

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, July 12, 2011.

Mayor Hanics announced that adequate notice of the meeting was given to the Star Gazette and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 5, 2011, the Municipal Clerk delivered to the Star Gazette and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present; Councilman Dunwell, Councilman Gara, Councilman Savary, Councilwoman Tarsi, and Councilman Zikas. Absent; Councilman Pfefferle. Also present, Borough Attorney, Christopher Troxell, Borough Clerk, Laurie A. Barton, CFO, Lorraine Rossetti and Borough Engineer, Stanley Schrek.

Public Comment:

Marybeth Ringo was introduced as the new South Warren Municipal Alliance Coordinator. She gave an overview of her objectives and discussions ensued. Councilwoman Tarsi made a motion to appoint Marybeth Ringo as the South Warren Municipal Alliance Coordinator by resolution. Councilman Gara seconded the motion. Roll call: Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays: None.

Lou Cartabona of 1119 Fifth Avenue discussed his approval of the agenda being online.

Carol Schwar of 1234 Fourth Avenue discussed the grass that isn't growing in certain areas in the alley way behind her house.

Tom Fey of 1128 East Boulevard expressed his approval of the 100th Anniversary book and other events regarding the celebration. He personally thanked the whole committee and praised them on an excellent job.

Klara Tarsi of 1035 West Boulevard discussed the flooding in the field behind her house and requested a letter be sent to the Engineer in Pohatcong to see what can be done. Lengthy discussions ensued. Councilman Savary made a motion that a letter be

sent to the Pohatcong Township Engineer regarding this issue. Councilman Dunwell seconded the motion. Roll call: Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, and Mr. Zikas. Nays: None. Abstained: Mrs. Tarsi.

Lou Cartabona of 1119 Fifth Avenue suggested starting a committee for discussing the release of executive session minutes and pricing of items included in Ordinance #2011-05. Discussions ensued.

Ordinances:

Councilwoman Tarsi made a motion to introduce the following ordinance:

**ORDINANCE 2011-05
AN ORDINANCE AMENDING CHAPTER 87
FOR COST OF PUBLIC RECORDS**

WHEREAS, the Council of the Borough of Alpha desires to amend a portion of Chapter 87, Records, specifically Section 87-7 and amend its Code accordingly;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Alpha in the County of Warren and State of New Jersey that “Section 87-7, Procedures and fees for purchasing public records,” be amended and supplemented as follows:

E. Electronic records.

(3) Copy of electronic document or database. The following fees cover the cost of copying existing files to a CD. Any requests for software conversions shall be subject to the special service charge described in Subsection F below. For security reasons, the use of a CD provided by the requestor is prohibited.

(b) CD: .50 cents each

(5) Copy of Alpha Borough’s 100th Anniversary Book, if available, \$25.

G. Applicable postage shall be added for any and all records requested by mail. There shall be a \$5. charge for the shipping of each copy of Alpha Borough’s 100th Anniversary Book, representing the postage cost(s). ***

This Ordinance shall take effect after adoption and publication thereof as provided by law.

ATTEST:

BOROUGH OF ALPHA

**By: _____
Laurie Barton, RMC**

**By: _____
Hon. Edward Hanics, Jr.**

Councilman Dunwell seconded the motion. Roll call: Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays: None. The second reading for this ordinance is to be July 26th, 2011.

Approval of Minutes:

Councilwoman Tarsi made a motion to approve the following regular meeting minutes:

- **04/11/2011, 04/12/2011, 04/26/2011, 05/10/2011, 05/05/2011 (budget), 05/24/2011, and 06/14/2011**

Councilman Gara seconded the motion. Roll call: Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays: none. Abstained: Councilman Zikas abstained from voting on approval of the minutes from meetings that he missed.

Councilwoman Tarsi made a motion to approve the following executive session minutes:

- **02/22/2011, 03/22/2011, 04/12/2011, 04/26/2011, 05/10/2011, 05/24/2011, and 06/14/2011**

Councilman Gara seconded the motion. Roll call; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None. Abstained; Councilman Zikas abstained from voting on approval the minutes from meetings that he missed.

Department Reports:

Administration, Councilman Craig Dunwell: Councilman Dunwell discussed details regarding the upcoming Land Use Board meetings that are to be held at the Alpha School. Councilman Dunwell approved all bills, salaries, and wages for his department.

Finance, Councilman Chris Pfefferle: Councilman Dunwell gave the finance report in Mr. Pfefferle's absence. A meeting to discuss items in the budget was set for 6pm on Tuesday, July 26th, 2011. In closing, Mr. Dunwell approved all bills, salaries and wages for this department. The AYAA audit report was discussed.

Health & Welfare, Councilman Alex Zikas: Councilman Zikas read the Warren County Health report and approved all bills, salaries, and wages for his department. Discussions ensued regarding clean up and tonnage costs.

Public Property, Councilman Mike Savary: Councilman Savary made a motion to approve John Borgia for the other Clean Community Worker position for \$10.50 per

hour. Councilman Dunwell seconded the motion. Roll call; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None.

Mr. Savary requested fifteen minutes in executive session for contractual and approved all bills, salaries, and wages for his department.

Public Safety, Councilman Robert Gara: Councilman Gara had the police report and the court report and is in communication with the police chief. Councilman Gara approved all bills, salaries, and wages for his department.

Public Works, Councilwoman Klara Tarsi: Councilwoman Tarsi gave updates regarding various projects that the DPW worked on during the last couple of weeks and approved all bills, salaries, and wages for her department. Councilwoman Tarsi requested thirty minutes in executive session for personnel, contractual, and litigation. Discussions ensued regarding manhole covers.

Committee Reports:

Employee Handbook: Councilman Dunwell stated he is working on the employee manual.

Professionals and Officials Reports:

Mayor, Edward Hanics: Mayor Hanics requested fifteen minutes in executive session for potential litigation and contractual.

Police, Chief Paul Hager: No report. The sighting of a bear on Seventh Avenue was discussed as well as a stop sign that is a concern in the Borough.

Fire Chief, Charles Bodogh: Chief Bodogh reported on fire calls for June, fire department equipment, and parade prizes received by the Ladies Auxiliary from Tatamy.

Emergency Squad, Matt Fagan: Mayor Hanics addressed the issue of an Alpha resident that is receiving daily calls from their billing department regarding an ambulance bill. Discussions ensued. Councilman Dunwell requested ten minutes in executive session for contractual.

Attorney, Christopher Troxell: Attorney Troxell inquired about whether or not there were any water shut-offs the past week. CFO, Lorraine Rossetti stated there were none.

Engineer, Shelly McGregor, (in for Stanley Schrek): Ms. McGregor gave updates regarding various projects in the Borough. Discussions ensued. Councilwoman Tarsi

made a motion that the Borough terminate Birdsall and have all records forwarded to the Borough with the invoice taken care of prior to a letter going out. Councilman Dunwell seconded the motion. *Roll call*; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None.

CFO, Lorraine Rossetti: Ms. Rossetti discussed a report on water meters and a request in the past that pertained to this matter. She stated the utility bills went out on July 6th, 2011 and a grace period has been extended to July 21st, 2011. The following purchase orders were added to the bill list:

#11-00006 ~ Fort Dearborn ~ \$138.75

#11-00007 ~ De Lage Landen ~ \$274.98

#11-00280 ~ Cintas ~ \$142.08

#11-00344 ~ State of NJ Health Benefits ~ \$8368.18

#11-00346 ~ Pohat Police Coverage ~ \$46,975.00

#11-00347 ~ Troxell Retainer ~ \$3585.00

Mrs. Rossetti also inquired about the emergency management coordinator taking the cell phone- if he won't be taking the phone it will save the Borough \$600 per year if its canceled.

At this time Councilman Dunwell requested ten minutes in executive session for contractual and potential litigation.

Recycling Coordinator, Tom Fey: Mr. Fey reported that he is scheduled to take the recycling coordinator courses that will begin in September. Mr. Fey stated that there are a lot of households that aren't recycling and will look into what can be done about that.

Public Comment

Carol Schwar, 7th Avenue, stated that she would like to follow up on the discussion of recycling and inquired about if recycling was done at the celebration (100th Anniversary).

Tim Mellert, North Boulevard, commented on the recycling reports and stated that the more the Borough gives back to recycling the more money the tax payers will get back to the Borough. Mr. Mellert also inquired about the agreement of the use of the municipal building with Pohatcong.

Mike Schwar, 7th Avenue, inquired about what is happening with the pool. Councilman Savary stated that he thinks a skate park would be feasible.

Louis Cartabona, 5th Avenue, applauded the resident inquiring about recycling. Mr. Cartabona also inquired about the pool at the house that burnt down, if anything was done with it with the potential mosquito problem it could cause. At this time Carol Schwar from the audience stated to call the County Board of Health. Councilman Savary stated he will inquire about the pool with the new builder.

Payment of Bills and Claims:

Motion made by Councilwoman Tarsi to make the director's reports part of the minutes, motion seconded by Councilman Gara. Roll call; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None.

Councilwoman Tarsi made a motion that the CFO be authorized to pay all bills, including the added items, authorized by the director. Councilman Gara seconded the motion. Roll call; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None.

Motion made by Councilwoman Tarsi that the CFO be authorized to pay all salaries and wages approved by directors seconded by Councilman Gara. Roll call; Ayes; Mr. Dunwell, Mr. Gara, Mr. Savary, Mrs. Tarsi, and Mr. Zikas. Nays; None.

07/13/11
08:20:04

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Rcvd: Y Paid: N
Held: Y Aprv: N Void: N
Bid: Y State: Y Other: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
•11-00006	01/20/11	FORTD	FORT DEARBORN LIFE INSURANCE	2011 Employee Life Insurance	Open	•138.75	0.00
•11-00007	01/20/11	TRITE	DE LAGE LANDEN FINANCIAL SERV	Ricoh MP3351, 3yr lease	Open	•274.98	0.00
•11-00280	05/05/11	CINTAS	CINTAS CORPORATION LOC 101	2011 Rug/Matt Service Apr-Jun	Open	•142.08	0.00
•11-00344	06/02/11	HEALTH	STATE OF NJ HEALTH BENEFITS	2011 Employee Health Benefits	Open	•8,368.18	Act 0.00
•11-00346	06/02/11	POHPOL	TOWNSHIP OF POHATCONG	2011 Police Coverage Jul-Dec	Open	•46,975.00	0.00
•11-00347	06/02/11	TROXE	CHRISTOPHER M. TROXELL, ESQ	2011 Legal Retainer July-Decem	Open	•3,585.00	0.00
11-00380	06/16/11	ONECA	ONE CALL CONCEPTS	may regular locates	Open	15.68	0.00
11-00384	06/16/11	CAPITAL	CAPITAL SUPPLY CONSTRUCTION	saddles/valves 4 water repairs	Open	2,280.05	0.00
11-00385	06/16/11	WAMAT	WARREN MATERIALS	5/26 black top for patching	Open	245.98	0.00
11-00402	06/23/11	HOME	HOME DEPOT/GECF	DPW cleaning products & garbag	Open	93.80	0.00
11-00415	07/07/11	STAP	STAPLES BUSINESS ADVANTAGE	general copy paper & cfo 3-ho	Open	92.28	0.00
11-00421	07/08/11	ROSSE	LORRAINE ROSSETTI	Jan-Jun 2011 Treasury Services	Open	214.18	Hold 0.00
11-00422	07/08/11	ATT	AT&T	6/14/11 long distance 454-3143	Open	36.74	0.00
11-00423	07/08/11	ACTION	ACTION DATA SERVICES	7/1 payroll service & tax cd	Open	220.50	0.00
11-00424	07/08/11	EAS	EAS BY ACTION DATA	7/1 payroll agency service	Open	44.28	0.00
11-00425	07/08/11	JCPL	JCP&L	6/27-7/1 elec/light bills	Open	6,857.11	0.00
11-00426	07/08/11	QC	QC, INC.	6/8 bac/ph/chlor/hard 1313225	Open	65.00	0.00
11-00427	07/08/11	STPWT	STATE OF NEW JERSEY-PWT	Apr-Jun Water System Tax	Open	350.09	0.00
11-00428	07/08/11	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	May Engineering-cap/gen/util	Open	6,131.50	0.00
11-00429	07/08/11	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	10-005 Intercounty escrow	Open	660.00	0.00
11-00430	07/08/11	PAYRO	PAYROLL AGENCY ACCT 751561	7/1/11 Current Fund Payroll	Open	12,658.23	Act 0.00
11-00432	07/08/11	WACLE	WARREN CTY CLERKS ASSOC	Clerk & Deputy 2011 countydues	Open	75.00	0.00
11-00433	07/08/11	TRDCF	TREASURER, STATE OF NJ	marriage report 2010 3rd & 4th	Open	75.00	0.00
11-00435	07/08/11	WILHELM	WINEGAR,WILHELM,GLYNN & ROEMER	6/21 Public Defender - Utter	Open	150.00	0.00
11-00436	07/08/11	ALFIR	ALPHA VOLUNTEER FIRE CO	truck pmt & operating	Open	36,177.36	0.00
11-00439	07/08/11	COYNE	COYNE CHEMICAL ENVIRON SERVICE	5/27 sod hypo & 6/1 chlorine	Open	1,227.00	0.00
•11-00443	07/13/11	SCHWABS	SCHWAB'S EMBROIDERY & SCREENPR	addt'l 100th annivers tshirts	Open	•147.00	0.00
Total Purchase Orders: 27				Total P.O. Line Items: 66	Total List Amount: 127,300.77	Total Void Amount:	0.00

New Business

Motion made by Councilwoman Tarsi to approve the pavilion permit fro: Brittany Hart for July30th with alcohol, motion seconded by Councilman Savary, all were in favor.

Motion made by Councilwoman Tarsi to approve the raffle license # RA-2011-2 , Alpha Fire Department with request of waiver of fee, motion seconded by Councilman Savary, all were in favor.

Motion made by Councilman Dunwell to approve the pavilion permit with waiver of fee for Robert Amey on September 24th, motion seconded by Councilman Savary, all were in favor.

Councilman Savary stated if anyone sees anyone bending the street signs to call the police, due to recent incidents of street signs.

Executive Session

Councilman Gara made a motion to approve the following resolution to go into executive session for one hour and twenty minutes for contractual, litigation, and personnel. Councilman Dunwell seconded the motion, all were in favor.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

Regular Session:

Councilwoman Tarsi made a motion to return to regular session. Councilman Gara seconded, all were in favor.

Councilman Zikas stated that he will be contacting the code enforcement office regarding the property behind his house for high weeds and grass.

Adjournment: 10:09pm

Seeing no further business to come before Mayor and Council, Councilwoman Tarsi made a motion to adjourn. Councilman Gara seconded, all were in favor.

Respectfully submitted,

Laurie A. Barton, Clerk