

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, March 12, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present: Councilman Cartabona, Councilman Dunwell, Councilman Savary, Councilwoman Schwar and Councilman Schwar. Absent: Councilman Zikas. Also present Borough Clerk, Laurie A. Barton, CFO, Lorraine Rossetti and Attorney Christopher Troxell.

Public Comment

Members of the Girl Scout Troop# 91243 came before Council to ask permission for a bike rack to be installed outside the library in which they will incur the cost.

Jessica Hanics, Schley Ave., came before Council to discuss the annual Easter Egg Hunt situation that has arisen since the Borough no longer is affiliated with Pohatcong Township Police Department. Ms. Hanics asked for the Borough to pay for this year's Easter Egg Hunt due to the timing of the event. Ms. Hanics stated that next year efforts to raise money for the Easter Egg Hunt will start early to offset the cost. This year's cost estimated to be \$1,200.00-\$1,400.00. The event will be scheduled for March 23rd with a rain date for Sunday March 24th.

Motion made by Councilman Savary to approve the cost of the Easter Egg Hunt to be paid by the Borough, motion second by Councilman Dunwell. Roll call: ayes: Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Abstain: Cartabona. Absent: Zikas.

Robert Gash, member of the Phillipsburg Colts, requested permission to use the field house and concession stand for the 2013 season. Discussion of insurance requirements ensued. Mr. Gash stated he will provide an insurance certificate. Discussions ensued regarding current issues and having a point person to sit down to discuss the particulars before approving this request.

Tom Fey, East Blvd., inquired about who is doing the basketball and football leagues.

Jackie Szekers, North Blvd. stated on behalf of the AYAA, that a meeting was held last week and it was in the best interest to have the programs split (football and basketball). Attorney Troxell commented that the ties need to be cut appropriately. Further discussions ensued regarding the audit report and involving the Colts in meetings with the AYAA.

Ordinances

Councilman Dunwell made a motion to rescind Ordinance 2013-02, Councilman Cartabona seconded. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none.

Councilman Dunwell made a motion to rescind Ordinance 2013-03, Councilman Cartabona seconded. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none.

Motion made by Councilman Cartabona to introduce the following Ordinance, motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none.

ORDINANCE 2013-4
BOND ORDINANCE AUTHORIZING IMPROVEMENTS TO SEWER INFRASTRUCTURE AND GENERAL SYSTEM IMPROVEMENTS AND APPROPRIATING \$900,000.00 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$890,000.00 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, in the County of Warren, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

SECTION 1:

The purchase described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Alpha, New Jersey (the "Borough"). For said improvement (the "Improvement") there is hereby appropriated the amount of \$900,000.00, of which \$10,000 is now available by virtue of provision in one or more previously adopted budgets for down payment or capital improvements in the account Water/Sewer Capital Improvement Fund. Said appropriation shall serve as the down payment though it is not required as a self liquidating utility by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law").

SECTION 2

In order to finance the additional cost of the Improvement not covered by the above appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount not to exceed \$890,000.00 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not to exceed \$890,000.00 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3

- (a) The improvement authorized is entitled Sewer Infrastructure Improvements/General Improvements and includes but is not limited to the upgrading of equipment and facilities for the Sewer Utility.
- (b) The estimated cost of the improvement is \$900,000.00.
- (c) The estimated maximum amount of bonds to be issued is not to exceed \$890,000.00
- (d)The period of usefulness is, in accordance with N.J.S.A.40A:2-22 is 20 years.

SECTION 4

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Certified Finance Officer of the Borough (the "CFO"); provided that no Note shall mature later than one year from its date.

The Notes shall bear interest at such rate or rates and be in such form as may be determined by the CFO.

The CFO shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the CFO upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The CFO is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The CFO is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made.

Such report must include the amount, the description, the interest rate, the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Departments of Community Affairs, State of New Jersey is on file with the Municipal Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement described in Section 3 of this bond ordinance is not current expenses, and is a capital improvement that the Borough may lawfully make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

(b) An aggregate amount not exceeding \$225,000.00 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimate cost of the Improvements, as indicated herein.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed electronically in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$890,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A 40A:2-44(c).

SECTION 7:

Any funds received from time to time by the Borough as contributions in aid of financing the purpose described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Borough authorized thereof by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance.

The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount in addition to user fees for water and sewer consumers.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonable expects to pay expenditures with respect to the Improvements prior to the date the Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$890,000.00.

SECTION 10:

This Bond Ordinance shall take effect 20 days after the first publication thereof after the final adoption, as provided by the Local Bond Law.

NOTICE IS HEREBY GIVEN, that the above entitled ordinance was approved on first reading at a meeting of the Governing Body of the Borough of Alpha held on March 12, 2013 at the Alpha Borough Municipal Building on East Blvd., and that public hearing concerning same will be held at a regular meeting of the Mayor and Council on April 9, 2013 at 7:00 p.m. at the Alpha Borough Municipal Building at which time all persons both for and against shall be given the opportunity to be heard concerning the same.

Resolutions

Motion made Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman C. Schwar. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-48
BOROUGH OF ALPHA
RESOLUTION FOR TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Council of the Borough of Alpha to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Alpha that the Borough of Alpha hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Tom Fey, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in the grant fund and be used solely for the purposes of recycling.

Motion made by Councilwoman C. Schwar to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

RESOLUTION 2013-50
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
FIXING THE 2013 SHUT OFF DATES TO BE EXERCISED ON DELINQUENT UTILITY CONSUMER
ACCOUNTS.

WHEREAS, Alpha Code 403-18 A. permits the water shut off for any account which is in arrears for greater than six months; and

WHEREAS, the proper notice required to be provided by Code 403-18 is met by quarterly generated and provided Delinquent Notices and Shut Off Letters;

WHEREAS, the Mayor and Common Council of the Borough of Alpha would like to set specific calendar dates for water shut off to aid in utility collection effectiveness:

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Utility Collector is hereby authorized to generate and mail Notices of Delinquency to all consumers with a delinquent balance of Five Dollars (\$5) or more
2. The Utility Collector is hereby authorized to generate and mail Letters of Shut Off to all consumers with a delinquent balance in arrears for a period greater than six months
3. The Utility Collector is hereby authorized to shut off consumers each quarter on the specific dates of February 28, May 29, August 27 and December 3.
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Utility Collector.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman C. Schwar. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

RESOLUTION 2013-51
WATER AND SEWER UTILITY
ACCOUNT ADJUSTMENTS

WHEREAS, the following adjustments are necessary to correct Water and Sewer Utility accounts for inaccurate readings, bank deposit errors and final bills as listed below,

WHEREAS, the Borough Council must approve all account adjustments to any one account over five dollars,

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha hereby authorize the Finance Officer / Utility Collector to make those adjustments listed below to bring all consumer accounts into proper balance.

| <u>MONTH</u> | <u>ACCT #/DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------|---------------------------|-------------------|
| FEB 2013 | 8010927-0 POHAT TWP | \$8.20 (Bill Adj) |

Motion made by Councilman Cartabona to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-52
BOROUGH OF ALPHA
OPPOSING S2364/A3553
PROPOSED TO CREATE
EARLY VOTING SYSTEM IN NEW JERSEY**

WHEREAS, Senate Bill S-2364 and Assembly Bill A3553 propose to create a system of early voting in the State of New Jersey; and

WHEREAS, the goal of accommodating voters in pursuit of greater participation in the democratic process is a worthy goal; and

WHEREAS, these bills would in reality increase workloads, add more costs to the election process, and ultimately serve to confuse voters more than it would accommodate their needs; and

WHEREAS, these bills would require for each primary and general election a public facility, except a public school, located in each municipality in an area of a high concentration of population to be open and available to registered voters starting 15 days before an election for early polling, possibly conflicting with if not pushing out other important uses for these buildings, causing inconvenience to residents; and

WHEREAS, these bills require retraining of poll workers and dramatically increased hours, as well as chain of custody requirements to protect the voting process, despite the fact that recruiting and training polls workers is already a difficult process; and

WHEREAS, these bills would increase costs to municipalities, including overtime pay for workers; and

WHEREAS, although these bills allow municipalities to request reimbursement for extra costs and provide an appropriation, the appropriation does not outline a specific amount nor dedicated funding, only that which the State Treasurer and the Director of the Division of Budget and Accounting deem necessary, and they do not outline the procedure for a municipality whose reimbursement request is denied; and

WHEREAS, the opportunity for "Early Voting" already exists in the State of New Jersey through the Vote by Mail ballot process.

NOW, THEREFORE, BE IT RESOLVED, that governing body of the Borough of Alpha in the County of Warren does hereby oppose S2364 and A3553; and

BE IT FURTHER RESOLVED, the governing body of the Borough of Alpha does hereby call upon its representatives in the State Legislature to oppose the adoption of this bill; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Office of the Governor, Senate President Sweeney, Senators Gill and Whelan, sponsors of S2364, Speaker Oliver, Assemblymen Wisniewski, Diegnan, Benson, Conaway, and Coughlin, sponsors of A3553, our State Senator and Assembly representatives, the County Board of Elections, and the New Jersey League of Municipalities.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Savary. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-53
EMERGENCY EQUIPMENT OPERATOR**

NOW BE IT RESOLVED, that the Mayor and the Council of the Borough of Alpha, County of Warren, and State of New Jersey hereby appoint Fred E. Cook III as an emergency equipment operator at an hourly rate of \$20.00 (per hour) , upon certification of funds by the Borough CFO, for the calendar year 2013.

Motion made by Councilman Cartabona to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-54
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR TECHNICAL REVIEW & INSPECTION SERVICES
INDUSTRIAL DRIVE LANDFILL ROADWAY IMPROVEMENTS**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to Industrial Drive landfill roadway improvements in the Borough for the contemplated scope of work in accordance with the firm's proposal of March 11, 2013 (attached hereto) and in an amount not to exceed \$15,500.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilwoman C. Schwar. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-55
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR TECHNICAL REVIEW & INSPECTION SERVICES
PURSEL STREET CELLULAR DISH ADDITIONS**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to technical review and inspection services for the Pursel Street water tower cellular dish additions in the Borough for the contemplated scope of work in accordance with the firm's proposal of February 22, 2013 (attached hereto) and in an amount not to exceed \$5,950.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Savary. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-56
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR 2013 WATER UTILITY IMPROVEMENTS**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to 2013 water utility improvements in the Borough for the contemplated scope of work in accordance with the firm's proposal of February 22, 2013 (attached hereto) and in an amount not to exceed \$77,350.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Borough Council, for efficiency or productivity, reserves the right to perform inspections on this project using Borough employees.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Approval of Minutes

Motion made by Councilwoman C. Schwar to approve the regular minutes from 01/01/2013 and 01/08/2013. Motion seconded by Councilman M. Schwar, roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

Motion made by Councilwoman Schwar to approve and hold executive session minutes for 01/08/2013, 01/22/2013 & 02/12/13. Motion seconded by Councilman Cartabona, roll call; Ayes: Savary, C. Schwar and M. Schwar. Nays: none. Abstain: Cartabona, Dunwell. Absent: Zikas.

(Motion to approve executive session minutes: 07/10/12, 08/14/12, 09/11/12, 09/25/12, 10/09/12, 10/23/12 & 12/11/12 failed and will be carried over to the next meeting-March 26th)

Department Reports

Administration, Councilwoman Carol Schwar: No report. Councilwoman Schwar approved all bills, salaries and wages for her department.

Finance, Councilman Mike Schwar: Councilman Schwar discussed an article regarding new proposed rules concerning subcommittees and public comment portions for meetings (Bill# S2511). In closing, Councilman M. Schwar approved all bills, salaries and wages for his department.

Discussions about scheduling a new budget meeting ensued. March 27th at 6:00 p.m. was set for the next budget meeting.

Public Property, Michael Savary: Councilman Savary discussed trees that were planted on East Boulevard and stated that he recommends taking the trees out.

Councilman Savary added that the trees have low branches that scratch cars which poses a safety issue because there are thorns on the branches.

Councilman Savary continued on with his report and discussed the policy for the use of council chambers.

Councilman Savary discussed the need to have an electrician for the Borough for various projects. CFO, Lorraine Rossetti explained the bid process for an annual service contract for an electrician.

Councilman Savary inquired about a bond for the grass cutting specifications. Attorney Troxell stated that there is nothing in the specifications requiring a bond.

In closing, Councilman Savary approved all bills, salaries and wages for his department.

Public Safety, Louis Cartabona: Councilman Cartabona thanked the public safety officers of those who were in the audience. Councilman Cartabona gave the report received from the Court. Councilman Cartabona requested five minutes in executive session for contractual regarding the Phillipsburg EMS, five minutes for personnel for library and ten minutes for personnel for the fire department. In closing, Councilman Cartabona approved all bills, salaries and wages for his department.

Public Works, Councilman Craig Dunwell: Councilman Dunwell began his report with an anonymous letter that was received by the Borough regarding the conditions of roads throughout the Borough specifically Seventh Avenue. Councilman Dunwell explained that the Borough is getting grants to fix Seventh Avenue. Councilman Dunwell continued on with his report and gave an update on the infrastructure improvements that are occurring and will continue to improve the system and added that sewer jetting will begin on Monday.

Councilman Dunwell stated that the Roto Rooter bill that has been held for a few months will now be paid.

Councilman Dunwell reported on strict guidelines concerning solid waste such as Christmas trees the Borough collects and tub grinding.

Councilman Dunwell reported on an application to the DEP for a permit to discharge back wash from the Frace Street plant that was submitted in 1998. The DEP just contacted the Borough in October to issue the permit. Councilman Dunwell reported that there will be a lot of activity at the Frace Street plant with ongoing upgrades.

In closing Councilman Dunwell approved all bills salaries and wages for his department. Discussions ensued regarding concerns of speeding after 7th Avenue is paved.

Councilman Cartabona discussed his concerns for a stop sign to be installed at the intersection of Schley and West Vulcanite.

Attorney Troxell stated that this concern will be directed to the Engineer for review.

Health and Welfare, Councilman Harry Zikas Jr: Councilwoman Schwar gave a report in the absence of Councilman Zikas. Mrs. Schwar read the Warren County Health report for the month of March. Councilwoman Schwar approved the bills, salaries and wages for this department.

Committee Reports

Sewer-Councilman Dunwell summarized the Phillipsburg Sewer Authority Committee meeting, which included elected officials from the Town of Phillipsburg and four representatives from sending districts. The committee voted on a 2% increase effective July 1st and will be reviewed on an annual basis every year. They were originally asking for 2% every year for five years. Councilman Dunwell explained that Phillipsburg has five votes and Alpha, Lopatcong, Pohatcong and Greenwich each have one vote. Councilman Dunwell stated that these meetings have now opened the dialog between the authority and the surrounding municipalities along with better transparency. Councilman Dunwell added that Phillipsburg Sewer Authority also have requirements from the Delaware River Basin and the DEP that they have to also comply with.

Professional and Officials Reports

Mayor, Edward Hanics: Mayor Hanics briefed through correspondences that were received though his office.

Mayor Hanics announced a recycling seminar is scheduled for April 11th.

In closing of his report, Mayor Hanics requested five minutes in executive session for potential litigation.

Police Chief James Falbourn: Chief Falbourn gave the police report for the month of February.

Chief Falbourn briefly discussed the incident that occurred at the library and stated that it is still an ongoing investigation.

Fire Chief, Charles Bodogh: Chief Bodogh reported of an incident that occurred on Third Avenue with saw horses that were lit on fire in the middle of the road.

Chief Bodogh stated he will be submitting a list naming the fire police and drivers to Councilman Cartabona.

Emergency Squad, Matthew Fagan: Mr. Fagan gave the report from the Emergency Squad for the months of January and February.

Emergency Management, Hunter Stagg: Mr. Stagg reported on the Temporary Debris Management Area application, and stated that it was approved.

Attorney, Christopher Troxell: Mr. Troxell asked for a motion to approve the Mayor's signature on a change order for the Safe Routes To School project and asked for a motion to authorize the Mayor to sign. Motion made by Councilman Cartabona authorizing the Mayor's signature, motion seconded by Councilwoman Schwar, all were in favor.

Attorney Troxell proceeded on with his report and requested five minutes in executive session for litigation and ten minutes for contractual. Mr. Troxell requested a resolution be put forth to reimburse Councilman Dunwell of his legal fees.

CFO, Lorraine Rossetti: Ms. Rossetti reported briefly on adding another Bond and Capital Rate ordinance for the next meeting.

Borough Clerk, Laurie A. Barton: No report. Councilman Savary questioned second notices that were sent out to businesses for mercantile renewals. Councilman Savary asked whose job is it to enforce. Discussions ensued regarding the title and duties of the licensing officer.

Recycling Coordinator, Tom Fey: Mr. Fey stated that the tonnage resolution for recycling will be submitted along with the application to the State. A meeting with Waste Management is scheduled to go over concerns that have arisen.

Public Comment

Charles Bodogh, East Central Avenue, discussed a business in Lyons Electric where an explosion and fire occurred a few years ago. Mr. Bodogh commented that he did not know a business was there and there was no Right To Know forms on file. He stressed it is important to know what all the businesses are in the Borough.

Mr. Bodogh brought up the issue of a missing stop sign on Schley Avenue.

Mr. Bodogh discussed the trees on West Vulcanite Avenue where people are forced to drive into the trees that hang over too low. Councilwoman Schwar stated she will notify the Code Enforcement Officer to send letters to have trees trimmed by the homeowners.

Tim Mellert, North Blvd., inquired about the grant for Schley Avenue.

Jackie Szekers, North Blvd., reported on the flooding that occurs behind her house in the alley way every time it rains. Councilman Dunwell stated he will have the Engineer look at the alley way.

Payment of Bills and Claims

Motion made by Councilwoman C. Schwar to have the director's reports part of the minutes, motion seconded by Councilman Cartabona. Roll call: Ayes Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

Motion made by Councilwoman C. Schwar to authorize the CFO to pay all bills approved by the director's, motion seconded by Councilman Cartabona. Roll call: Ayes Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

Motion made by Councilwoman C. Schwar that the CFO be authorized to pay all salaries and wages approved by the Directors, motion seconded by Councilman Cartabona. Roll call: Ayes Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

l. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

| # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|--------|----------|-----------|--------------------------------|--------------------------------|--------|-------------|---------|
| -00736 | 11/06/12 | ROTO | ROTO ROOTER / KIRBY ASSOCIATES | Kirby/roto - Jetted Manholes | Open | 2,500.00 | 0.00 |
| -00003 | 01/30/13 | AQUA | AQUA NEW JERSEY | 2013 Hydrant Rentals | Open | 62.49 | 0.00 |
| -00004 | 01/30/13 | CARRO | CHARLES E. CARRO, ESQ | 2013 Municipal Prosecutor Fees | Open | 216.66 | 0.00 |
| -00005 | 01/30/13 | LOPAT | TOWNSHIP OF LOPATCONG | 2013 Air Card - Tax Assessor | Open | 43.05 | 0.00 |
| -00006 | 01/31/13 | TROXE | CHRISTOPHER M. TROXELL, ESQ | 2013 Municipal Atty Services | Open | 3,585.00 | 0.00 |
| -00007 | 01/31/13 | TOWNP | TOWN OF PHILLIPSBURG | 2013 Police Coverage-P'Burg | Open | 32,083.33 | 0.00 |
| -00008 | 01/31/13 | VERI DSL | VERIZON ONLINE | 2013 DSL Internet Service | Open | 91.99 | 0.00 |
| -00025 | 02/07/13 | HUNDE | HUNTERDON COUNTY DEMOCRAT | 1/10-1/17 Ads | Open | 168.05 | 0.00 |
| -00057 | 02/07/13 | NJRUR | NJ RURAL WATER ASSOCIATION | 2013 NJ water Association Fees | Open | 295.00 | 0.00 |
| -00060 | 02/07/13 | TAJ | TRUMP TAJ MAHAL | IIMC Annual Conference | Open | 400.00 | 0.00 |
| -00062 | 02/07/13 | MCANJ | MUNICIPAL CLERK'S ASSOC OF NJ | 2013 NJ Mun Clerk Assoc Fees | Open | 100.00 | 0.00 |
| -00069 | 02/07/13 | NJSTA | NJ STATE LEAGUE MUNICIPALITIES | 1/26 NJLM Semnr LouC & MSchwar | Open | 230.00 | 0.00 |
| -00070 | 02/07/13 | MIDSTATE | MID-STATE REGISTRARS ASSOC. | 2013 MidState Reg Assoc Fees | Open | 30.00 | 0.00 |
| -00081 | 02/12/13 | MAILFIN | MAIL FINANCE | 2013 Postage Meter Lease | Open | 409.50 | 0.00 |
| -00082 | 02/12/13 | WASTE | WASTE MANAGEMENT OF NJ | 2013 Solid waste/Recycling | Open | 16,237.00 | 0.00 |
| -00090 | 02/14/13 | FREY ENG | FREY ENGINEERING, LLC | 2013 Sewer Operator Services | Open | 1,000.00 | 0.00 |
| -00091 | 02/14/13 | REMINGTON | REMINGTON & VERNICK ENGINEERS | 2013 Licensed Water Operator | Open | 1,500.00 | 0.00 |
| -00093 | 02/20/13 | TRACT | TRACTOR SUPPLY | Nozzle-Gas Pump,Guages-Torch | Open | 250.47 | 0.00 |
| -00097 | 02/21/13 | HACHC | HACH COMPANY | Test Equipmt & Chemicals | Open | 567.50 | 0.00 |
| -00098 | 02/21/13 | NJSTA | NJ STATE LEAGUE MUNICIPALITIES | Training - Councilwoman Schwar | Open | 115.00 | 0.00 |
| -00099 | 02/21/13 | WORKS | WORKS DATA | 2013 Phone System Maintenance | Open | 792.00 | 0.00 |
| -00100 | 02/21/13 | ADVANCE | ADVANCED BUSINESS EQUIPMENT | 2013 Adv Bus Equ -Maintenance | Open | 288.00 | 0.00 |
| -00101 | 02/22/13 | TRITE | DE LAGE LANDEN FINANCIAL SERV | 2013 Copier Equipment Lease | Open | 318.98 | 0.00 |
| -00105 | 02/22/13 | EXPRES | EXPRESS-TIMES | Feb/2013 Advertisements | Open | 457.95 | 0.00 |
| -00114 | 02/22/13 | COYNE | COYNE CHEMICAL ENVIRON SERVICE | 2/8 Inv #899398 Chemicals w/s | Open | 960.00 | 0.00 |
| -00116 | 02/22/13 | CAPITAL | CAPITOL SUPPLY CONSTRUCTION | Parts for Frace St Meter Pit | Open | 7,468.24 | 0.00 |
| -00118 | 02/22/13 | VANCL | VANCLEEF ENGINEERING ASSOCIATE | 6/2013 Highlands-Prof Services | Open | 633.00 | 0.00 |
| -00122 | 02/22/13 | PUBWK | PWANJ C/O Linny Armstrong CPWM | 2013 Pub wks Assoc Member Fee | Open | 50.00 | 0.00 |
| -00123 | 02/22/13 | HUNDE | HUNTERDON COUNTY DEMOCRAT | Inv #52590588000 Ord 2013-1 Ad | Open | 29.68 | 0.00 |
| -00125 | 02/22/13 | MIDSTATE | MID-STATE REGISTRARS ASSOC. | 3/21 Seminar-Clerk & Deputy | Open | 40.00 | 0.00 |
| -00127 | 03/05/13 | ALBOA | ALPHA BOARD OF EDUCATION | Alpha Prevention through media | Open | 2,500.00 | 0.00 |
| -00129 | 03/06/13 | WCBOR | WC BOARD OF REALTORS | Multiple Listing Service Fee | Open | 200.00 | 0.00 |
| -00130 | 03/06/13 | FORDT | FORT DEARBORN LIFE INSURANCE | Payment Returned in Error | Open | 83.25 | 0.00 |
| -00131 | 03/08/13 | STAP | STAPLES BUSINESS ADVANTAGE | Inv #3182154433 Foyer Tabletop | Open | 320.02 | 0.00 |
| -00132 | 03/08/13 | MIDSTATE | MID-STATE REGISTRARS ASSOC. | 4/10 Clerk-MCANJ Mini-Conferen | Open | 25.00 | 0.00 |
| -00133 | 03/08/13 | AAROE | LYN PAUL AAROE, ESQUIRE | LUB Attorney Fees 2/2013 | Open | 2,187.50 | 0.00 |
| -00134 | 03/08/13 | PUBLI | PUBLIC ALLIANCE INS. COVERAGE | 2012 2nd Installment PAIC | Open | 44,624.00 | 0.00 |
| -00135 | 03/08/13 | DOG | NJ DEPT OF HEALTH & SENIOR SER | Feb 2013 State Dog Fee | Open | 28.20 | 0.00 |
| -00136 | 03/08/13 | FREY ENG | FREY ENGINEERING, LLC | Jan 2013Inv#2972 Engineer Svcs | Open | 2,825.52 | 0.00 |
| -00137 | 03/08/13 | VANCL | VANCLEEF ENGINEERING ASSOCIATE | Jan2013 Lee Ave - Eng Svcs | Open | 365.00 | 0.00 |
| -00138 | 03/08/13 | LSI | LINE SYSTEMS, INC | 2/1-2/28 Telephone Bill | Open | 623.86 | 0.00 |
| -00139 | 03/08/13 | FREY ENG | FREY ENGINEERING, LLC | Inv #2955 Eng Svcs O&M Manhole | Open | 5,060.37 | 0.00 |
| -00140 | 03/08/13 | ACTION | ACTION DATA SERVICES | Feb 2013 Payroll Services | Open | 1,484.29 | 0.00 |
| -00141 | 03/08/13 | EAS | EAS BY ACTION DATA | Inv #17834 Payroll Services | Open | 74.28 | 0.00 |
| -00142 | 03/08/13 | FRUST | ARTHUR FRUSTACI | Lien Redem Cert #2012005 | Open | 1,333.36 | 0.00 |
| -00145 | 03/08/13 | JCP&L | JCP&L | Jan/Feb 2013 Electric Bills | Open | 5,999.75 | 0.00 |
| -00146 | 03/08/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 3/8/13 Current Fund PR | Open | 14,334.21 | 0.00 |
| -00147 | 03/08/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 3/8/13 Utility Fund PR | Open | 3,695.24 | 0.00 |
| -00148 | 03/08/13 | ALBOA | ALPHA BOARD OF EDUCATION | 2013 School Tax - Jan to May | Open | 860,494.20 | 0.00 |
| -00151 | 03/08/13 | OPDK | OPDYKE'S SALES & SERVICE | Inv #T80495 Air Filter-Dumptru | Open | 73.83 | 0.00 |

New Business

Motion made by Councilwoman C. Schwar to approve Raffle License RA-2013-1, Councilman Dunwell seconded motion. Roll call: Ayes Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

Motion made by Councilwoman C. Schwar to approve the pavilion permit for Knights Of Columbus Assembly # 474, motion seconded by Councilman Cartabona. Roll call: Ayes, Dunwell, Savary and C. Schwar. Abstain: Cartabona and M. Schwar. Nays: none. Absent: Zikas.

Executive Session

Motion made by Councilman Savary to go into executive session for one hour (1) and twenty (20) minutes, motion seconded by Councilwoman C. Schwar, all were in favor:

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately, one hour and 20 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Cartabona, to return to the regular session, motion seconded by Councilwoman Schwar, all were in favor.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilwoman Schwar and seconded by Councilman Cartabona, this meeting adjourned at 10:44 p.m.

Respectfully submitted,

Laurie A. Barton, RMC