

Council President, Klara Tarsi, called the Meeting of the Common Council of the Borough of Alpha to order at 7:04 p.m. on Tuesday, July 10, 2012.

Council President, Klara Tarsi, announced that adequate notice of the meeting was given to the Star Gazette and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 4, 2012, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Council President, Klara Tarsi, led prayer and the salute to the flag.

Roll Call: Present: Councilman Dunwell, Councilman Pfefferle, Councilman Savary, Councilwoman Schwar and Councilwoman Tarsi. Also present Borough Clerk, Laurie A. Barton and Borough Attorney Christopher Troxell. Absent: Mayor Hanics and Councilman Zikas.

Public Comment

Charles Bodogh, East Central Avenue, inquired about having a sign posted at the dump area (grass dump). Councilman Dunwell responded and stated that once the security cameras go up, a sign will also be posted.

Ordinances

Motion made Councilman Dunwell and seconded by Councilwoman Schwar to open the public hearing for the following Ordinance, all were favor.

ORDINANCE 2012-06 AN ORDINANCE SETTING THE 2012 SALARY RANGES FOR THE HEREIN NAMED EMPLOYEES OF THE BOROUGH OF ALPHA.

BE IT ORDAINED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the following officers and/or employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein shall be as follows:

Laborer 1	\$25,000.00 – \$35,000.00 per year;
Laborer 2	\$33,000.00 – \$43,000.00 per year; and
Laborer 3	\$38,450.00 - \$49,781.00 per year.

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed. These salary ranges are based, in part, on civil service or department of personnel information.

This ordinance shall become effective immediately.

Hearing no public comment, motion made by Councilman Dunwell to close the public hearing, motion seconded by Councilwoman Schwar, all were in favor.

Motion made by Councilman Dunwell to adopt the foregoing Ordinance (2012-06), motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

Resolutions

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-97
RESOLUTION AWARDING A CONTRACT
FOR AUXILIARY POWER INSTALLATION AT FRACE STREET WTP**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that improvements are needed to the Frace Street Water Tower within the Borough of Alpha; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for the improvement work thereto, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Lance Electric, Inc. based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the installation of Auxiliary Power at the Frace Street Water Tower within the Borough of Alpha is hereby awarded to Lance Electric, Inc., having bid \$72,525.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Department Reports

Administration, Councilwoman Carol Schwar: No report. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Finance, Councilman Chris Pfefferle: Councilman Pfefferle reported that he will be meeting with the CFO to go over budget issues. Councilman Pfefferle added that he is waiting to hear back from Greenwich's Mayor regarding new hours for the CFO. In closing, Councilman Pfefferle approved bills, salaries and wages for his department.

Public Property, Councilman Michael Savary: No Report. In closing, Councilman Savary approved bills, salaries and wages for his department.

Public Works, Councilman Craig Dunwell: Councilman Dunwell briefly reported that he called NH Leak Detection for possible leaks.

Councilman Dunwell requested thirty minutes in executive session for potential litigation. In closing Councilman Dunwell approved bills, salaries and wages for his department.

Public Safety, Councilwoman Klara Tarsi: Councilwoman Tarsi gave the police call report received from the Fire Department and the Emergency Squad for the month of June. In closing, Councilwoman Tarsi approved bills, salaries and wages for her department.

Attorney Troxell presented two resolutions for Council's approval. Motion made by Councilwoman Schwar to approve the following resolution. Motion seconded by Councilman Savary. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-98
RECYCLING COORDINATOR SALARY**

WHEREAS, the Mayor and Borough Council desire to establish the salary of the Recycling Coordinator for the second half of the year; and

WHEREAS, the Borough is in need of a Recycling Coordinator and Thomas Fey has completed his required training with the State of New Jersey to become certified.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey hereby appoint Thomas Fey as the Borough's Recycling Coordinator at a salary of \$3,000.00 for the period of July 1, 2012 to December 31, 2012 upon certification of funds by the Borough CFO.

Motion made by Councilman Pfefferle to approve the following resolution. Motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-99
A RESOLUTION AUTHORIZING THE
HIRING OF SPECIAL CONTRACT COUNSEL**

WHEREAS, the Council of the Borough of Alpha deems the hiring of a special contract counsel to represent the Borough in shared services contract negotiations, including for police coverage of and for the Borough, to be in the best interests of the Borough of Alpha;

WHEREAS, the services of special contract counsel would be exempted from public bidding, this retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha that Francesco Taddeo, Esq., a New Jersey licensed attorney, be hired or retained as special contract counsel for the Borough of Alpha for the calendar year 2012 at a rate of \$165.00 per hour, upon certification of funds by the CFO, and subject to proper documentation being provided by Attorney Taddeo to the Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the contract and any related documents.

Motion made by Councilman Pfefferle for Mr. Taddeo to work with Phillipsburg on a Police Shared Services contract, motion seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Pfefferle, Savary and Schwar. Nays: Tarsi.

Health and Welfare, Councilman Harry Zikas: Councilwoman Schwar reported in Councilman Zikas's absence, on the meeting she had with the Tom Fey, Recycling Coordinator. There is an issue with Waste Management taking grass clippings and weeds that people are placing in their garbage. The Industrial Park businesses will be receiving a letter due to the lack of recycling. They are not doing their part in reporting their tonnage with recyclables.

Committee Reports

Insurance: Councilwoman Tarsi briefly summarized her meeting she had with the Insurance Company today. The value of the contents of the Frace Street Water plant needs to be updated due to the recent upgrades.

Water/Sewer: Councilman Dunwell stated that he met Mayor Wyant and Councilman Todd Tersigni (*both of Phillipsburg*) regarding the leasing of the sewer capacity. Councilman Dunwell added that this will be discussed in more detail in executive session.

Professionals and Officials Reports

Mayor, Edward Hanics: Council President Tarsi stated that the Mayor is still out of town due to power outages.

Attorney, Christopher Troxell: Mr. Troxell requested ten minutes in executive session for potential litigation.

Engineer, Frank Seney: Mr. Seney briefed Council on the ongoing projects and projects that have since been completed.

CFO, Lorraine Rossetti: Ms. Rossetti stated that there is an addition to the bill list # 12-00219 (attorney retainer). Ms. Rossetti summarized the exit conference she had with the Auditors regarding the 2011 Audit report. There are five audit recommendations and a corrective action plan has been prepared. Ms. Rossetti continued on with her report going through all the recommendations and the remedy for each one.

In other business, Ms. Rossetti asked for an approval for a change order involving the Penn Bower project. Motion made by Councilman Dunwell to approve the change orders for Penn Bower, motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi.

Ms. Rossetti stated that she has an outstanding change order for the North Boulevard project. Motion made by Councilman Dunwell to approve, motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi.

Ms. Rossetti gave a brief Utility update with regards to the online billing.

Recycling Coordinator, Tom Fey: Mr. Fey reported that residents are putting their recyclables out with their garbage and the garbage men are taking it. Mr. Fey recommended that a meeting be set up with Waste Management and Council to resolve this issue.

Public Comment

Robb Darley, Stewartsville, stated that he is here on behalf of the Phillipsburg Area Colts and requested the use of the concession stands at the field. Attorney Troxell reported in relation to this request, about a meeting he held with Mario Manzo and Councilwoman Tarsi. Mr. Troxell stated that the Colts are part of the AYAA. They each share a member of each other's board (Colts and AYAA). Internal controls have been taken regarding the checking account. Motion made by Councilman Savary to allow the Colts to use the field and concession stand, motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

Stan Prater, JCP&L, introduced himself to Council as the area manager for Alpha. Mr. Prater reported on the enhancements they have made since the October snow storm.

Tom Fey, East Blvd, inquired about sidewalks being installed on the 7th Avenue project. Councilman Dunwell reported that curbs will be installed on both sides while a sidewalk will be installed on one side only.

Payment of Bills and Claims

Councilwoman Schwar, at this time, stated that she signed and approved the Health and Welfare bills.

Motion made by Councilman Dunwell to have the director's reports part of the minutes, motion seconded by Councilwoman Schwar, all were in favor.

Motion made by Councilwoman Schwar to authorize the CFO to pay bills approved by the directors including additions, motion seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

Motion made by Councilwoman Schwar to authorize the CFO to pay all salaries and wages approved by the directors, motion seconded by Councilman Savary. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

July 10, 2012
03:02 PM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
12-00078	02/24/12	FORTD	FORT DEARBORN LIFE INSURANCE	2012 Employee Life Insurance	Open	138.75	0.00
12-00079	02/24/12	FREY ENG	FREY ENGINEERING, LLC	2012 Sewer Operator Services	Open	1,000.00	0.00
12-00082	02/24/12	MAILFIN	MAIL FINANCE	2012 Postage Meter Lease	Open	390.00	0.00
12-00084	02/24/12	TRITE	DE LAGE LANDEN FINANCIAL SERV	Ricoh MP3351, 3yr lease	Open	274.98	0.00
12-00085	02/24/12	VERI DSL	VERIZON ONLINE	2012 DSL Internet Service	Open	91.99	0.00
12-00089	02/24/12	REMINGTO	REMINGTON & VERNICK ENGINEERS	2012 Licensed Water Op/Super	Open	1,500.00	0.00
12-00228	04/18/12	RINGO	MARYBETH RINGO	SWMA Coordinator Stipend	Open	340.80	0.00
12-00293	05/04/12	CUTNVAC	CUT-N-VAC LAWCARE SYSTEMS, INC	Lawn Care Service Contract	Open	1,292.00	0.00
12-00294	05/04/12	POHPOL	TOWNSHIP OF POHATCONG	Police Coverage	Open	48,462.50	0.00
12-00295	05/04/12	CARRO	CHARLES E. CARRO, ESQ	Municipal Prosecutor	Open	216.66	0.00
12-00296	05/08/12	WASTE	WASTE MANAGEMENT OF NJ	2012 Solid Waste/Recycling	Open	15,765.00	0.00
12-00297	05/08/12	HEALTH	STATE OF NJ HEALTH BENEFITS	State of NJ Health Benefits	Open	8,915.77	0.00
12-00298	05/08/12	EHRLLI	EHRLLICH, INC.	2012 Pest Treatment	Open	189.00	0.00
12-00305	05/14/12	ALBOA	ALPHA BOARD OF EDUCATION	2011 School Tax	Open	585,136.20	0.00
12-00322	05/17/12	HTLYONS	HTLYONS PREV. HELD	Troubleshoot & Corrections	Open	4,598.00	0.00
12-00340	05/18/12	WASTE RO	WASTE MANAGEMENT ROLL OFFS	Dumpsters for School	Open	50.00	0.00
12-00406	06/21/12	REMINGTO	REMINGTON & VERNICK ENGINEERS	6/26/12 Engineer Fees PREV.	Open HELD	4,663.00	0.00
12-00429	06/25/12	MONTAGE	MONTAGE ENTERPRISES	Parts for Tractor	Open	967.11	0.00
12-00432	06/28/12	HOME	HOME DEPOT/GEFC	Water/Cleaning/Supplies Garage	Open	335.18	0.00
12-00435	07/09/12	QC	QC, INC.	QC Labs Water Testing	Open	1,744.50	0.00
12-00436	07/09/12	LEHIGH	LEHIGH VALLEY SITE CONTRACTORS	Warren Mat Inv #s 8523 & 8590	Open	502.08	0.00
12-00437	07/09/12	VITAL	VITAL COMMUNICATIONS, INC	MOD IV tax tape	Open	100.00	0.00
12-00438	07/09/12	STPWT	STATE OF NEW JERSEY-PMT	2nd Quarterly Water Tax Pymt	Open	364.38	0.00
12-00439	07/09/12	NJTRES	TREASURER STATE OF NJ DEPT. OF	2012 2nd Qtr State Trng Fee	Open	328.00	0.00
12-00440	07/09/12	HUNDE	HUNTERDON COUNTY DEMOCRAT	Ad Res #12-83 Inv #2576983000	Open	63.69	0.00
12-00441	07/09/12	ACTION	ACTION DATA SERVICES	Payroll Services	Open	240.94	0.00
12-00442	07/09/12	EAS	EAS BY ACTION DATA	Payroll Services	Open	118.56	0.00
12-00443	07/09/12	AQUA	AQUA NEW JERSEY	3/28-6/28 Hydrant Rental	Open	62.49	0.00
12-00444	07/09/12	SANDS	CHARLES SANDS	Urinal Installations	Open	500.00	0.00
12-00445	07/09/12	FERGUSON	FERGUSON BATH & KITCHEN	Park Bathroom Materials	Open	1,710.62	0.00
12-00446	07/09/12	EXPRE	EXPRESS-TIMES	6/15 & 6/29 Ord & Res Ads	Open	648.40	0.00
12-00447	07/09/12	PM CONST	PM CONSTRUCTION	Backhoe & Operator	Open	2,800.00	0.00
12-00448	07/10/12	METZE	METZ & SON ELECTRICAL, INC	Frace St Emerg Svc and Fuses	Open	277.60	0.00
12-00449	07/10/12	SANIC	SANICO, INC.	Clean-Up Dumpsters	Open	2,475.00	0.00
12-00450	07/10/12	PCFA	PCFA OF WARREN COUNTY	Clean-Up Day - Tipping Fees	Open	2,001.16	0.00
12-00451	07/10/12	SARTI	SARTINI PLUMBING & HEATING	Lateral Copies for M Savary	Open	2,271.48	0.00
12-00452	07/10/12	JCPL	JCP&L	JCP&L Electric Bills	Open	7,931.02	0.00
12-00454	07/10/12	SEWER	MASON, GRIFFIN & PIERSON	Sewer Council-Prof Services	Open	6,398.50	0.00
12-00455	07/10/12	PAYRO	PAYROLL AGENCY ACCT 751561	6/29/12 Payroll-Current Fund	Open	13,410.97	0.00
12-00456	07/10/12	PAYRO	PAYROLL AGENCY ACCT 751561	6/29/12 Utility Fund-Payroll	Open	6,281.38	0.00
12-00458	07/10/12	VITAL	VITAL COMMUNICATIONS, INC	2013 Tax Collector's Binder	Open	56.70	0.00
12-00459	07/10/12	METZE	METZ & SON ELECTRICAL, INC	Pump Station-Light Repair	Open	146.00	0.00
12-00460	07/10/12	GRAPH	GRAPHIC ACTION	CCR Rept Print/Fold/Seal/Mail	Open	310.00	0.00
12-00461	07/10/12	COURIER	COURIER-POST	Ad-Legal-Notice to Bidders	Open	123.75	0.00
12-00462	07/10/12	WCTRE	WARREN COUNTY TREASURER	2012 Primary Elec Ballots	Open	629.00	0.00
12-00463	07/10/12	DRAKES	DRAKE'S	Rental-Spr Mulch @ Park	Open	230.00	0.00
12-00464	07/10/12	COUN	COUNTY OF WARREN TREASURER	2012 3rd Qtr County Taxes	Open	295,215.80	0.00
12-00465	07/10/12	COUNT	COUNTY OF WARREN TREASURER'S	2012 3rd Qtr-OpenSpace (CtyTx)	Open	33,643.50	0.00
12-00466	07/10/12	AAROE	LYN PAUL AAROE, ESQUIRE	LUB Atty Fees	Open	737.50	0.00
12-00467	07/10/12	HACHC	HACH COMPANY	Chemicals-Charlie-w/s	Open	634.65	0.00

July 10, 2012
03:02 PM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
12-00468	07/10/12	MGL	MGL PRINTING SOLUTIONS	2012 Tax Bills & Envelopes	Open	536.60	0.00
12-00469	07/10/12	COYNE	COYNE CHEMICAL ENVIRON SERVICE	Chemicals	Open	960.00	0.00
Total Purchase Orders:		53	Total P.O. Line Items:	158	Total List Amount:	1,057,781.21	Total Void Amount:
12-00434	6/28/12	USPS	Postage for 3rd Period Utility Bills	PAID	328.64	(chk #3807)	0.00
12-00433	6/28/12	USPS	Postage for CCR Saturation Mailing	PAID	197.81	(chk #3806)	

Old Business

Councilwoman Schwar updated Council about a previous complaint from Councilwoman Tarsi regarding used metal drums that were being given away free here in the Borough. It was reported back from the Code Enforcement Officer that the metal drums had used motor oil in them.

New Business

Motion made by Councilwoman Schwar to approve the Raffle License# RA-2012-5, Alpha Fire Department. Motion seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

Councilwoman Schwar reported on the correspondence received from the Boy Scouts, offering to paint the outside of the field house. Councilwoman Schwar stated that the Borough will purchase the paint and they will provide the labor.

Executive Session

Motion made by Councilman Dunwell to pass the following resolution, motion seconded by Councilwoman Schwar, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately for 40 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilwoman Schwar to return to regular session, motion seconded by Councilman Savary, all were in favor.

Motion made by Councilman Pfefferle to approve the mercantile license for Roseland, motion seconded by Councilwoman Schwar, all were in favor.

Motion made by Councilwoman Schwar to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-100
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PROVIDE CONSULTING ENGINEERING
SERVICES FOR REBUILDING WATER SOFTENER**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the Engineering services in regard to rebuilding the water softener at the Frace Street Treatment Plant in the Borough for the contemplated scope of work in accordance with the firms proposal and in an amount not to exceed \$15,000.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Pfefferle. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-101
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO PROVIDE CONSULTING
ENGINEERING SERVICES FOR WATER MAIN WORK**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the Engineering services in regard to the raw water main from Pursel Street pump house to Frace street Treatment Plant and additional 350 feet (approximately) of water mains in the Borough for the contemplated scope of work in accordance with the firms proposal and in an amount not to exceed \$31,000.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Pfefferle to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none.

**RESOLUTION 2012-102
CODE RED ALERT SYSTEM**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Borough enter into a contract with Code Red Alert System in an amount not to exceed \$2,000.00 per year for a three (3) year contract, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, and/or Borough Attorney are authorized to execute all necessary documents to effectuate the services.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Pfefferle and seconded by Councilwoman Schwar, this meeting adjourned at 9:20 p.m.

Respectfully submitted,

Laurie A. Barton, RMC