

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, April 9, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present: Councilman Cartabona, Councilman Dunwell, Councilman Savary, Councilwoman Schwar, Councilman Schwar, and Councilman Zikas. Also present Borough Clerk, Laurie Barton, CFO, Lorraine Rossetti and Attorney Christopher Troxell.

Ordinance

Motion made by Councilwoman Schwar to introduce the following ordinance. Motion seconded by Councilman Schwar. Discussions ensued regarding Councilman Cartabona's concern with some of the language in the ordinance.

**ORDINANCE 2013-07
BOROUGH OF ALPHA
ORDINANCE OF THE BOROUGH OF ALPHA AMENDING
AND SUPPLEMENTING CODE SECTION 410.20
I INDUSTRIAL ZONE**

WHEREAS, the Council of the Borough of Alpha desires to amend a portion of Chapter 410, Zoning, specifically Section 410-20 C. and amend its Code accordingly;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Alpha in the County of Warren and State of New Jersey that "Section 410-20, I Industrial Zone, subsection C." be amended and supplemented as follows:

C. Prohibited uses.

(1) The development, production, storage, deployment, usage or fabrication of radioactive materials. This prohibition shall not apply to naturally occurring material containing low, normal or background levels of radiation nor to the production of consumer products in general use, including products such as smoke detectors and time pieces, nor to commonly accepted medical uses such as x-rays and pharmaceutical.

(2) Non-municipal outdoor vehicle, leaf and sludge recycling, treatment, conversion or composting of any type.

(3) Recycling facilities such as vehicle recycling or junkyards, wood pallet recycling, incinerators, landfills, resource recovery facilities or the storage and/or transfer of hazardous or toxic fuel or waste of any kind.

(4) The manufacturing, processing, and/or storage of concrete and/or bituminous concrete.

This Ordinance shall take effect after adoption and publication thereof as provided by law.

Roll Call: Ayes: Cartabona, Dunwell, C. Schwar and M. Schwar. Nays: Zikas. Abstain: Savary. Public hearing scheduled for May 14th.

Ordinance Second Reading:

Motion made by Councilman Zikas to open the public meeting for the following ordinance, motion seconded by Councilman Dunwell, all were in favor.

**ORDINANCE 2013-4
BOND ORDINANCE AUTHORIZING IMPROVEMENTS TO SEWER INFRASTRUCTURE AND
GENERAL SYSTEM IMPROVEMENTS AND APPROPRIATING \$900,000.00 THEREFORE AND
AUTHORIZING THE ISSUANCE OF \$890,000.00 BONDS OR NOTES TO FINANCE PART OF THE
COST THEREOF.**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, in the County of Warren, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

SECTION 1:

The purchase described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Alpha, New Jersey (the "Borough"). For said improvement (the "Improvement") there is hereby appropriated the amount of \$900,000.00, of which \$10,000 is now available by virtue of provision in one or more previously adopted budgets for down payment or capital improvements in the account Water/Sewer Capital Improvement Fund. Said appropriation shall serve as the down payment though it is not required as a self liquidating utility by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law").

SECTION 2

In order to finance the additional cost of the Improvement not covered by the above appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount not to exceed \$890,000.00 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not to exceed \$890,000.00 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3

(a) The improvement authorized is entitled Sewer Infrastructure Improvements/General Improvements and includes but is not limited to the upgrading of equipment and facilities for the Sewer Utility.

(b) The estimated cost of the improvement is \$900,000.00.

(c) The estimated maximum amount of bonds to be issued is not to exceed \$890,000.00

(d)The period of usefulness is, in accordance with N.J.S.A.40A:2-22 is 20 years.

SECTION 4

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Certified Finance Officer of the Borough (the "CFO"); provided that no Note shall mature later than one year from its date.

The Notes shall bear interest at such rate or rates and be in such form as may be determined by the CFO. The CFO shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the CFO upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The CFO is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The CFO is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made.

Such report must include the amount, the description, the interest rate, the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Departments of Community Affairs, State of New Jersey is on file with the Municipal Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement described in Section 3 of this bond ordinance is not current expenses, and is a capital improvement that the Borough may lawfully make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

(b) An aggregate amount not exceeding \$225,000.00 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimate cost of the Improvements, as indicated herein.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed electronically in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$890,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A 40A:2-44(c).

SECTION 7:

Any funds received from time to time by the Borough as contributions in aid of financing the purpose described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Borough authorized thereof by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance.

The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount in addition to user fees for water and sewer consumers.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonable expects to pay expenditures with respect to the Improvements prior to the date the Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$890,000.00.

SECTION 10:

This Bond Ordinance shall take effect 20 days after the first publication thereof after the final adoption, as provided by the Local Bond Law.

Jim Hill of Frey Engineering gave a presentation concerning the accomplishments of the 21,000 feet of the recent jetting that was done. Mr. Hill reported that after all the jetting and video is done with the system, Council can sit down, go through, and schedule individual bids during the year.

Several types of bids include manhole inserts, clean-up of several manholes, and to raise manholes. Mr. Hill stated that some of the work can be done with just quotes instead of bids.

Councilman Dunwell added that if the bond ordinance passes, he would be in favor of directing the Engineer to complete the jetting and video. Councilman Dunwell added that some lines were done in Pohatcong and for Council to talk with Pohatcong to see if they want to participate in the bids to take care of whatever issues they may have concerning their lines.

Hearing no other public comment, motion to close public hearing made by Councilman Dunwell and seconded by Councilman Savary, all were in favor.

Motion to adopt forgoing Ordinance 2013-04 made by Councilman Dunwell, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Resolutions

Motion made by Councilman Dunwell to adopt the following resolution, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-63
NOTICE TO BIDDERS
WATER UTILITY IMPROVEMENTS
FOR THE
BOROUGH OF ALPHA**

WHEREAS, the Borough of Alpha will be required to publicly bid for the project herein named as the Water Utility Improvements for the Borough of Alpha in the Borough of Alpha, Warren County, New Jersey; and

WHEREAS, the Borough has and hereby does authorize such advertising for bids for such purpose; and

WHEREAS, it is in the best interest of the rough to do so pursuant to law.

NOW THEREFORE BE IT RESOLVED by the Common Council of the Borough of Alpha that the following notice is advertised:

NOTICE TO BIDDERS

PUBLIC NOTICE IS HEREBY GIVEN that sealed bids will be received by the **Borough of Alpha** for Water Utility Improvements **for the Borough of Alpha** in the **Borough of Alpha, Warren County, New Jersey**.

Bid forms, contracts and specifications are on file at the office of Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, New Jersey 08033. Bid Specifications will also be on file in the Clerk's office, 1001 East Blvd., Alpha, NJ 08865 for viewing purposes only.

Said Bids will be received, opened and read aloud in public at the **Alpha Borough Municipal Building, 1001 Wednesday May 8, 2013 at 1:30 PM prevailing time**.

Copies of the bid forms, contracts and specifications may be obtained from said Remington & Vernick Engineers, by prospective bidders upon request, upon payment of the sum of \$75.00 for each set.

PAYMENT MUST BE RECEIVED PRIOR TO OBTAINING SAID SPECIFICATIONS, EITHER BY MAIL OR IN PERSON.

NO BIDS ARE TO BE DROPPED OFF AT THE ENGINEER'S OFFICE.

The **Borough of Alpha** reserves the right to consider the bids for sixty (60) days after the receipt thereof, and further reserves the right to reject any or all bids, either in whole or in part and also to waive any informality in any and make such awards or take action as may be in the best interest of the **Borough of Alpha**.

Bids must be on the bid form prepared by Remington & Vernick Engineers, in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name and address of the bidder on the outside and also bearing on the outside reference to the particular work bid upon. Said bids shall be addressed to **Borough of Alpha, Municipal Building, 1001 East Boulevard, Alpha, New Jersey, 08865, Attention: - Laurie Barton, Clerk.**

Each bid shall be accompanied by a certified check, cashier's check or bid bond duly executed by the bidder as principal and having as surety thereon a surety company approved by the **Borough of Alpha** in an amount not less than ten percent (10%) but in no case in excess of \$20,000.00 of the amount bid. Any such bid bond shall be without endorsement or conditions. Bid shall also be accompanied by a certificate letter from a surety company stating that it will provide the bidder with the completion bond.

The award of the contract shall be made subject to the necessary moneys to do the work being provided by the **Borough of Alpha** in a lawful manner. The contract to be executed by the successful bidder will provide that it shall not become effective until the necessary moneys to do the work have been provided by the **Borough of Alpha** in a lawful manner. The award shall further be subjected to the securing of necessary State, Federal or Local permits governing the work.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq., N.J.A.C. 17:27 (Affirmative Action), P.L. 1963. C150 (New Jersey Prevailing Wage Act), and Americans with Disabilities Act of 1990 (42 U.S.C. 12101, et.seq.).

The contractor is further notified that he must comply with P.L. 1977, c. 33, and submit a Disclosure Statement listing stockholders with his bid.

The contractor is further notified that he must comply with P.L. 1999 c.238 Public Works Contractor Registration Act and he and any subcontractors must be registered in accordance with the act.

The contractor is also further notified that he must comply with P.L. 2004 c. 57 and submit proof of business registration and submit proof of business registration for any named subcontractors in accordance with the act.

By Order of the
Borough of Alpha, Warren County, New Jersey

Dated: April 25, 2013

Laurie A. Barton, RMC
Borough Clerk

Motion made by Councilwoman Schwar to adopt the following resolution, motion seconded by Councilman Savary. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-64
RESOLUTION REGARDING THE ALPHA VOLUNTEER FIRE COMPANY
AND 2013 BUDGETED MONEY**

WHEREAS, the Council of the Borough of Alpha deems that it is in the best interests of the Borough of Alpha to continue its working relationship with the Alpha Volunteer Fire Company, an entity for which the Borough of Alpha provides tax-raised funds;

WHEREAS, the Council of the Borough of Alpha understands the Alpha Volunteer Fire Company determined it needs to replace the 31-year-old, 1000-gallon pumper fire truck and would need money for the purchase of this replacement fire truck;

WHEREAS, the Council of the Borough of Alpha has requested the Alpha Volunteer Fire Company provide the number and nature of the service or emergency calls it has received for the last five years;

WHEREAS, the Council of the Borough of Alpha has requested the Alpha Volunteer Fire Company provide detailed information concerning the capabilities, equipment, and characteristics of neighboring municipalities' volunteer fire departments, along with the specific features and benefits of the fire truck they propose to purchase; and

WHEREAS, the Council of the Borough of Alpha has appropriated a certain amount of money – \$57,000.00 – in its proposed 2013 municipal budget for the Alpha Volunteer Fire Company, out of which an annual payment is to be made on an existing fire truck agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the Borough CFO is hereby directed to release only the money for the annual debt payment on the existing fire truck agreement (\$ 23,953.72) and hold the balance of the fire truck purchase capital line item in reserve until such time as further directed by the municipal governing body.

Motion made by Councilman Zikas to introduce the following resolution, motion seconded by Councilman Cartabona, all were in favor.

**RESOLUTION 2013-65
MUNICIPAL BUDGET NOTICE
SECTION 1.**

Municipal Budget of the Borough of Alpha, County of Warren for the Fiscal Year 2013

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2013;

Be it Further Resolved, that said Budget be published in the THE STAR GAZZETTE
The Governing Body of the Borough of Alpha does hereby approve the following as the Budget for the year 2013:
in the issue of April 16 .2013

RECORDED VOTE

(Insert last name)

AYES

{Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas

{

NAYS{ NONE

{

{

ABSTAINED {

ABSENT {

Notice is hereby given that the Budget and Tax Resolution was approved by the MAYOR AND COUNCIL of the BOROUGH OF ALPHA, COUNTY OF WARREN, on April 9, 2013

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building , on May 14, 2013 at 7:00 o'clock (p.m.) at which time and place objections to said Budget and Tax Resolution for the year 2013 may be presented by taxpayers or other interested persons.

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar reported that the phone system will be updated on Monday April 15th.

Councilwoman Schwar reported that a complaint was received regarding someone trying to call the clerk's office ten times with no answer. The Deputy Clerk assured that she checked for messages but none were left by the caller.

Councilwoman Schwar went over the list of issues the Code Enforcement Officer is working on resolving.

Councilwoman Schwar stated that a meeting with the AYAA and the Phillipsburg Area Colts was supposed to happen before the last council meeting but it didn't happen. Mrs. Schwar stated that she proposed another set of dates and is waiting to hear back for confirmation.

Councilwoman Schwar reported that the Clerk will be out for vacation from July 22nd until August 3rd.

Councilwoman Schwar stated that so far she has received articles for submission to the newsletter from the fire company, library and the clerk. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Finance, Councilman Michael Schwar: Councilman Schwar stated that the personnel manual committee is reviewing the manual and should have something for the next meeting.

Councilman Schwar reported that the contract committee sent a notice to the DPW workers to try and get the contract resolved. In closing, Councilman Schwar approved bills, salaries and wages for his department.

Health and Welfare, Harry Zikas Jr.: Councilman Zikas stated that the tentative date for cleanup will be June 14th and 15th; if the dates change he will let everyone know. Councilman Zikas reported on a meeting with Waste Management that included Tom Fey and Councilwoman Schwar. Councilman Zikas stated that hopefully some of the issues will be resolved. Discussions with Waste Management also included not picking up any garbage waste from those who are putting recyclables in their garbage.

Continuing on with his report, Councilman Zikas gave the Warren County Health report for the month of March. In closing, Councilman Zikas approved bills, salaries and wages for his department.

Councilman Zikas added that the Borough is handing over the South Warren Municipal Alliance lead to Lopatcong Township along with the remaining balance of \$13,070.69.

Motion made by Councilman Zikas to approve the following resolution, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-66
TRANSFER OF LEAD AGENCY TO
THE TOWN OF LOPATCONG FOR
THE SOUTH WARREN MUNICIPAL ALLIANCE**

WHEREAS, the Borough of Alpha Governing Body transfers the duties and responsibilities of lead agency for the South Warren Municipal Alliance to the Town of Lopatcong.

THEREFORE BE IT RESOLVED, the Borough of Alpha, hereby closes the account and transfer all monies to Lopatcong Township in the amount of \$13, 070.69.

Public Property, Councilman Michael Savary: Councilman Savary stated he received a call from the DEP regarding the grass recycling area and will be making contact with them tomorrow. Councilman Savary also reported that he has received calls regarding the borough's cell tower and billboard. Councilman Savary reported on the recent vandalism at the field house. Police took several photos of the damage. Councilman Savary reported that he will use a new vendor for the port-a-potties for the fields.

Councilman Savary added that since the budget has been approved he wants to move on getting signs made up for the borough regarding the dumpster at the park.

Councilman Savary requested ten minutes in executive session for potential litigation.

In closing, Councilman Savary approved bills, salaries and wages for his department.

Discussions ensued regarding illegal dumping at the salt shed.

Councilman Cartabona inquired about getting new locks at the field house. Councilman Savary stated that the Lock Doctor will be called to get new locks to have it more secured.

Councilman Dunwell briefly inquired about a situation at the salt shed and a call from the DEP. Councilman Dunwell requested ten minutes in executive session for potential litigation regarding the grass recycling area.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona reported he received the report from the Court as well as from the Police Chief and Fire Chief.

Councilman Cartabona stated he is working alongside the fire company on their 100th Anniversary Parade for June 22nd.

Councilman Cartabona reported that he received a notice from Huntington Fire Department that they will be covering the calls and fireworks display for the Borough during the anniversary celebrations for June 22nd.

In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Councilman Dunwell inquired about the status of the stop sign for Vulcanite and Schley Avenue. Councilman Cartabona responded that he spoke with the owner and got a guarantee from them that they will install a stop sign at the location.

Public Works, Councilman Craig Dunwell: Councilman Dunwell stated he has a question for the Borough Attorney on doing a resolution authorizing Frey Engineering to advertise for

bids for the completion of the jetting and video. Attorney Troxell stated a resolution will be prepared before the end of tonight's meeting.

A sewer blockage on Frace Street occurred in front of the water treatment plant on Friday night. Councilman Dunwell commended Mr. Hill on getting it unblocked.

A notification from the DOT (*Department of Transportation*) was received stating that they will be resurfacing Route 122. Councilman Dunwell stated that this is an opportunity to redesign the intersection of Route 122 and Industrial Drive. Councilman Dunwell requested ten minutes in executive session for contractual to discuss the redesign of the intersection.

Councilman Dunwell reported on the pedestrian bridge that was taken down yesterday. P.A. Contractors also came and visited the woman on Schley Avenue regarding her ornamental grass that was damaged. The contractor will do whatever the homeowner needs to replace the grass.

Councilman Dunwell gave an update on the fire hydrant that was damaged back in December. The borough's insurance carrier denied coverage and Charter Partners is currently working with the person's insurance company directly and hopefully the borough will get all the money back.

Councilman Dunwell reported that he will be working with a contact from the website company regarding the borough's website every Monday to correct the issues.

Councilman Dunwell requested 15 minutes in executive session for contractual regarding Open Space. In closing, Councilman Dunwell approved bills, salaries and wages for his department.

Councilman Dunwell discussed the COAH obligation with regard to the 16 housing units by D.R. Horton, in which they had final approval for the last 4 or 5 years. Councilman Dunwell stated he would like to contact Mr. Maski for him to pursue the Borough's COAH obligation outside the D.R. Horton project. Motion made by Councilman Zikas authorizing Councilman Dunwell to speak with Mr. Maski regarding the Borough's COAH obligation, motion seconded by Councilwoman C. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas.

Committee Reports

Councilman Cartabona discussed the issue of an IT support person and looking into getting proposals or a bid for competitive prices for an IT contract.

Professionals & Officials Report

Mayor's Report, Edward Hanics: Mayor Hanics briefed members of the public and Council on the library meeting that was held last night. Issues that were brought up concerned returning the surplus, using the Borough's auditor and having the Library Board discontinue use of their attorney.

Lengthy discussions ensued with regard to the Library and their status as a municipal library and the return of the surplus funds over to the Borough. Councilman Savary stated that any money being spent from the library, in his opinion should be paid for by them (library).

Mayor Hanics explained the appointment procedure for members to the Library Board.

Councilman Zikas volunteered along with Councilwoman Schwar to sit on the Library Committee to discuss the matters further with the Library Board.

Mayor Hanics announced his appointment to the Library Board for Nancy Serrone, expiring December 31, 2016. Councilman Zikas made a motion to accept the Mayor's appointment of Nancy Serrone, motion seconded by Councilwoman Schwar. Roll call: Ayes: Savary, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona and Dunwell.

Police Chief, James Faulborn: Chief Faulborn gave the March monthly report for his department.

Fire Chief Charles Bodogh: Chief Bodogh gave an update on the progress of the 100th Anniversary Parade. Chief Bodogh also stated that brush fire season started in March and that they are watching the wind because it's been dry. Mr. Bodogh also asked residents to have a hose nearby their chimneas if they use one because of the season.

Brief discussions ensued regarding false alarms.

Attorney, Christopher Troxell: Mr. Troxell requested 10 minutes in executive session for personnel.

Engineer's Report: Councilman Dunwell gave the report that was distributed to Mayor and Council by the Clerk on behalf of the Engineer.

CFO, Lorraine Rossetti: Councilman Cartabona inquired about revised water/sewer billing numbers.

Borough Clerk, Laurie Barton: Mrs. Barton discussed the new filing procedures for the financial disclosure forms.

Mrs. Barton requested 20 minutes in executive session for personnel.

Councilman Cartabona discussed the telephone exchange numbers through the borough's telephone system.

Payment of Bills and Claims

Motion made by Councilwoman Schwar to have the directors' reports part of the minutes, motion seconded by Councilman Zikas. Roll call; Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilwoman Schwar to have the CFO authorized to pay all bills approved by the director's, motion seconded by Councilman Savary. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilwoman Schwar that the CFO be authorized to pay all salaries and wages approved by the Directors, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

April 25, 2013 12:30 PM		BOROUGH OF ALPHA Bill List By P.O. Number			Page No: 1		
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
12-00843	12/19/12	HASSL	ASCOM HASSLER/GE CAP PROG	12/5/12-1/4/13 Annual ACH Fee	Open	50.00	0.00
13-00077	02/11/13	CATALLI	VINCENT CATALLI	2013 ACO Annual Truck Allowanc	Open	41.66	0.00
13-00118	02/22/13	HELD	VANCLEEF ENGINEERING ASSOCIATE	6/2013 Highlands-Prof Services	Open	HELD 633.00	0.00
13-00148	03/08/13	ALBOA	ALPHA BOARD OF EDUCATION	2013 School Tax - Jan to May	Open	292,568.10	0.00
13-00150	03/08/13	BAER	BAER AGGREGATES, INC.	Inv #1642 25 Ton Grit for Salt	Open	326.96	0.00
13-00160	03/18/13	MGL	MGL PRINTING SOLUTIONS	Utility Billing Postcards	Open	540.80	0.00
13-00164	03/22/13	HEALTH	STATE OF NJ HEALTH BENEFITS	2013 Health Benefits	Open	8,915.77	0.00
13-00200	04/08/13	TRACT	TRACTOR SUPPLY	Hand Tools, Lawn Tools	Open	91.94	0.00
13-00218	04/16/13	STAP	STAPLES BUSINESS ADVANTAGE	Copy Room Paper	Open	96.60	0.00
13-00220	04/17/13	STAP	STAPLES BUSINESS ADVANTAGE	Chair Mat for CFO Desk	Open	23.18	0.00
13-00221	04/18/13	STPWT	STATE OF NEW JERSEY-PWT	2013 1st Qtr Water System Tax	Open	184.56	0.00
13-00224	04/18/13	LSI	LINE SYSTEMS, INC	Apr 2013 Telephone Bill	Open	597.79	0.00
13-00225	04/18/13	PAYRO	PAYROLL AGENCY ACCT 751561	2013 Choice 125 Plan Renwl Fee	Open	235.00	0.00
13-00226	04/18/13	JCPL	JCP&L	Mar-Apr 2013 Electric Bills	Open	1,331.79	0.00
13-00227	04/18/13	AAROE	LYN PAUL AAROE, ESQUIRE	Fergco Bro LLC LUB Atty Fees	Open	975.00	0.00
13-00228	04/18/13	TRDCF	TREASURER, STATE OF NJ	2013 1st Qtrly Marriage St Fee	Open	25.00	0.00
13-00229	04/18/13	DOG	NJ DEPT OF HEALTH & SENIOR SER	March 2013 State Dog Fees	Open	12.00	0.00
13-00230	04/18/13	WILHELM	WINEGAR,WILHELM,GLYNN & ROEMER	St v Blair Publ Defender Fees	Open	150.00	0.00
13-00233	04/18/13	PENNB	PENN BOWER	Repl Water Line per Ord 403-50	Open	1,200.00	0.00
13-00234	04/19/13	BCS	UNIVAR USA INC.	Inv #M966155 Sulfuric Acid	Open	3,554.84	0.00
13-00235	04/19/13	METZE	METZ & SON ELECTRICAL, INC	Repair Outlet on Garage Wall	Open	110.00	0.00
13-00236	04/19/13	QC	QC, INC.	Inv #1505152 4/4/13 Testing	Open	55.00	0.00
13-00240	04/23/13	HENSLEY	RICHARD HENSLEY	Emergency Sewer Maintenance	Open	454.75	0.00
13-00241	04/25/13	WCSOI	WARREN COUNTY SOIL CONSERVATIO	2013 WSys Improvement Project	Open	625.00	0.00
Total Purchase Orders: 25				Total P.O. Line Items: 36	Total List Amount: 312,798.74	Total Void Amount: 0.00	

New Business

Motion made by Councilman Zikas to approve the following pavilion rental with alcohol:

Pavilion Permit – Tanfani – 07/13/2013 – with alcohol

Motion seconded by Councilwoman Schwar, all were in favor, with the exception of Councilman Cartabona abstaining.

Motion made by Councilwoman Schwar to approve the following pavilion rental:

Pavilion Permit Relay For Life (c/o Meghan Boyle) Request Waiver of Fee 05/04/2013

Motion seconded by Councilman Savary all were in favor.

Executive Session

Motion made by Councilman Zikas to go into executive session for one hour (1) and twenty (20) minutes, motion seconded by Councilman Schwar, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately, one (1) hour and twenty (20) minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilwoman Schwar, to return to regular session, motion seconded by Councilman Savary, all were in favor.

Motion made by Councilman Dunwell to approve the following resolution:

**RESOLUTION 2013-67
AUTHORIZING JIM HILL FOR ADVERTISEMENT
OF JETTING AND CAMERA BIDS REGARDING THE BOROUGH'S SEWER INFRASTRUCTURE**

WHEREAS, the Borough of Alpha is required by NJ State Law to publicly bid for continued sewer line jetting and camera of the Borough of Alpha system in the Borough of Alpha as it is anticipated the cost will exceed the minimum bid threshold of \$17,500.00; and

WHEREAS, Jim Hill of Frey Engineering is the Borough's C2 Operator and Sewer Engineer and is in charge of the sewer infrastructure work.

NOW THEREFORE BE IT RESOLVED, that the Borough Council hereby authorizes this project to be advertised pursuant to Jim Hill's preparation of specifications and notice.

Motion seconded by Councilman Savary, Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Dunwell and seconded by Councilman Zikas, this meeting adjourned at 10:00 p.m.

Respectfully submitted,

Laurie A. Barton, RMC