.00 to the library so that it can function properly and pay the employees and order supplies.

Discussions of the library loan were also discussed with regards to the library paying off its loan early. Mr. Miers stated that the library paying off its loan early and the releasing of funds to the library are two separate issues.

Motion was made by Councilman Gara to release the funds immediately, motion was seconded by Councilman Savary, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Jim Kern, Mayor of Pohatcong Township came before Council asking for an agreement to utilize the Borough's council chambers for their meetings of their council, land use board and court, while their municipal building is being renovated. Attorney Troxell stated to have their attorney put something in writing. Wanda Kutzman, Pohatcong Township Clerk, stated that she will have their attorney write something but she would like some sort of commitment tonight

from Council in order for her to advertise their meetings due to their upcoming re-organization (July 1st). Borough Clerk, Laurie Barton was asked if she had any concerns and Mrs. Barton stated her concern would be the disruptions to her and others offices with Court being held here. Mrs. Barton stated that Pohatcong Township has a large court turnout and was concerned with parking and people walking the hallways of the building. Councilman Savary stated that he agreed with the Clerk and made a motion to allow Pohatcong Township to use the building pending an agreement to the Borough's terms and conditions, motion seconded by Councilman Gara, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Charles Bodogh, East Central Avenue, inquired about an incident around the corner from him involving high grass. Mr. Bodogh also commented on the parade and how nice it was but with once exception of the two people who used that opportunity to campaign and made it a political parade. Mayor Hanics stated that it was stated in the parade application that there would be no politics involved and the two people who violated that policy was Mr. Wistuk and Mr. Cartabona.

Rene Pesaresi, East Central Avenue, stated to Councilman Pfefferle that an AYAA audit wont be done until June 30th and stated that audits are supplied to the CFO every year. Mrs. Pesaresi stated that the 100th Anniversary was a huge success and inquired about having a community day every year.

Mr. Kober, South Boulevard, stated that his tires were slit on his SUV at his home and the gas cap was missing, and that it cost a lot of money to replace the tires.

Mayor Hanics at this time thanked everyone involved with the anniversary and the committee members for doing a great job.

Resolutions

Motion made by Councilman Pfefferle to approve the following resolution:

RESOLUTION 2011-60 PROSECUTOR

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Charles Carro is hereby retained as Municipal Prosecutor of the Borough of Alpha, with an annual retainer of \$2,600, to be prorated from March 1, 2011 through December 31, 2011.

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

3. A copy of this resolution shall be published in the Star Gazette, Hackettstown, New Jersey as required by law within 10 days of passage.

Motion seconded by Councilman Gara, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Gara to approve the following resolution:

**RESOLUTION 2011-61
REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION IN
ACCORDANCE WITH
NJS 40A:4-87
(CHAPTER 159)**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Alpha in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$5,734.59 which is now available from the Solid Waste Administration of the State of New Jersey in the amount of \$5,734.59

BE IT FURTHER RESOLVED, that the like sum of \$5,734.59 is hereby appropriated under the caption Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Solid Waste Administration of the State of New Jersey in the amount of \$5,734.59

Motion seconded by Councilman Pfefferle, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Pfefferle to approve the following resolution:

**RESOLUTION 2011-62
REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION IN
ACCORDANCE WITH
NJS 40A:4-87
(CHAPTER 159)**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Alpha in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$1,024.76 which is now available from the Alcohol Education Rehabilitation Enforcement Fund of the State of New Jersey in the amount of \$1,024.76

BE IT FURTHER RESOLVED, that the like sum of \$1,024.76 is hereby appropriated under the caption Municipal Court Alcohol Rehab; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Alcohol Education Rehabilitation Enforcement Fund of the State of New Jersey in the amount of \$1,024.76

Motion seconded by Councilman Pfefferle, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Gara to approve the following resolution:

**RESOLUTION 2011-63
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2011-JUNE 30, 2012 FOR THE FOLLOWING LICENSE.**

WHEREAS, the liquor licenses noted below require approval for the period July 1, 2011-June 30, 2012;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor licenses be and hereby are approved for the period stated:

<u>License No.</u>	<u>Licensee</u>	<u>Type of License</u>
2102-33-005-003	Almond Tree Manor	Plenary Retail Consumption

Motion seconded by Councilman Pfefferle, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Pfefferle to approve the following resolution:

**RESOLUTION 2011-64
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2011-JUNE 30, 2012 FOR THE FOLLOWING LICENSE.**

WHEREAS, the liquor license noted below requires approval for the period July 1, 2011-June 30, 2012,; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor licenses be and hereby are approved for the period stated:

2102-33-006-006	MidTown Tavern LLC	Retail Consumption
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Motion seconded by Councilman Gara, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Gara to approve the following resolution:

**RESOLUTION 2011-65
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2011-JUNE 30, 2012 FOR THE FOLLOWING LICENSE.**

WHEREAS, the liquor license noted below requires approval for the period July 1, 2011-June 30, 2012,; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor licenses be and hereby are approved for the period stated:

Motion seconded by Councilman Savary, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Department Reports

Administration, Councilman Craig Dunwell: Councilman Dunwell made a special note of recognition to Councilwoman Klara Tarsi and to Lou Pettinelli for the 100th anniversary celebration. Councilman Dunwell continued on with his report and stated that he will not be doing anymore of the updates himself on the Borough's website and stated that the Borough will need to have to pay for the updates due to the complexity. Councilman Dunwell discussed the historic books being requested from people who do not live in town and the borough needs to establish a standard shipping charge to mail these books out.

Councilman Dunwell stated he met with the school board at their meeting and they approved the use of the gymnasium for the Borough's land use board meetings. Board president Brian Korbobo will be getting back to Councilman Dunwell regarding cost for the custodian. Councilman Dunwell also stated that he spoke with the Court Administrator and it won't be a problem to move the recorder and that the Borough should look into buying a sound system with speakers and have it installed here in council chambers. Councilman Dunwell requested 20 minutes in executive session for contractual. In closing, Councilman Dunwell approved all bills salaries and wages for his department.

Finance, Councilman Chris Pfefferle: Councilman Pfefferle gave an update on the tax collection rate and stated that the rate is down to 92% and it was 95% from the end of last year and stated that the economy is not improving. Councilman Pfefferle spoke with the CFO and budget meetings will be coming up soon. Councilman Pfefferle also spoke of possible solar panels here in the municipality. Councilman Pfefferle approved all bills, salaries and wages for his department. Councilman Savary discussed briefly the liabilities of a skate park.

Health & Welfare, Councilman Alex Zikas: Councilman Gara stated that there is no report for this department and he approved all bills, salaries and wages on behalf of Councilman Zikas.

Councilman Dunwell inquired about an ordinance if people who rent that move out of town leaving their junk curbside and if the landlord would be liable. Councilman Gara stated he

spoke with Councilman Zikas last night about this concern and there are a few locations that the owners of those properties will be cited.

Public Property, Councilman Mike Savary: Councilman Savary stated that the doors of the municipal building, front and back have been fixed so that they don't get stuck. Councilman Savary stated he received money from the Grave Diggers baseball team to use Benke field. Councilman Savary will be getting prices for the metal on the salt shed but no monies have been budgeted this year. Charlie Olah, DPW stated his concern is the roof over the fuel tanks. Councilman Savary continued on with his report and stated that he received applications for summer help and made a motion to hire Charles Sand and Jeffrey Guidi, motion dies with no second.

Discussions ensued regarding who is going to be installing the water meters with Councilman Pfefferle stating that Charles Sands would better be utilized in having him do this instead of cutting grass.

Councilman Dunwell suggested hiring Charles Sands to install the meters with one of the DPW employees. Mr. Olah stated that the person does not need to be a licensed plumber to install the meters. Councilman Dunwell stated he opposed hiring Mr. Sands for the clean communities' position and to instead hire him to install the meters.

Councilman Savary made a motion to approve the following:

RESOLUTION 2011-66
A RESOLUTION APPROVING THE HIRING OF PARK ATTENDANTS (SEASONAL) AND
THE SALARY SET FORTH FOR PART TIME TEMPORARY EMPLOYMENT

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that Jeff Guidi be hired as Park Attendants II at the salary rate per the Salary Resolution as follows:

\$10.50 per hour

BE IT FURTHER RESOLVED, that the position is part time temporary with no health benefits and is conditional upon funds received through the Clean Communities grant awarded to the Borough of Alpha.

Motion seconded by Councilman Dunwell, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Discussions continued on regarding the doors of the municipal building not locking correctly.

In closing, Councilman Savary approved all bills salaries and wages for his department.

Public Safety, Councilman Robert Gara: Councilman Gara stated he received two applicants for the crossing guard position and that the Chief suggested at this time they be used as substitutes. Councilman Gara made a motion to approve the following:

RESOLUTION 2011-67
A RESOLUTION APPROVING THE HIRING OF CROSSING GUARDS (SUBSTITUTES) AND
THE SALARY SET FORTH

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that Ronald Barci and John Hensberger be hired as crossing guards.

WHEREAS, these positions are to be as part-time alternate substitutes crossing guards at the salary rate per the Salary Resolution as follows:

\$26.00 per day.

Motion seconded by Councilman Dunwell, roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Councilman Gara also inquired about having the OEM phone number he has been using be turned over to him (only the number). Motion made by Councilman Dunwell to turn over the phone number of the OEM phone to Councilman Gara, motion seconded by Councilman Pfefferle, all were in favor.

In closing, Councilman Gara approved all bills salaries and wages for his department.

Public Works, Councilwoman Tarsi: Councilman Pfefferle in absence of Councilwoman Tarsi approved all bills, salaries and wages for this department.

Professional Reports

Police, Chief Paul Hager: Chief Hager discussed details of a petition signed by residents on West Vulcanite Avenue regarding speeders and a request to have a speed hump to be installed. A speed radar was set up with no significant speeders but a couple of warnings were issued. Mr. Hager also stated that the Warren County Office of Emergency Management does not have anyone listed for Alpha for OEM Coordinators.

Fire Chief, Charles Bodogh: Mr. Bodogh congratulated the Borough on its anniversary celebrations. There was one building fire on East Boulevard.

Engineer, Stanley Schrek: Mr. Schrek stated he met with Councilman Dunwell and Councilwoman Tarsi with regard to the water treatment plant and that he is still putting numbers together and there are no final answers from DEP and asked for Council to look at the July 28th meeting for an in depth meeting to discuss what the Borough wants to do. Councilman Dunwell asked that it be published as a final public input to the water treatment plant and to have it advertised.

CFO, Lorraine Rossetti: Mrs. Rossetti stated that updates to the pension and health benefits will be coming out in the next couple of months. Mrs. Rossetti spoke briefly on the newly mandated position of pension supervisor.

The consumer confidence report was mailed out last Wednesday. Mrs. Rossetti spoke of a credit for residential meters to be applied to the owner of Evergreen Village Apartments for larger meters. Councilman Dunwell requested fifteen minutes in executive session for potential litigation. Councilman Pfefferle at this time also requested fifteen minutes in executive session for personnel.

Mrs. Rossetti inquired about releasing a historic book to the library and clerk at no cost, motion made by Councilman Pfefferle to release a historic book to the library and clerk, motion seconded by Councilman Gara, Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Quarterly utility bills will be out late the next quarter. Mrs. Rossetti stated that there is a dedicated trust in the budget for community day I Council want to pursue Mrs. Pesaresi's request. Councilman Dunwell inquired about the consumer confidence water report and the contact phone number that was listed on the report (DPW garage number). Councilman Dunwell asked how he can obtain the test results, Mrs. Rossetti stated that she can get the contact name and number on who he can contact for the reports.

Public Comment

Louis Cartabona, Fifth Avenue, asked who the code enforcement officer is and what department does it fall under and inquired about how to contact that person. Mr. Cartabona stated his observation regarding the borough's budget. Mr. Cartabona also complimented Mrs. Pesaresi for her spirit in having a community day for next year.

Tim Mellert, North Boulevard, thanked Council and the residents regarding the 100th anniversary celebration. Mr. Mellert asked if residents could be notified ahead of time with regard to having a schedule set up for the installation of the water meters.

Payment of Bills and Claims:

Motion made by Councilman Gara to make the director's reports part of the minutes, motion seconded by Councilman Dunwell. Roll call; Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Councilman Gara made a motion that the CFO be authorized to pay all bills authorized by the director including the additions. Councilman Dunwell seconded the motion. Roll call; Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

Motion made by Councilman Gara that the CFO be authorized to pay all salaries and wages approved by directors seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Gara, Pfefferle and Savary. Nays: none.

06/23/11
13:45:22

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Rcvd: Y Paid: N
Held: Y Aprv: N Void: N
Bid: Y State: Y Other: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
11-00009	01/20/11	MAILFIN	MAIL FINANCE	2011 Postage Meter Rental	Open	390.00	0.00
11-00136	03/14/11	STOTH	SAMUAL STOTHOFF CO., INC.	well closing	Open	6,280.00	0.00
11-00143	03/14/11	SCHINDLE	FRED SCHINDLER, LICENSED OPER	Licensed Water Operator servic	Open	2,000.00	0.00
11-00280	05/05/11	CINTAS	CINTAS CORPORATION LOC 101	2011 Rug/Matt Service Apr-Jun	Open	142.08	0.00
11-00283	05/05/11	VERI DSL	VERIZON ONLINE	2011 DSL Internet Service	Open	91.99	0.00
11-00284	05/05/11	WASTE	WASTE MANAGEMENT OF NJ	2011 Garbage Collection & Tip	Open	15,307.00	0.00
11-00320	05/25/11	FREY ENG	FREY ENGINEERING, LLC	2011 Sewer Operator Fee	Open	200.83	0.00
11-00340	05/31/11	ITSM	ITS MAILING SYSTEMS	w369 post machine ink cartridg	Open	257.36	0.00
11-00341	06/01/11	MERKIN	MERKIN EQUIPMENT	Repair leak in hydo-dump trk	Open	470.86	0.00
11-00349	06/02/11	VITAL	VITAL COMMUNICATIONS, INC	2011 MODIV/CAMA Assess May-Dec	Open	100.00	0.00
11-00351	06/07/11	EXPRES	EXPRESS-TIMES	5/28 & 5/29 clean up & help wn	Open	897.85	0.00
11-00352	06/07/11	COOPR	COOPER ALARM SYSTEMS	7/11-7/12 Munic Bldg Alarm Ser	Open	436.00	0.00
11-00353	06/07/11	FINCH	FINCH FUEL OIL CO., INC.	5/19 salt shed & garage diesel	Open	1,095.93	0.00
11-00354	06/07/11	RUSRE	RUSSELL REID	5/10 emerg service sewage vacu	Open	864.22	0.00
11-00377	06/15/11	HOME	HOME DEPOT/GEFC	concrete blades 4 cut off saw	Open	44.32	0.00
11-00378	06/16/11	PRIDE	PRIDE CONSTRUCTION CO.	install new concrete @ pool	Open	200.00	0.00
11-00382	06/16/11	JIORL	JIORLE'S OFFICE SUPPLIES	court adding machine & stand	Open	73.48	0.00
11-00383	06/16/11	MGL	MGL PRINTING SOLUTIONS	collector & cfo env & receipts	Open	718.60	0.00
11-00387	06/22/11	ACTION	ACTION DATA SERVICES	payroll service 6/17 payroll	Open	122.75	0.00
11-00388	06/22/11	EAS	EAS BY ACTION DATA	payroll agency service 6/17 PR	Open	74.28	0.00
11-00389	06/22/11	LSI	LINE SYSTEMS, INC	June local & long distance phn	Open	544.61	0.00
11-00390	06/22/11	ELIZGA	ELIZABETHTOWN GAS	5/11-6/13 natural gas heat	Open	112.51	0.00
11-00391	06/22/11	DOG	NJ DEPT OF HEALTH & SENIOR SER	May state dog report	Open	6.60	0.00
11-00392	06/22/11	AAROE	LYN PAUL AAROE, ESQUIRE	11-003 St Mary escrow legal wk	Open	150.00	0.00
11-00393	06/22/11	AAROE	LYN PAUL AAROE, ESQUIRE	6/15 meeting, app & solar ord	Open	2,237.50	0.00
11-00394	06/22/11	PAYRO	PAYROLL AGENCY ACCT 751561	6/17/11 current fund payroll	Open	17,594.55	0.00
11-00396	06/22/11	PAYRO	PAYROLL AGENCY ACCT 751561	6/17 animal trust payroll	Open	556.51	0.00
11-00397	06/22/11	CUPON K	KATHERINE CUPON	Tri-county court meeting 6/10	Open	30.00	0.00
11-00398	06/22/11	PUBLI	PUBLIC ALLIANCE INS. COVERAGE	final installmnt liabil insur	Open	71,950.00	0.00
11-00399	06/22/11	WCTRE	WARREN COUNTY TREASURER	2011 Primary election ballots	Open	520.31	0.00
11-00400	06/22/11	VERIZ	VERIZON WIRELESS	6/5-7/4 munic cell phones	Open	218.27	0.00
11-00401	06/22/11	JCP&L	JCP&L	6/2-6/13 elec & st light bills	Open	3,663.39	0.00
Total Purchase Orders:	32	Total P.O. Line Items:	79	Total List Amount:	127,351.80	Total Void Amount:	0.00

11-00380- USPS mail ckr 270.81

Executive Session

Motion made by Councilman Pfefferle to pass a resolution to go into executive session for fifty minutes for personnel, contractual, and litigation. The motion was seconded by Councilman Gara, all were in favor.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

Regular Session:

Motion made by Councilwoman Tarsi to return to regular session, motion seconded by Councilman Gara, all were in favor.

Adjournment: 10:31 P.M.

Seeing no further business to come before Mayor and Council, Councilwoman Tarsi made a motion to adjourn, motion seconded by Councilman Gara, all were in favor.

Respectfully submitted,

Laurie A. Barton, Borough Clerk