

Council President, Klara Tarsi called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, November 8, 2012.

Council President Tarsi announced that adequate notice of the meeting was given to the Star Gazette and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 4, 2012, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Council President Tarsi led prayer and the salute to the flag. Council President Tarsi thanked all those involved in assisting with the recent storm emergency (Hurricane Sandy).

Roll Call: Present: Councilman Dunwell, Councilman Pfefferle, Councilman Savary, Councilwoman Schwar, and Councilwoman Tarsi. Also present Administrative/Deputy Clerk, CFO, Lorraine Rossetti and Attorney Christopher Troxell (*arrived at 7:26pm*).

Public Comment

Councilwoman Tarsi congratulated Lou Cartabona (in audience) for his election win for Council. Lou Cartabona, 1119 Fifth Avenue offered a toll-free hotline number for those who may need assistance due to Hurricane Sandy (800-621-3362). Mr. Cartabona also announced a funeral service for his neighbor, Bob Amey who recently passed away.

Tom Fey from 1128 East Boulevard asked for an update on the borough website. Questions were addressed and discussions ensued regarding the website and Councilwoman Schwar suggested a sub-committee meeting be held to decide the best course of action for the website. Mr. Fey also discussed a meeting to discuss issues regarding the Alpha Firehouse. A meeting was set to create a committee for this issue on Thursday, November 15th at 7pm here at the municipal building.

The League Convention being cancelled was discussed.

Bids: None

Ordinances

Motion made by Councilman Pfefferle to open the public hearing for the following ordinance. Motion seconded by Councilman Dunwell all were in favor.

Motion made by Councilwoman Tarsi to close the public hearing, motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Pfefferle to adopt the foregoing ordinance. Motion seconded by Councilwoman Tarsi, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar and Tarsi. Nays: none. Abstain: Zikas.

Motion made by Councilwoman Tarsi to open the public hearing for the following ordinance. Motion seconded by Councilman Dunwell all were in favor.

**ORDINANCE 2012-13
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 403 – WATER AND SEWERS
OF THE CODE OF THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 403 – WATER AND SEWERS of the Code of the Borough of Alpha:

§ 403-5. Maintenance of pipes and fixtures; notice to repair or replace.

All persons using water shall keep their pipes and fixtures within their premises, together with the service pipe to the curb stop, in good repair and protect the same from frost at their own expense. If the owner of any premises shall neglect or refuse to repair a leak within three days, exclusive of Sundays and legal holidays, after receipt of written notice from the Director directing such repairs, the water supply for such premises shall be shut off at the main or at the curb, and service shall not be resumed for such premises until after all repairs ordered have been made and the fee as set forth in § 403-21B has been paid.

Additionally, the Borough shall have the right to replace a consumer's service line from the curb stop to the water meter, or any portion thereof, and bill them according to the fee schedule set forth in § 403-21B, under any of the following circumstances:

- A. The service pipe is constructed of a material not listed in § 403-23.
- B. The service pipe is declared unreliable by the Director due to prior adverse experience.
- C. The curb stop is deemed unserviceable due to its location.
- D. The service pipe, due to its age and material of construction, fails during system maintenance.

In all cases, except item D above, the consumer will be provided with at least (7) seven calendar days advanced notice to choose a qualified professional and replace their service line themselves. It shall be incumbent upon the consumer to notify the Borough within the seven (7) calendar day period of its selection of a qualified professional to replace their service line themselves. If notice is not timely made, the Borough may proceed as referenced above.

§ 403-21 B. (4). Repairs of pipes or appurtenances by Department of Public Works or outside contractors: actual cost plus equipment rental. Payroll costs for municipal employees shall be at 1.50 times actual payroll rate.

§ 403-21 B. (6). Services of Department of Public Works employees: 1.50 times the actual hourly rate per hour for all Department of Public Works employees involved.

Tom Fey asked that the items in the foregoing ordinance be explained to the public so and Councilman Dunwell gave detailed explanation.

Barbara Ryan, 1131 East Boulevard asked where the curb stop is. Councilman Dunwell explained this item. Lou Cartabona, 1119 Fifth Avenue asked about a specific line item in the ordinance and explanation was given for the item, regarding shut off/turn on fees.

Councilman Savary asked about payment and repair options. Discussions ensued

Thomas Fey suggested the ordinance be included in the upcoming newsletter to inform the public.

Motion made by Councilman Pfefferle to close the public hearing. Motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Pfefferle to adopt the foregoing ordinance. Motion seconded by Councilman Dunwell, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi . Nays: none.

Councilman Pfefferle made a motion to introduce the following ordinance, Councilman Dunwell seconded:

ORDINANCE No. 2012 - 14

AN ORDINANCE OF ALPHA BOROUGH, WARREN COUNTY, NEW JERSEY: RELATING TO DEVELOPMENT REGULATIONS, PARTICULARLY PROVIDING FOR A TAX MAP/GIS DATABASE UPDATE FEE.

ARTICLE I: PURPOSE

It is the purpose of this ordinance to impose upon developers the costs incurred by Alpha Borough in updating the municipal tax map/GIS database as a result of the approval of a subdivision or various subdivisions or the creation of any new lots within Alpha Borough. Said costs are directly related to the development procedure, and thereby Alpha Borough determines that they should be borne by the developer/applicant for all said subdivisions and/or creation of new lots.

Tax Map/GIS Database Update Fees: Each applicant and/or developer for any approval which results in the creation of any new lots, revision of any existing lots, and/or other alterations to the tax map/GIS database shall be responsible for paying all reasonable charges incurred by the Alpha Borough Engineer in updating said tax map/GIS database. These costs shall include, but not be limited to, update to the GIS database, revisions to existing tax map plates, creation/addition of new tax map plates, appropriate revisions to the Key Map(s), reprographic services for applicable Borough, County and State submission copies, as well as any reasonable shipping and handling fees involved.

ARTICLE II: COSTS

Once final subdivision and/or new lot approval has been received and subsequently filed with the Warren County Clerk's Office, the applicant and/or developer shall be required to make a deposit, with the Borough Treasurer, as hereinafter provided and execute an escrow agreement, to defray the cost to the Borough of all necessary and reasonable costs incurred, for the express purpose of updating/maintaining the tax map/GIS database, as directed by the tax assessor. No construction permit shall be issued until said costs are posted with Alpha Borough, as outlined below:

- \$100.00 per lot for minor subdivisions (five [5] lots or less)
- \$30.00 to \$50.00 per lot for major subdivisions and condominium unit(s) dimensioning and detailing (six [6] lots or more), further broken down as follows:
 - , \$50.00 per lot for six (6) to twenty-five (25) lots
 - , \$45.00 per lot for twenty-six (26) to seventy-five (75) lots
 - , \$40.00 per lot for seventy-six (76) to one hundred twenty-five (125) lots
 - , \$35.00 per lot for one hundred twenty-six (126) to one hundred seventy-five (175) lots
 - , \$30.00 per lot for one hundred seventy-six (176) or more lots
 - , \$50.00 per lot or per change for each lot/tax map revision due to deed discrepancies, lot line adjustments, easement detailing, ownership labeling, acreage calculation and labeling, street name changes and other minor revisions
 - , \$2,000.00 per commercial site plan
 - , \$2,000.00 per condominium site plan plus \$50.00 per unit for residential condominium projects
 - , \$500.00 for printing/plotting of final tax map deliverables, as outlined herein

If any portion of the escrow account remains unused following the appropriate revisions to the tax map/GIS database, it shall be refunded to the applicant.

In the event that any application for development is denied and the application is no longer pending before the respective Board, then any portion of the aforementioned fee which has not been expended by the engineer responsible for maintaining the tax map/GIS database shall be refunded to the applicant.

ARTICLE III: AMENDMENT

Any/all previous ordinances now in effect regarding tax map/GIS database escrow fees in Alpha Borough are superseded by this ordinance.

ARTICLE IV: EFFECTIVE DATE

This ordinance shall take effect upon proper passage, in accordance with the laws of the State of New Jersey.

NOTICE IS HEREBY GIVEN, that the above entitled ordinance was introduced and approved on first reading at a meeting of the Governing Body of the Borough of Alpha held on November 30, 2012 at the Alpha Municipal Building at 1001 East Blvd., and that public hearing concerning same is to be held on December 27, 2012 at the Alpha Municipal Building at which time all persons both for and against shall be given the opportunity to be heard concerning the same.

Council President Tarsi asked if the ordinance had been reviewed by the Land Use Board. Attorney Troxell suggested the foregoing ordinance be forwarded to the Land Use Board and Borough Engineer to review before introduction.

Councilman Pfefferle rescinded his motion to introduce the foregoing ordinance and Councilman Dunwell rescinded his second. All were in favor.

The following ordinance was tabled, upon the recommendation of the Borough Attorney due to it's connection with the previous, rescinded ordinance:

ORDINANCE No. 2012 - 15 AN ORDINANCE OF *THE BOROUGH OF ALPHA* RELATING TO ELECTRONIC FILE SUBMISSION STANDARDS

ARTICLE I: REQUIRED DATA

In addition to any/all hardcopy submissions already required of all map and plan materials currently being submitted to the Borough of Alpha, a digital graphics file containing the data outlined in ARTICLE II shall also be submitted with each project. All files must be submitted in a .dwg or .dxf file format.

All electronic files must be created in NEW JERSEY State Plane Coordinate System North American Datum 1983 (NAD 83), in US Survey FEET.

All linework shall connect at line end points. Overlaps, gaps or dangles are not acceptable. Polygon objects, such as parcels or other boundaries, shall be created from line segments, connecting to adjacent linework at intersections. Single, closed polygons are not to be used where coincidental boundaries may occur. All text shall be clearly legible and not obscured by polygon boundaries/linework.

ARTICLE II: SUBMISSION TIMEFRAME

All digital files for proposed property upgrades/changes/improvements shall be submitted to the Borough of Alpha within (30) days of recordation of the Final Plat or Parcel Map. Upon acceptance of the improvements by the Alpha Borough Municipal Land Use Board and the Alpha Borough Council, the digital files for all public, private and site development, upgrades, changes and/or improvements shall be submitted by the originating party. These digital files shall contain all information as shown on the approved, hardcopy plans, as well as any approved changes or revision, and any/all "As-Built" information. Any proposed deviation from these guidelines shall be considered by the Alpha Borough Council, on a case by case basis only.

ARTICLE III: MINIMUM CONTENT REQUIREMENTS

The following MINIMUM information must be provided as outlined for each type of project referenced:

1.) SIGNALIZATION DATA:

Striping, traffic signs, traffic signals, legend.

2.) CONTOUR DATA:

Contour lines and contour elevations.

3.) GRADING DATA:

Street grade, top of curb elevations.

4.) ROAD DATA:

Right of way lines, street name(s), sign locations, centerline locations, median island locations, sidewalk locations, retaining wall locations, sound barrier locations, driveway/gutter line locations, curb lines, handicap ramp locations, traffic light locations, tree/shrub locations, legend.

5.) SURFACE DATA:

Water body locations, stream/drainage ditch locations, park locations, railroad locations, bike path/trail locations, well locations, aboveground storage tank locations, legend.

6.) SURVEY DATA:

Boundary line locations, monument locations, center line locations, lot/parcel boundaries, easement locations, control lines, legend.

7.) UTILITIES DATA

Transmission line locations, pole locations, transformer locations, lateral locations, meter locations, valve locations, cleanout locations, manhole locations, catch basin locations, hydrant locations, culvert/culvert fencing locations, water line locations, sanitary sewer line locations, stormwater drainage facility locations, legend.

ARTICLE IV: EFFECTIVE DATE

This ordinance shall take effect upon proper passage, in accordance with the laws of the State of New Jersey.

Resolutions

Motion made by Councilwoman Tarsi to approve the following resolution. Motion seconded by Councilman Pfefferle, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

**RESOLUTION 2012-143
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO PROVIDE CONSULTING ENGINEERING SERVICES
FOR COMPLIANCE AND FORMAL STATE APPROVAL OF
THE BOROUGH'S DIGITAL TAX MAP**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to providing for digital tax map of the Borough in complying with state guidelines and obtaining formal state approval for the contemplated scope of work in accordance with the firm's proposal of October 5, 2012 (attached hereto) and in an amount not to exceed \$9,800.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

After explanation by the CFO regarding funding for this resolution, Councilman Dunwell rescinded his motion to approve the resolution and Councilman Pfefferle rescinded his second. All were in favor; the foregoing resolution was tabled until a resolution is passed that would make the funds available for it.

After lengthy discussions regarding the funding and budget fund appropriations for the foregoing, tabled resolution and further explanation from the CFO, Councilman Dunwell made a motion to approve the following resolution, Motion seconded by Councilwoman Schwar, roll call: Ayes: Dunwell, Savary, Schwar, Tarsi. Nays: Pfefferle.

**RESOLUTION 2012-146
A RESOLUTION AUTHORIZING THE
TRANSFER OF CURRENT FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of excess appropriations by no less than 2/3 vote of full membership of the governing body during the last two months of the fiscal year and first three months of the next fiscal year; and

WHEREAS, the Chief Financial Officer has determined that excess appropriations exist in some accounts and there is need for supplemental appropriations in other accounts in the Year 2012 Current Fund Budget,

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey, that the following appropriation transfers are hereby approved:

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>Amount</u>
Court S&W (43-490-101)	Court OE (43-490-239)	\$500.00
Streets OE (26-290-252)	Administration OE (20-100-203)	\$5,000.00
Streets OE (26-290-252)	Garbage OE (26-305-233)	\$3,000.00

Motion made by Councilman Pfefferle to approve the following resolution. Motion seconded by Councilman Dunwell, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

**RESOLUTION 2012-143
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO PROVIDE CONSULTING ENGINEERING SERVICES
FOR COMPLIANCE AND FORMAL STATE APPROVAL OF
THE BOROUGH’S DIGITAL TAX MAP**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to providing for digital tax map of the Borough in complying with state guidelines and obtaining formal state approval for the contemplated scope of work in accordance with the firm’s proposal of October 5, 2012 (attached hereto) and in an amount not to exceed \$9,800.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman Schwar, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

**RESOLUTION 2012-144
NOTICE TO BIDDERS
INSTALLATION OF FLOW METER AT FRACE WATER TREATMENT PLANT**

WHEREAS, the Borough of Alpha will be required to publicly bid for the project herein named as the Installation of Flow Meter at the Frace Water Treatment Plant in the Borough of Alpha, Warren County, New Jersey; and

WHEREAS, the Borough has and hereby does authorize such advertising for bids for such purpose; and

WHEREAS, it is in the best interest of the rough to do so pursuant to law.

NOW THEREFORE BE IT RESOLVED by the Common Council of the Borough of Alpha that the following notice is advertised:

NOTICE TO BIDDERS

PUBLIC NOTICE IS HEREBY GIVEN that sealed bids will be received by the **Borough of Alpha** for the **Installation of Flow Meter at the Frace Street Water Treatment Plant** in the **Borough of Alpha, Warren County, New Jersey**.

Bid forms, contracts and specifications are on file at the office of Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, New Jersey 08033.

Said Bids will be received, opened and read aloud in public at the **Alpha Borough Municipal Building, 1001 East Boulevard, Alpha Borough, New Jersey, 08865, Warren County, New Jersey** on **Wednesday December 5, 2012 at 1:30 PM prevailing time**.

Copies of the bid forms, contracts and specifications may be obtained from said Remington & Vernick Engineers, by prospective bidders upon request, upon payment of the sum of \$75.00 for each set.

PAYMENT MUST BE RECEIVED PRIOR TO OBTAINING SAID SPECIFICATIONS, EITHER BY MAIL OR IN PERSON.

NO BIDS ARE TO BE DROPPED OFF AT THE ENGINEER'S OFFICE.

The **Borough of Alpha** reserves the right to consider the bids for sixty (60) days after the receipt thereof, and further reserves the right to reject any or all bids, either in whole or in part and also to waive any informality in any and make such awards or take action as may be in the best interest of the **Borough of Alpha**.

Bids must be on the bid form prepared by Remington & Vernick Engineers, in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name and address of the bidder on the outside and also bearing on the outside reference to the particular work bid upon. Said bids shall be addressed to **Borough of Alpha, Municipal Building, 1001 East Boulevard, Alpha, New Jersey, 08865, Attention: - Laurie Barton, Clerk**.

Each bid shall be accompanied by a certified check, cashier's check or bid bond duly executed by the bidder as principal and having as surety thereon a surety company approved by the **Borough of Alpha** in an amount not less than ten percent (10%) but in no case in excess of \$20,000.00 of the amount bid. Any such bid bond shall be without endorsement or conditions. Bid shall also be accompanied by a certificate letter from a surety company stating that it will provide the bidder with the completion bond.

The award of the contract shall be made subject to the necessary moneys to do the work being provided by the **Borough of Alpha** in a lawful manner. The contract to be executed by the successful bidder will provide that it shall not become effective until the necessary moneys to do the work have been provided by the **Borough of Alpha** in a lawful manner. The award shall further be subjected to the securing of necessary State, Federal or Local permits governing the work.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq., N.J.A.C. 17:27 (Affirmative Action), P.L. 1963. C150 (New Jersey Prevailing Wage Act), and Americans with Disabilities Act of 1990 (42 U.S.C. 12101, et.seq.).

The contractor is further notified that he must comply with P.L. 1977, c. 33, and submit a Disclosure Statement listing stockholders with his bid.

The contractor is further notified that he must comply with P.L. 1999 c.238 Public Works Contractor Registration Act and he and any subcontractors must be registered in accordance with the act.

The contractor is also further notified that he must comply with P.L. 2004 c. 57 and submit proof of business registration and submit proof of business registration for any named subcontractors in accordance with the act.

By Order of the
Borough of Alpha, Warren County, New Jersey

Dated: November 20, 2012

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman Schwar, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi.
Nays: none.

RESOLUTION 2012-145
A RESOLUTION AUTHORIZING THE
TRANSFER OF UTILITY FUND APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of excess appropriations by no less than 2/3 vote of full membership of the governing body during the last two months of the fiscal year and first three months of the next fiscal year; and

WHEREAS, the Chief Financial Officer has determined that excess appropriations exist in some accounts and there is need for supplemental appropriations in other accounts in the Year 2012 Utility Fund Budget,

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey, that the following appropriation transfers are hereby approved:

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>Amount</u>
Utility OE (55-502-260)	Utility Social Security (55-541-521)	\$500.00
Utility OE (55-502-260)	Utility Unemployment (55-542-522)	\$300.00
Utility OE (55-502-260)	Utility Salaries & Wages (55-501-501)	\$20,000.00

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman Schwar, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

RESOLUTION 2012-147
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO PROVIDE CONSULTING ENGINEERING AND INSPECTION
SERVICES FOR HEATER CONVERSIONS FOR WELLS
AT FRACE, PURSEL AND ALPHA STREET FACILITIES

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering and inspection services in regard to providing for heater conversions for wells at Frace, Pursel and Alpha Street facilities in the Borough for the contemplated scope of work in accordance with the firm’s proposal of October 8, 2012 (attached hereto) and in an amount not to exceed \$9,330.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman Schwar. After Councilman Dunwell gave explanation of the resolution, roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

RESOLUTION 2012-148
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO PROVIDE CONSULTING ENGINEERING AND INSPECTION
SERVICES FOR UPGRADE OF CHLORINATION SYSTEM AT
FRACE STREET WATER TREATMENT FACILITY

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering and inspection services in regard to the upgrade of the chlorination system at the Frace Street Water Treatment Plant in the Borough for the contemplated scope of work in accordance with the firm's proposal of October 8, 2012 (attached hereto) and in an amount not to exceed \$21,900.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Approval of Minutes: None

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar inquired about how to approach website issues, building closures due to Hurricane Sandy, and scheduling a meeting in order to discuss changes and improvements to the offices in the municipal building. A meeting to discuss these issues was set for Wednesday, December 5th at 2pm in the municipal building. Councilwoman Schwar requested ten minutes in executive session to discuss personnel and contractual. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Finance, Councilman Chris Pfefferle: Councilman Pfefferle reported on the change of hours for the CFO in the upcoming week to Monday-Thursday from 12:30-3:30pm. In closing, Councilman Pfefferle approved all bills, salaries, and wages for his department.

Health and Welfare, Councilman Harry Zikas Jr.: Councilwoman Schwar read the health report in Councilman Zikas' absence. Councilman Pfefferle inquired about the pine trees down from the storm at Midtown Tavern. Chief Bodogh gave an update regarding the situation and discussions ensued regarding which property the trees are on and how the matter can be resolved. In closing, Councilwoman Schwar approved all bills, salaries, and wages for this department.

Public Property, Councilman Michael Savary: Councilman Savary reported on various damages due to Hurricane Sandy throughout the borough, including the replacement of the damaged roof at the salt shed that is covered with a tarp while awaiting materials to repair it. Councilman Savary expressed his concern over the moisture damaging the salt that is stored there. Councilman Dunwell discussed inventory of the cubic yards of salt there.

Councilman Savary continued his report including an update on a repair to the pick-up truck, and asking for input regarding the possibility of the Mayor's old cell phone being used by the Director of Public Works. Councilman Savary gave further updates on the port-a-johns and issues that still need to be addressed regarding the new security system installed by Cooper Alarm. Councilman Dunwell suggested getting a more organized system regarding issuance of keys. In closing, Councilman Savary approved bills, salaries and wages for his department.

Public Safety, Councilwoman Klara Tarsi: Council President Tarsi read the report for the Alpha Fire Company and stated she has no report as of yet, from the Police Department for the month of October. In closing, Councilwoman Tarsi approved bills, salaries and wages for her department.

Councilman Dunwell expressed his concern that the Police Department has not sent anyone to attend one regular council meeting per month as was indicated they would do.

Public Works, Councilman Craig Dunwell: Councilman Dunwell discussed the upcoming pre-construction meeting on November 16th at 1:30pm about the water softener, the power failure at the treatment plant due to a new emergency generator not being in place, the effects the power failure had, and stated a new generator will be in place soon. Councilman Dunwell thanked Councilman Savary for using his own equipment to get it loaded. Councilman Dunwell stated the raw water project is between eighty and eighty-five percent complete so far, the licensed water operator wants a key fab for the pump houses, and discussed the toilet back-ups that occurred in some residents' homes due to the jetting of the sewer mains for maintenance. Councilman Dunwell gave the Engineer's report and asked for an update regarding the recreation plan. In closing, Councilman Dunwell approved all bills, salaries, and wages for his department. Councilman Pfefferle requested ten minutes in executive session for potential litigation.

Committee Report

Professionals and Officials Reports

Mayor, Edward Hanics: Not present.

Fire Department, Chief Charles Bodogh: Chief Bodogh reported on the following upcoming activities for the department:

Chief Bodogh reported the firehouse was on standby during the storm and residents were able to come charge their cell phones while the power was out. He also reported about the fire department surveying the area with the road department for any safety issues due to the storm.

Councilman Dunwell thanked the fire department for their response and assistance during the storm and thanked Hunter Stagg for implementing the Code Red that helped to keep people informed via email during the storm. Councilman Dunwell gave instructions about how residents can get signed up on the program through the borough website.

Attorney, Christopher Troxell: Attorney Troxell requested ten minutes in executive session for contractual/shared services.

CFO, Lorraine Rossetti: Ms. Rossetti discussed the revenue report through 5/31/2012 and gave explanation regarding why we are a few months behind. Ms. Rossetti pointed out that it is important for water consumers to realize that they should conserve water during a prolonged power outage even though they have public water. Discussions ensued regarding whether or not this would be necessary and it was suggested this be included in the newsletter. Ms. Rossetti reported on several calls she received from residents regarding the toilet back-ups and suggested those affected be informed about what occurred and it was suggested this be included in the newsletter as well. Councilman Dunwell requested five minutes in executive session for potential litigation. Ms. Rossetti stated she will be providing an updated budget report to council at regular meetings upon Councilman Pfefferle's request. The budget meeting that had to be cancelled due to Hurricane Sandy was rescheduled for Wednesday, November 14th, 2012 at 6pm. In closing, Ms. Rossetti reported the note sale that was cancelled due to the storm will need to be scheduled also.

Deputy Clerk, Christy Vishnesky (in for Municipal Clerk, Laurie Barton): Christy Vishnesky, Deputy Clerk reminded Mayor and Council to get emails to her if they would like to get their email posted on the public directory. Ms. Vishnesky discussed plans to put the pavilion calendar on the server for easier inter-office access.

Recycling Coordinator, Tom Fey: Mr. Fey discussed Chapter 344 of the Borough Code which had been reviewed by our Borough Attorney. Mr. Fey stated he would like to schedule a meeting with Waste Management when he sees his director.

Public Comment

Charles Bodogh, East Central Avenue inquired about radio bands, stating he cannot get them put on fire trucks until the FCC permission has been paid. Discussions ensued. Mr. Bodogh asked about wiring and switches for the generator. Mr. Bodogh discussed purchasing of a new

fire truck and storing the old truck in the Borough until they can figure out what to do with it. Councilman Pfefferle advised Mr. Bodogh what to focus on when he requests a new fire truck.

Lou Cartabona, Fifth Avenue, discussed the following issues:

The panic button alarms, the key fab system, the improvements to building security, the doors unlocking when the power went out, and requested to attend the meeting with Cooper Alarm.

Tom Fey, East Boulevard, asked for a progress report regarding collecting money from Intercounty Paving.

Payment of Bills and Claims

Motion made by Councilwoman Schwar to have the director's reports part of the minutes, motion seconded by Councilman Pfefferle, all were in favor.

Motion made by Councilwoman Schwar to authorize the CFO to pay bills approved by the directors including additions, motion seconded by Councilman Savary. Councilman Pfefferle authorized the release of payment for line item for \$4663.00 on purchase order #12-00406 for Remington & Vernick for recreation. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

Motion made by Councilwoman Schwar to authorize the CFO to pay all salaries and wages approved by the directors, motion seconded by Councilman Savary. Roll call: Ayes: Dunwell, Pfefferle, Savary, Schwar, Tarsi. Nays: none.

P.O. Type: All				Open: N			
Range: First to Last				Rcvd: Y			
Format: Condensed				Paid: N			
				Held: Y			
				Aprv: N			
				Bid: Y			
				State: Y			
				Other: Y			
				Exempt: Y			
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
12-00079	02/24/12	FREY ENG	FREY ENGINEERING, LLC	2012 Sewer Operator Services	Open	1,000.00	0.00
12-00081	02/24/12	LOPAT	TOWNSHIP OF LOPATCONG	2012 Assessor ComputerAir Card	Open	43.05	0.00
12-00084	02/24/12	TRITE	DE LAGE LANDEN FINANCIAL SERV	Ricoh MP3351, 3yr lease	Open	274.98	0.00
12-00085	02/24/12	VERI DSL	VERIZON ONLINE	2012 DSL Internet Service	Open	91.99	0.00
12-00086	02/24/12	VITAL	VITAL COMMUNICATIONS, INC	2012 MOD IV Tax Assess System	Open	300.00	0.00
12-00088	02/24/12	WORKS	WORKS DATA	2012 Phone System Maintenance	Open	792.00	0.00
12-00228	04/18/12	RINGO	MARYBETH RINGO	SWMA Coordinator Stipend	Open	340.80	0.00
12-00292	05/04/12	TROXE	CHRISTOPHER M. TROXELL, ESQ	Municipal Attorney	Open	3,585.00	0.00
12-00293	05/04/12	CUTNVAC	CUT-N-VAC LAWCARE SYSTEMS,INC	Lawn Care Service Contract	Open	1,292.00	0.00
12-00297	05/08/12	HEALTH	STATE OF NJ HEALTH BENEFITS	State of NJ Health Benefits	Open	8,915.77	0.00
12-00340	05/18/12	WASTE RO	WASTE MANAGEMENT ROLL OFFS	Dumpsters for School	Open	50.00	0.00
12-00406	06/21/12	HELD	HEMINGTON & VERNICK ENGINEERS	6/26/12 Engineer Fees	HELD	4,663.00	*released at meeting
12-00480	07/31/12	COOPR	COOPER ALARM SYSTEMS	security camera installations	Open	14,180.00	0.00
12-00560	08/28/12	TANNER	TANNER NORTH JERSEY, INC	reception chairs - munic bldg	Open	549.90	0.00
12-00585	09/04/12	TOWNP	TOWN OF PHILLIPSBURG	2012 Police Coverage-P'burg	Open	32,083.33	0.00
12-00641	09/21/12	HELD	R. DONNELLEY	State Safety Paper	HELD	125.00	0.00
12-00722	10/23/12	TAYLOR	TAYLOR RENTAL	100 Tb Prop Cyl/Tar Machine	Open	72.00	0.00
12-00724	10/23/12	PAYRO	PAYROLL AGENCY ACCT 751561	10/19/12 Utility Fund PR	Open	4,853.58	0.00
12-00728	10/23/12	HDSUPPLY	HD SUPPLY WATERWORKS, LTD	HD Supply- Curbstops & Access	Open	2,724.10	0.00
12-00730	10/24/12	ZEEMD	ZEE MEDICAL SERVICES, INC	Zee Medical-Supply Replenishmt	Open	68.88	0.00
12-00735	11/06/12	JCP&L	JCP&L	JCP&L Electric Bills	Open	343.23	0.00
12-00737	11/06/12	EAS	EAS BY ACTION DATA	EAS-Payroll Services	Open	74.28	0.00
12-00738	11/06/12	ACTION	ACTION DATA SERVICES	Action Data Svs-Payroll Svcs	Open	119.23	0.00
12-00739	11/06/12	ALFIR	ALPHA VOLUNTEER FIRE CO	10/23- Alpha Volunteer Fire Co	Open	37,585.39	0.00
12-00747	11/06/12	WARRENM	WARREN MATERIALS	Warren Materials-Road Material	Open	570.71	0.00
12-00749	11/06/12	NJTRES	TREASURER STATE OF NJ DEPT. OF	2012 3rd Qtr State Trng Fees	Open	391.00	0.00
12-00750	11/06/12	PAYRO	PAYROLL AGENCY ACCT 751561	11/2/12 - Current Fund PR	Open	15,375.03	0.00
12-00752	11/06/12	TARSI	KLARA TARSI	Tarsi-Reimb Community Day Fees	Open	380.00	0.00
12-00755	11/07/12	HUNGER	HUNGER FORD & TERRY	Plans/O&M Manual-Elec Copy	Open	175.00	0.00
12-00756	11/07/12	EMERG	PHILLIPSBURG EMERGENCY SQUAD	2012 Annual Contribution	Open	15,000.00	0.00
12-00757	11/07/12	WASTE	WASTE MANAGEMENT OF NJ	2012 Solid waste/Recycling	Open	16,237.00	0.00
12-00758	11/07/12	PAYRO	PAYROLL AGENCY ACCT 751561	11/2/12 - Utility Fund PR	Open	3,668.83	0.00
Total Purchase Orders:		33	Total P.O. Line Items:	91	Total List Amount:	165,925.08	Total Void Amount: 0.00
12-00732	FEB 2012	CHAPTER 125 START-UP FEES	JAN,FEB,MARCH, APR, MAY (1/2)	PAID ACH CHK# 120137	250.00		
12-00733	3/30/12	ASCOM/HASLER GE CAP PROG	POSTAGE ADDED TO METER	PAID ACH CHK# 120138	500.00		

Old Business: None

New Business: None

Executive Session: 9:40pm, 35 minutes

Motion made by Councilman Pfefferle to pass the following resolution, motion seconded by Councilman Savary, all were in favor. Councilman Pfefferle made a motion to allow Lou Cartabona into executive session, Councilwoman Schwar seconded. All were in favor. Tom Fey asked about a letter for Intercounty Paving.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- 1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
- 2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
- 3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
- 4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately for 45 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Dunwell to return to regular session, motion seconded by Councilman Pfefferle, all were in favor.

Congratulations were given to Lou Cartabona and Councilman Savary for their wins in the past election.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Pfefferle and seconded by Councilman Savary, this meeting adjourned at

10:18 p.m.

Respectfully submitted,

Christy Vishnesky, Deputy Clerk