

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, May 14, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present: Councilman Cartabona, Councilman Dunwell, Councilman Savary, Councilwoman Schwar, Councilman Schwar and Councilman Zikas. Also present Borough Clerk, Laurie Barton, CFO, Lorraine Rossetti and Attorney Christopher Troxell.

Public Comment

George Cupon, Sampson Avenue, asked what days will the grass and dump area be open for the residents, citing the article from the newsletter. Discussions from members of Council ensued in deciding what days it could be open.

George Trigas, North Blvd., expressed opposition to the grass area being opened only on a Sunday.

Bob Gabel, 6th Avenue, wanted to know about the yards being fixed that were dug up and stated some parts are having sink holes form. Councilman Dunwell responded that these areas of concern are on the contractor's punch list to fix.

Charles Bodogh, East Central Ave., inquired about the topsoil being replaced for his water line.

Joe Lee, Frace St., asked if Frace Street will be paved this year. Councilman Dunwell answered yes.

Travis Cortelyou, 7th Avenue, inquired about an updated calendar on the website.

Chase Grossman, Student Council President (Alpha School), 7th Avenue, spoke before Council on his report of the Borough's pool. Mr. Grossman stated he felt the pool is a good idea for the community and added that if the pool couldn't be open then a skate park would also be good.

Tracy Grossman, 7th Avenue, asked for an update on the progress of the pool area.

Mayor Hanics responded that paperwork needs to be filed with Green Acres.

George Trigas, North Blvd., commented on his visit to the Flemington skate park and suggested that something similar to their skate park be considered.

Eugene Boyle, West Central Avenue, commented that something needs to be done with the area. Liability insurance for a skate park was discussed.

Jessica Hanics, Schley Avenue, spoke on behalf of the Alpha Volunteer Fire Department regarding the purchase of a fire truck. Ms. Hanics read a statement for Mayor and Council concerning fire equipment for the department, mutual aid and help in purchasing a fire truck.

Bids

Motion made by Councilman Savary to accept the bids for the Water Utility Improvement Project #2102T028, motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona.

Ordinance

Motion made by Councilman M. Schwar to open the public hearing for the following ordinance, motion seconded by Councilman Dunwell, all were in favor.

**ORDINANCE 2013-07
BOROUGH OF ALPHA
ORDINANCE OF THE BOROUGH OF ALPHA AMENDING
AND SUPPLEMENTING CODE SECTION 410.20
I INDUSTRIAL ZONE**

WHEREAS, the Council of the Borough of Alpha desires to amend a portion of Chapter 410, Zoning, specifically Section 410-20 C. and amend its Code accordingly;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Alpha in the County of Warren and State of New Jersey that “Section 410-20, I Industrial Zone, subsection C.” be amended and supplemented as follows:

C. Prohibited uses.

(1) The development, production, storage, deployment, usage or fabrication of radioactive materials. This prohibition shall not apply to naturally occurring material containing low, normal or background levels of radiation nor to the production of consumer products in general use, including products such as smoke detectors and time pieces, nor to commonly accepted medical uses such as x-rays and pharmaceutical.

(2) Non-municipal outdoor vehicle, leaf and sludge recycling, treatment, conversion or composting of any type.

(3) Recycling facilities such as vehicle recycling or junkyards, wood pallet recycling, incinerators, landfills, resource recovery facilities or the storage and/or transfer of hazardous or toxic fuel or waste of any kind.

(4) The manufacturing, processing, and/or storage of concrete and/or bituminous concrete.

This Ordinance shall take effect after adoption and publication thereof as provided by law.

Motion made by Councilman M. Schwar to close the public hearing, motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman M. Schwar to adopt the foregoing ordinance, motion seconded by Councilwoman Schwar. Questions: Discussions ensued regarding the wording of line #4 with the wording of concrete. No changes were made. Roll call: Ayes: Dunwell, Savary, C. Schwar and M. Schwar. Nays: Cartabona and Zikas.

Motion made by Councilman Dunwell to introduce the following ordinance on first reading and have public hearing scheduled for June 11th. Motion seconded by Councilwoman Schwar. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-08
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 7 – ADMINISTRATIVE
ORGANIZATION OF THE CODE OF THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha that the following amendments shall be and are herewith enacted to Chapter 7 – ADMINISTRATIVE ORGANIZATION of the Code of the Borough of Alpha:

§ 7-17. Specific Duties of Directors.

- A. The Director of Finance shall have the primary responsibility for the following offices, activities and matters:
 - 1) The Chief Financial Officer and Treasurer and their offices.
 - 2) The initiation of foreclosure action and subsequent administration and disposition of property acquired by the Borough under foreclosure of tax title liens.
 - 3) The maintenance, review and revision of the Borough cost accounting and purchasing system.
 - 4) The review, revision and all other matters pertaining to any insurance coverage of the Borough.
 - 5) Liaison between Mayor and Council and the registered municipal accountants and any other bodies or organizations on fiscal matters.
 - 6) Annual budget and work closely with the Chief Financial Officer.
 - 7) The Tax Collector and that office.
 - 8) The Tax Assessor and that office.

- B. The Director of Public Works shall have primary responsibility for the following described activities and matters:
 - 1) Road construction, improvements, maintenance, cleaning of all streets, including street openings; the supervision of any and all openings in the streets of the Borough.
 - 2) Sidewalk construction and maintenance.
 - 3) Shade tree matters.
 - 4) Snow removal.
 - 5) Serve as liaison between the Mayor and Council and the offices of the Borough Engineer.
 - 6) Street lighting.
 - 7) Sanitation activities, including construction, maintenance and inspection of sanitary sewers and storm sewers.
 - 8) Construction, maintenance, and improvement of the municipal potable water system and facilities.
 - 9) Hydrant service.

- C. The Director of Public Safety shall have primary responsibility for the following prescribed activities and members:
 - 1) Street traffic and all matters relating to existing or proposed off-street parking and regulation thereof.
 - 2) Police activities.

- 3) Serve as a liaison between the Municipal Court, Municipal Judge and Municipal Court Administrator.
- 4) Serve as a liaison between Mayor and Council and the volunteer fire company and the emergency squad.
- 5) Serve as a liaison between Mayor and Council and the Office of Emergency Management activities.

D. The Director of Public Property shall have primary responsibility for the following described activities and matters:

- 1) Make rules and regulations with respect to the practices and procedures to be followed in the use of all recreational and park facilities.
- 2) To recommend extensions, additions or improvements to any of the Borough's parks or recreational sites.
- 3) To solicit and recommend any changes regarding parks and recreation.
- 4) To conduct studies regarding any specific area or areas of park and recreational development.
- 5) Maintenance and operation of all buildings, grounds and other real property owned by the Borough.
- 6) Serve as liaison between Mayor and Council and State Department of Environmental Protection, Green Acres Program.
- 7) The cutting of trees, greens and weeds on roads, streets, and other municipal property.
- 8) Maintenance and operation of the municipal garage.
- 9) Maintenance of vehicles and other mechanical equipment as assigned.
- 10) Maintenance, cleaning and improvement of all municipal parking lots.
- 11) Serve as liaison between Mayor and Council and the Alpha Youth Athletic Association and other youth athletic associations and organizations.

E. The Director of Health and Welfare shall have primary responsibility for the following described activities and matters:

- 1) Maintenance of recycling program.
- 2) Maintenance of the garbage collection program.
- 3) Serve as liaison between the Mayor and Council and the offices of the Warren County Health Department, the contracted local health authority, and/or the Board of Health.
- 4) Compliance with or of the Warren County Health Department, the contracted local health authority, and/or the Board of Health and related regulations.
- 5) The Animal Control Officer and that office and activities.

F. The Director of Administration shall have primary responsibility for the following described activities and matters:

- 1) The Borough Clerk and that office.
- 2) Formulate procedures for the initiation and maintenance of job descriptions and personnel records.
- 3) Serve as a resource to Council committees or Borough boards which have areas of responsibilities that involve selection of personnel, handling of grievances or personnel concerns, evaluation of personnel and personnel development programs.
- 4) Act as the line of communications with unsuccessful employment applicants within the Borough.
- 5) Formulate and recommend for approval revisions of the personnel policies.
- 6) Formulate procedures for personnel administration.
- 7) The Construction Official and that office.
- 8) The Zoning Officer and that office.
- 9) The Code Enforcement Officer and that office.
- 10) Serve as liaison to Municipal Land Use Board Secretary.
- 11) Serve as liaison and oversight to Municipal Library.
- 12) Oversight of all other administration and Borough business.

Motion made by Councilman Cartabona to introduce the following ordinance on first reading and have public hearing scheduled for May 28, 2013. Motion seconded by Councilman Dunwell. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-09
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 346 – STREETS AND SIDEWALKS
OF THE CODE OF THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 346 – Street and Sidewalks of the Code of the Borough of Alpha:

Section 346-15. Reconstructed and Resurfaced Streets.

- A. Whenever the Borough Council enacts any ordinance or resolution providing for the reconstruction or resurfacing of any street, the Borough Engineer shall promptly mail a written notice thereof to each person, firm or corporation owning any sewer, main or conduit or other utility in or under said street. Such notice shall inform such persons, firms or corporations that no excavation permit shall be issued for openings, cuts or excavations in said street for a period of five (5) years after the date of enactment of said ordinance or resolution, except as set forth below. Such notice shall also inform such person, firm or corporation that application for excavating permits for work to be done prior to such paving or repaving shall be submitted promptly in order that the work covered by the excavation permit shall be completed as soon as possible and in no event later than the date specified in the permit for the excavation work therefore.
- B. Emergency. During the five-year period, an excavation permit shall be issued to open, cut or excavate in said street if, in the judgment of the Borough Engineer, an emergency, as described in this article (See Section 346-14), exists which makes it absolutely essential that the excavation permit be issued.
- C. New construction or restoration. During the five-year period, an excavation permit shall be issued to open, cut or excavate in said street for the purpose of providing utility or other service to a newly constructed residence or other newly constructed structure adjacent to a newly paved street or for the purpose of providing utility or their service to a preexisting residence or structure which is being reconstructed and for which the reconstruction encompasses 50% or more of the structure, also adjacent to that street.
- D. Waiver. During the five-year period, an excavation permit may be issued to open, cut or excavate in said street for the purposes of providing utility or other service to a preexisting residence or structure, but only upon application to the Borough Council and for good cause shown.

Resolutions

Motion made by Councilman Cartabona to open the public hearing for the following resolution for the 2013 budget. Motion seconded by Councilwoman Schwar, all were in favor.

**RESOLUTION 2013-68
RESOLUTION FOR CONDUCTING
ANNUAL BUDGET EXAMINATION**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Alpha has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2013 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriation pursuant to N.J.S.A 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that the failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of Division of Local Government Services.

CFO, Lorraine Rossetti distributed a budget presentation to Mayor and Council and copies were made available for the public.

Public Comment: Budget: Laurie Cartabona, 5th Avenue inquired about the pension plan and costs for the employees. Ms. Rossetti explained the rate of charge for pension each employee contributes and the changes recently made by the Governor.

Motion made by Councilman Cartabona to close the public hearing, motion seconded by Councilman M. Schwar, all were in favor.

Motion made by Councilwoman C. Schwar to adopt the 2013 Borough Budget and foregoing resolution, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilman Zikas to approve the following resolution. Motion seconded by Councilwoman C. Schwar, roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-73
RESOLUTION SUPPORTING
BOROUGH OF ALPHA'S VOLUNTEER
FIRE DEPARTMENTS' 100th ANNIVERSARY FIREWORKS DISPLAY**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that a Celebration program for the Alpha Volunteer Fire Department's 100th Anniversary celebration would be and is appropriate; and

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the Council supports the discharge of the fireworks plan and program, and will ensure that local fire department trucks are on hand for June 22, 2013 event with the firework display taking place on June 22, 2013 with no rain date, in the open field adjacent to the Borough's park.

BE IT FURTHER RESOLVED THAT THE Mayor and Clerk are authorized to execute all necessary documents.

Motion made by Councilman Zikas to approve the following resolution. Motion seconded by Councilwoman C. Schwar, roll call: Ayes: Dunwell, Savary, C. Schwar and M. Schwar. Nays: Zikas. Abstain: Cartabona.

**RESOLUTION 2013-74
RESOLUTION APPROVING A CONTRACT FOR
WATER METER INSTALLATION FOR BOROUGH OF ALPHA PROPERTY**

WHEREAS, the Council of the Borough of Alpha have determined that the Borough is presently be best served by employing outside personnel to install water meters in water customers properties; and

WHEREAS, the Council of the Borough of Alpha has sought quotes for such work, and it appears that CHARLES W. SANDS d/b/a A PLUS HANDYMAN SERVICE with offices located at 82 Overlook Drive, Stewartsville, Warren County, New Jersey (08886) shall be hired to do such work per the attached contract for 2013.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the said contract with CHARLES W. SANDS d/b/a A PLUS HANDYMAN SERVICE with offices located at 82 Overlook Drive, Stewartsville, Warren County, New Jersey (08886) hereby be approved at a rate of \$25.00 per meter with the limits as per the attached contract and its terms.

BE IT FURTHER RESOLVED that the Mayor and/or Clerk are authorized to execute all necessary documents to effectuate the contract for the water meter installation of Borough real property.

Motion made by Councilman Dunwell to approve the following resolution. Lengthy discussions ensued regarding money in the budget for the project and the scope of the project.

Motion seconded by Councilman Cartabona, roll call: Ayes: Cartabona, Savary, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Dunwell.

**RESOLUTION 2013-76
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR TECHNICAL REVIEW, CONSTRUCTION INSPECTION SERVICES AN CONTRACT
ADMINISTRATION FOR RECONSTRUCTION OF SEVENTH AVENUE AND INDUSTRIAL DRIVE -
ADDITIONAL SCOPE OF WORK**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to Seventh Avenue and Industrial Drive with an additional scope of services for the contemplated scope of work in accordance with the firm's proposal of May 3, 2013 (attached hereto) and in an amount not to exceed \$133,400.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Savary, roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-77
RESOLUTION AUTHORIZING FENCE LICENSE AGREEMENT**

WHEREAS, the Borough of Alpha owns land within real property known as Block 99, Lot 2 of the Borough of Alpha;

WHEREAS, Linde Gas North America, LLC (“Linde”) owns land within real property known as Block 99, Lot 1 of the Borough of Alpha;

WHEREAS, Linde owns a chain-link fence that exists running between the above-referenced properties and perhaps on each property in parts;

WHEREAS, Linde maintains and desires to maintain the fence and area in close proximity thereto; and

WHEREAS, the Borough Council desires to permit such continued existence and use of the fence by Linde to promote the safety and welfare of its residents.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that Mayor is authorized to execute the attached fence license agreement between Linde and the Borough, understanding that therein exists a ninety-day opt-out clause should the Borough so desire.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Cartabona, roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-78
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR 2013 ROAD PROGRAM WEST**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to West Vulcanite and Hobson Street for the contemplated scope of work in accordance with the firm’s proposal of May 8, 2013 (attached hereto) and in an amount not to exceed \$99,965.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Councilman Dunwell took this time to explain the introduction of a bond ordinance for May 28th and to potentially adopt June 11th. In order to do this the Clerk will need to submit an advertisement of the ordinance the Friday before the May 28th meeting by 4:00 p.m. Councilman

Dunwell asked the Clerk if she felt confident that the advertisement could be submitted the Friday before.

The Clerk responded that she is not confident and never heard of this before but stated if the Bond Counsel backs her up if anything goes to court then she will be fine with the advertisement. Councilman Dunwell stated that the question is the confidence level of the governing body to introduce the ordinance at the May 28th meeting. CFO, Lorraine Rossetti explained the purpose of the proposed bond ordinance. The Clerk stated that she will not be in next week and if Council wants this in the newspaper then this will need to be coordinated with the Deputy Clerk.

Councilman Cartabona stated if we decide this tonight we can have the Clerk do the advertisement. The Clerk once again reiterated that as long as she has everything by Thursday that would be fine, if not, it needs to be coordinated with the Deputy Clerk.

Councilman Dunwell discussed prior budgets with prior loans and infrastructure projects. Councilman Dunwell stated that it is his belief that the Borough can finance several million dollars of debt over twenty years and still have sufficient money in the budget to cover without any major tax increase. Councilman Dunwell added that it doesn't mean that the Borough will never raise taxes again but since debt has been paid off and a renegotiated police contract, the Borough now has the flexibility in the budget to allow it to be paid off.

Motion made by Councilman Dunwell to authorize the Clerk to submit to the Star Gazette on Friday May 24th for the Bond Ordinance, motion seconded by Councilman Savary. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Minutes

Motion made by Councilman Schwar to approve the regular meeting minutes of March 26, 2013, motion second by Councilwoman Schwar, all were in favor.

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar reported that the newsletter was delivered on Saturday. Councilwoman Schwar stated that there were several typos in the newsletter and added that the Clerk caught some of the typos and will now have her on the committee as a proof reader before it goes out.

Councilwoman Schwar gave the report of the Code Enforcement Officer that was submitted. Some of the issues were portable basketball hoops in the roadways, property maintenance complaints and uncut lawns.

In closing, Councilwoman Schwar approved her bills, salaries and wages for her department.

Finance, Councilman Michael Schwar: Councilman Schwar discussed the issues of keys to various buildings and offices and having the copies to the directors of each department.

Councilman Schwar reported back on the cash management plan and stated that an additional plan was found. Councilman Schwar recommended merging the two plans to better suit the borough's needs.

Councilman Schwar reported on his findings of mercantile licenses within the Borough. There are potentially fifty businesses within the Borough that do not have a license. A list will be submitted to council for further review.

In closing, Councilman Schwar approved bills, salaries and wages for his department.

Health and Welfare, Councilman Harry Zikas Jr.: Councilman Zikas reminded everyone of the clean up dates, being June 14th and 15th, with curbside being June 11th and 12th.

In closing, Councilman Zikas approved bills, salaries and wages for his department.

Councilman Dunwell reported in regards to the landfill complaint, that he met with the Engineer and everything is almost complete for a permit with the DEP.

Public Property, Councilman Michael Savary: Councilman Savary stated with the budget passing he can now order signs made for Industrial Park and the Borough Park.

Councilman Savary reported on receiving quotes for the salt shed to refurbish it. The locks on the AYAA building have been changed and some estimates for the cleanup due to vandalism have been received.

In closing, Councilman Savary approved his bills, salaries and wages for his department.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona gave the Court report for the month of April. A Memorial Day service will be on May 19th at 2:00 p.m. In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Public Works, Councilman Dunwell: Councilman Dunwell reported on the meeting he had with the property owner on New Brunswick and Industrial Drive. Councilman Cartabona requested twenty minutes in executive session to discuss this further.

Councilman Dunwell continued on with his report and stated that JCP&L will be moving a telephone pole with no cost to the Borough due to the construction on West Vulcanite Avenue.

Councilman Dunwell spoke with Melissa Yale of the Alpha PTO and stated that the yard sale information will be on the website.

In closing Councilman Dunwell approved bills, salaries and wages for his department.

Councilman Savary discussed tub grinding to be done before clean up. Councilwoman Schwar gave a reminder that a solid waste exemption should be applied for first.

Councilman Dunwell discussed briefly regarding the budget for tub grinding and stated that this should be budgeted to Health and Welfare next year.

Councilman Dunwell requested 10 minutes in executive session for contractual. Councilwoman Schwar added that she will need five minutes in executive session for contractual.

Committee Reports

Water/Sewer: Councilman Dunwell stated he will be attending a Highlands Council meeting on May 21st at 11 am at the Phillipsburg municipal building.

Councilman Dunwell added that Trishka Waterbury and Jim Hill will also be attending due to the Waste Water Management Plan being discussed for all Southern Warren County districts.

Insurance: Councilman Schwar reported an insurance meeting will be held on May 21st with Sharon Cooper at the Lebanon Township Municipal Building.

Professionals and Officials Reports

Mayor, Edward Hanics: Mayor Hanics discussed the letter received by his office from the DOT regarding the Safe Routes to School federal aid grant for \$110,000.00.

Mayor Hanics discussed an email he received from Kevin Ujvary, a Borough resident who is taking a Political Science major in college. He is looking to shadow someone from the Borough. Councilwoman Schwar stated she will contact him.

Mayor Hanics reported on a letter received from Dan Altmose from Linde Gas wanting to volunteer for activities in the Borough.

Councilman Dunwell added that he spoke with a Steve from Linde Gas and they want to contribute to the Borough in doing a beautification project.

Police, Chief James Falbourn: Chief Falbourn gave the police report for the month of April and part of May.

Fire, Chief Charles Bodogh: Chief Bodogh stated only eight fire calls received for the month of April. There were three drills. The Fire Department is also working on the anniversary parade.

Chief Bodogh inquired about the fire truck issue and asked if anyone looked over the information he submitted. Councilman Cartabona stated that he will get back to him on that subject.

Chief Bodogh continued on with his report and explained the parade route that will be taken for the anniversary celebrations.

Chief Bodogh asked when will a decision be made regarding a new fire truck. Mayor Hanics responded that this topic is up for discussion in executive session tonight.

Attorney, Christopher Troxell: Mr. Troxell pointed out that on the mercantile licenses, there is a fine of up to \$1250.00 for current year only.

Mr. Troxell requested 15 minutes in executive session for contractual and litigation.

Mr. Troxell also proposed a simple resolution authorizing the Mayor to sign the general release from Birdsall regarding electronic documentation in their possession for the Borough.

Motion made by Councilman Cartabona to approve the following resolution, motion seconded by Councilman M. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION
A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A GENERAL RELEASE
AND AGREEMENT WITH BIRDSALL ENGINEERS**

NOW THEREFORE BE IT RESOLVED, the Governing Body hereby authorizes the Mayor to sign a general release and agreement concerning electronic documents with Birdsall Engineering.

Engineer, Stephanie Cuthbert: Councilman Dunwell summarized the report that was previously distributed to Mayor and Council concerning ongoing projects throughout the Borough.

CFO, Lorraine Rossetti: Ms. Rossetti reported that the auditors were in this past week with today being their last day. New purchase orders have been made with the Borough's logo added to the form.

Ms. Rossetti discussed certification of funds for an award of a project. Ms. Rossetti stated that it is in excess of \$13,500 of what was projected. Some of the potential improvements will need to be cut from the budget.

Councilman Schwar discussed the subject of every purchase orders needing to be signed. Ms. Rossetti firmly stated that all purchase orders must be signed by a member from Council.

Discussions ensued regarding minimal purchase orders needing a signature from Council and the current written policy.

Recycling Coordinator, Tom Fey: Mr. Fey stated that he received a correspondence from Global Computer willing to take all the TV and Computers that will be thrown out from the upcoming clean up at no cost to the Borough. Mr. Fey also discussed the Boy Scouts getting the metal from clean up donated to them. Council was in consensus to allow the metal from clean up to be donated to the Boy Scouts.

Public Comment

Charles Bodogh, East Central Avenue, discussed keys being duplicated that shouldn't be with access to borough buildings.

Eugene Boyle, West Central Avenue, stated his opinion on having a new fire truck and stated that the town needs one.

(Inaudible name), West Vulcanite Avenue, complained of the dumpster near the park being filled with a sofa, a refrigerator and pool filters. Discussions ensued to have fencing around the dumpster installed.

Pete Demarco expressed his support for a new fire truck and wanted to know if the Borough will be responsible for his personal vehicle he is using to respond to fire calls.

Joel Lee, Lee Avenue, also expressed his support for the fire truck.

Payment of Bills and Claims

Motion made by Councilwoman Schwar to have the directors' reports part of the minutes, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilwoman Schwar to have the CFO authorized to pay all bills approved by the directors, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilwoman Schwar that the CFO be authorized to pay all salaries and wages approved by the directors, motion seconded by Councilman M. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

P.O. Type: All				Open: N	Paid: N	Void: N	
Range: First to Last				Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed				Bid: Y	State: Y	Other: Y Exempt: Y	
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00006	01/31/13	TROXE	CHRISTOPHER M. TROXELL, ESQ	2013 Municipal Atty Services	Open	7,170.00	0.00
13-00007	01/31/13	TOWNP	TOWN OF PHILLIPSBURG	2013 Police Coverage-P'Burg	Open	32,083.33	0.00
13-00008	01/31/13	VERI DSL	VERIZON ONLINE	2013 DSL Internet Service	Open	91.99	0.00
13-00038	02/07/13	DEERPARK	DEER PARK DIRECT, DIVISION OF	12/17-1/16 Inv #03A0440929479	Open	36.50	0.00
13-00077	02/11/13	CATALLI	VINCENT CATALLI	2013 ACO Annual Truck Allowanc	Open	41.66	0.00
13-00090	02/14/13	FREY ENG	FREY ENGINEERING, LLC	2013 Sewer Operator Services	Open	1,000.00	0.00
13-00101	02/22/13	TRITE	DE LAGE LANDEN FINANCIAL SERV	2013 Copier Equipment Lease	Open	159.49	0.00
13-00118	02/22/13	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	6/2013 Highlands-Prof Services	Open	633.00	0.00
13-00144	03/08/13	RUTGERS	RUTGERS UNIVERSITY	Recyc Coord-Emerg Comm Trng	Open	270.00	0.00
13-00164	03/22/13	HEALTH	STATE OF NJ HEALTH BENEFITS	2013 Health Benefits	Open	9,916.90	0.00
13-00178	03/25/13	CHAMBER	CHAMBERLIN ELECTRIC, INC	1/29 Swr Pump Sta - Svc Call	Open	500.00	0.00
13-00188	04/05/13	STORR	STORR TRACTOR CO.	Pulled Apart Tractor for Est	Open	966.72	0.00
13-00189	04/05/13	NJRUR	NJ RURAL WATER ASSOCIATION	2013 Annual Water Report Data	Open	100.00	0.00
13-00191	04/05/13	HUNDE	HUNTERDON COUNTY DEMOCRAT	03/22 Advertising	Open	113.37	0.00
13-00217	04/11/13	GREENPRO	GREENPRO MATERIALS	25 Ton Infield Mix	Open	1,045.70	0.00
13-00222	04/18/13	NJN	NJN PUBLISHING	4/5 Advertising	Open	214.41	0.00
13-00223	04/18/13	WARRE	COVANTA WERC, L.P.	4/2 Records Incinerations	Open	69.81	0.00
13-00231	04/15/13	TCTA	TCTA OF NJ MEMBERSHIP SERVICES	2013 TCTA Membership Dues CFO	Open	100.00	0.00
13-00242	04/25/13	HOME	HOME DEPOT/GEFC	Locks & Fittings - AVAA Bldg	Open	108.13	0.00
13-00243	04/29/13	STAP	STAPLES BUSINESS ADVANTAGE	Office Supplies- Util & Financ	Open	52.06	0.00
13-00244	05/01/13	HOME	HOME DEPOT/GEFC	Hardhats	Open	38.40	0.00
13-00246	04/29/13	ONECA	ONE CALL CONCEPTS	Apr 2013 Regular Locates	Open	7.98	0.00
13-00247	05/03/13	PAYRO	PAYROLL AGENCY ACCT 751561	5/3/13 Grant Fund PR	Open	516.17	0.00
13-00249	05/07/13	HOME	HOME DEPOT/GEFC	Grass Seed/Repair Water Ditche	Open	90.94	0.00
13-00250	04/10/13	ACTION	ACTION DATA SERVICES	April 2013 Payroll Services	Open	774.21	0.00
13-00251	04/10/13	EAS	EAS BY ACTION DATA	April 2013 Payroll Services	Open	376.06	0.00
13-00252	03/07/13	QC	QC, INC.	Mar-Apr 2013 Water Testing	Open	85.00	0.00
13-00253	04/24/13	EXPRE	EXPRESS-TIMES	4/25 Ad for Res #2013-63	Open	466.60	0.00
13-00254	03/07/13	HUNDE	HUNTERDON COUNTY DEMOCRAT	3/8 Sched of Publ Mtgs Ad LUB	Open	31.68	0.00
13-00257	04/14/13	ELIZGA	ELIZABETHTOWN GAS	3/12-4/11 Mun Bldg - Propane	Open	2,800.63	0.00
13-00259	03/06/13	FINCH	FINCH FUEL OIL CO., INC.	3/7 Fuel Oil Deliveries	Open	2,251.70	0.00
13-00260	05/01/13	WILHELM	WINEGAR, WILHELM, GLYNN & ROEMER	St v Jade - Publ Defender Fee	Open	150.00	0.00
13-00261	03/06/13	JCPL	JCP&L	Mar-May 2013 Electric Bills	Open	7,792.72	0.00
13-00263	04/10/13	BE DISTR	B & E DISTRIBUTING	Inv #1545 Lift Sta Degreaser	Open	2,777.25	0.00
13-00264	03/26/13	OPDK	OPDYKE'S SALES & SERVICE	Full Service & Inspection	Open	789.47	0.00
13-00265	04/10/13	MRJON	MR JOHN	Remaining Bal-2012 PortaJohns	Open	254.13	0.00
13-00266	04/28/13	VERIZ	VERIZON WIRELESS	3/5-4/4 Cell Phone Bill	Open	50.34	0.00
13-00267	03/26/13	NJPLAN	NEW JERSEY PLANNING OFFICIALS	R. Plimpton Mandated Training	Open	90.00	0.00
13-00268	03/18/13	OSWAL	OSWALD ENTERPRISES, INC.	Sewer Jetting & Video Recording	Open	14,550.00	0.00
13-00271	04/10/13	ROTO	ROTO ROOTER / KIRBY ASSOCIATES	4/10 Emerg Sewer Jetting	Open	1,000.00	0.00
13-00272	04/25/13	TADDEO	FRANCESCO TADDEO, LLC	3/18-4/25 Labor Atty Services	Open	594.00	0.00
13-00273	04/19/13	PAYRO	PAYROLL AGENCY ACCT 751561	4/19/13 Utility Fund PR	Open	3,704.52	0.00
13-00274	04/19/13	PAYRO	PAYROLL AGENCY ACCT 751561	04/19/13 Current Fund PR	Open	13,076.19	0.00
13-00275	04/19/13	PAYRO	PAYROLL AGENCY ACCT 751561	04/19/13 Current Fund PR(spec)	Open	4,969.42	0.00
13-00276	04/19/13	PAYRO	PAYROLL AGENCY ACCT 751561	4/19/13 Animal Fund PR-special	Open	557.47	0.00
13-00277	05/03/13	PAYRO	PAYROLL AGENCY ACCT 751561	5/3/13 Utility Fund PR	Open	3,754.24	0.00
13-00278	05/03/13	PAYRO	PAYROLL AGENCY ACCT 751561	5/3/13 Current Fund PR	Open	13,682.07	0.00
13-00279	05/03/13	PAYRO	PAYROLL AGENCY ACCT 751561	5/3/13 Grant Fund PR (specDUI)	Open	516.17	0.00
13-00281	05/10/13	CEDAR	CEDAR RIDGE LAWN & LANDSCAPE	2013 Lawncare Services	Open	3,262.50	0.00
13-00282	04/01/13	WASTE RO	WASTE MANAGEMENT ROLL OFFS	2013 School Dumpsters	Open	150.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type			
13-00285	05/13/13	NAPA	CARVER'S AUTO PARTS OF WC	Fix-a-Flat & Starting Fluid	Open	40.76	0.00			
13-00286	05/13/13	HOME	HOME DEPOT/GEFC	Keys/Pool Gate & Bathrooms	Open	14.96	0.00			
13-00288	05/13/13	CARRO	CHARLES E. CARRO, ESQ	2013 Municipal Prosecutor Fees	Open	433.32	0.00			
13-00290	05/14/13	CERTUN	CERTIFICATION UNIT	2yr Lic #N0557 Renewal- CFO	Open	50.00	0.00			
Total Purchase Orders:				55	Total P.O. Line Items:	177	Total List Amount:	134,371.97	Total Void Amount:	0.00

13-00284 USPS 2013 Spring Newsletter Paid 236.44 CA# 6678
571013 postage 571013

New Business

Motion made by Councilman Savary and seconded by Councilwoman Schwar to approve the following pavilion application. Roll Call: Ayes: Dunwell, Savary, C Schwar, M. Schwar and Zikas. Nays: None. Abstain: Cartabona.

- Approval of Pavilion Application w/ alcohol: Alpha Vol. Fire Dept: July 28th (*request waiver of fee*)

Motion made by Councilwoman Schwar and seconded by Councilman Zikas to approve the following Social Affair permit. Roll Call: Ayes: Dunwell, Savary, C Schwar, M. Schwar and Zikas. Nays: None. Abstain: Cartabona.

- Approval of Social Affair Permit : #SA 2013-2 for Lao Association for May 25th at the Alpha Fire Dept.

Motion made by Councilman Zikas and seconded by Councilman Savary to approve the following liquor license application. Roll Call: Ayes: Cartabona, Dunwell, Savary, C Schwar, M. Schwar and Zikas. Nays: None.

- Approval of Liquor License Application #2102-31-008-001 for Alpha Volunteer Fire Company.

Councilman Savary requested to add five minutes in executive session for contractual.

Executive Session

Motion made by Councilman Savary to go into executive session for one hour (1) and twenty five (25) minutes, motion seconded by Councilman M. Schwar, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately, one (1) hour and twenty five (25) minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Savary, to return to regular session, motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Dunwell to approve the following resolution, motion seconded by Councilman Savary. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-75
RESOLUTION AWARDING A CONTRACT FOR
BOROUGH WATER UTILITY IMPROVEMENTS PROJECT (2012T028)**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough's potable water utility system, including but not limited to the services and work described further in project 2012T028; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Penn Bower, Inc., based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said water utility system improvements contract for contemplated work, construction and improvements to the Borough's potable water system – including Project 2012T028 – generally within the Borough of Alpha is hereby awarded to Penn Bower, Inc. of High Bridge, New Jersey, having bid \$549,008.46 for said work, upon written certification of funds by the Borough CFO.

Lengthy discussions ensued regarding the potential for purchase of a fire truck amongst Council and Mayor.

The Clerk stated at this time the motion that approved the Alpha Volunteer Fire Department liquor license needs to be rescinded as it is not ready for approval at this time.

Motion made by Councilwoman C. Schwar to rescind the following:

- Approval of Liquor License Application #2102-31-008-001 for Alpha Volunteer Fire Company.

Motion seconded by Councilman Dunwell, all were in favor.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Cartabona and seconded by Councilman Dunwell, this meeting adjourned at 11:12 p.m.

Respectfully submitted,

Laurie A. Barton, P.M.C.