

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, June 11, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present: Councilman Cartabona, Councilman Dunwell, Councilwoman C. Schwar, Councilman M. Schwar, and Councilman Zikas. Also present Administrative/Deputy Clerk, Christy Vishnesky and Attorney Christopher Troxell. Absent: Councilman Savary

Public Comment

Travis Cortelyou, 1156 Seventh Avenue, inquired about the upcoming road work on 7th Avenue. Councilman Dunwell responded to his inquiry, referring Mr. Cortelyou to previous discussions regarding the project that are included in the regular meeting minutes posted on the Borough website. Councilman Dunwell clarified that no sidewalks are being placed on private property and that a public hearing will be held right before the next regular council meeting on June 25th, 2013, where questions and concerns regarding the project will be heard. Discussions ensued regarding updating of the community calendar on the Borough website and email alerts.

Tracy Grossman, 833 Seventh Avenue, inquired about the necessity of sidewalks being put in with regards to the upcoming road project there. Councilman Dunwell stated the sidewalks are pedestrian-friendly and curbing also helps with storm drainage. Mr. Dunwell continued, it is hoped the children in the Borough will stay on the sidewalks rather than walk in the grass after they are in. Councilman Dunwell indicated he differs with the Engineer on certain aspects of the project and encouraged the public to attend and give their input. Also briefly discussed, was Open Space money and any progress with the fire truck issue.

David Mason, 1220 East Boulevard, inquired about code enforcement pertaining to the property behind his house with high grass. It was explained to Mr. Mason that this property is bank-owned and the Borough has been unable to obtain contact information to notify them of the code violation. Additionally, the process by which the Borough will post a notice at the property and then cut the high grass and place a lien on it if they fail to comply was explained. Mr. Mason

discussed his concerns regarding obstructions created by the double-parking on Hobson Street during sporting events. Mayor Hanics stated that a sign should be posted there. Mr. Mason expressed concerns that the fence along the railroad tracks at Lee Avenue is not preventing the children from continuing to cross there. Councilman Cartabona stated that he is researching quotes for extending the fence.

Tim Mellert, 742 North Boulevard, inquired if anything is being done about the retention pond at the farm to slow down the water flow as residents are concerned about water in the basements. Mayor Hanics stated that certain property owners need to work with the Borough to make progress with this matter.

David Mason, 1220 East Boulevard, inquired about road work being done on Hobson Street, stating that the work is beautiful with the exception of the last block between Park Avenue and West Boulevard. Councilman Dunwell stated he will check into who did the work and if the Borough did it they will redo.

Frank Killar, 798 West Central Avenue, inquired about the issue with the fire truck, stating he would like an answer about what the Borough is going to do. Councilwoman Schwar responded, stating that though the Borough has great admiration for the fire company volunteers, many questions remain regarding the purchase of a new truck. Councilwoman Schwar added that the Council is not against public safety but that the needs of the Borough must be balanced against the taxes and budget. Mrs. Schwar stated that the funding to purchase a fire truck has been set aside in the budget but that it is not going to be an instant thing and Council must anticipate future needs. Mrs. Schwar expressed her disappointment over the negative comments about the issue and concluded that in working with Council for a solution she is not yet prepared to vote either yes or no on the issue. Mr. Killar expressed concerns about delaying a decision because prices continue to rise and he fears it would make it more difficult to purchase a truck in the future. Discussions ensued regarding this matter and Councilman Cartabona stated that there could be effects on insurance rates without a new truck.

Charles Bodogh, 714 East Central Avenue, discussed his concerns regarding the issues with the fire trucks in his department at this time, detailing mechanical issues. Mr. Bodogh inquired about battery testing Councilman Savary had performed on a truck at the fire station. Councilwoman Schwar asked how it was determined that three trucks are needed and Mr. Bodogh discussed why he feels more trucks are needed. Discussions ensued regarding mechanical tests performed on a truck. A complete list of questions from the fire department and complete quotes for needed repairs was requested.

Chris Dragotta, 9 Lyons Court, stated to Councilwoman Schwar that he appreciates her being public with her concerns and expressed his concerns with regards to sharing of the fire company services. Discussions and debates regarding the fire truck issue ensued and Tracy Grossman suggested that the issue be put on the ballot for a vote at the November elections to get feedback from voters.

Kenneth Schaal, 1761 Dewey Avenue, discussed the repair of the Mack truck being it is a 32-year-old vehicle and inquired about the budget for repairing the old trucks. Councilman Dunwell discussed conflicts of sharing trucks with neighboring municipalities that cannot reciprocate and firefighters saying they do not want to depend on other municipalities as the state currently pushes the Borough to share services whenever possible.

Kathy Cupon, 835 Sampson Avenue, indicated that her husband was Fire Chief and her son was Assistant Fire Chief at one time and if either of them had been injured due to lack of equipment she would have sued and owned the town.

In closing of this topic, Chief Bodogh discussed the fire truck with regards to manpower, equipment to get the job done properly, and mutual aid issues.

Councilwoman Carol Schwar stepped out from behind the dais at this time to address allegations that Council met at her residence on 5/22/2013 at 8:15am in violation of the Open Public Meetings Act. Councilwoman Schwar stated that she was not at her residence at that time on that date, and had already left for work. She also stated that Councilman Cartabona was at his own residence speaking on the telephone with Councilman Dunwell at the time and date specified in the allegations. Councilman Savary was at a job site in Pohatcong Township, Councilman Zikas was at home sleeping, and Councilman M. Schwar was the only member of council at the residence at that time. It was clarified by the Borough Attorney, that regardless of the number of members of council in one area at any given time, there is only a violation if town business were to be discussed. Councilwoman Schwar expressed her concern over the items posted on social websites, stating the public could believe these statements to be true and she would like the Mayor and Council to take action against any false accusations.

Bid Openings

None.

Ordinance-Second Reading

Councilman Zikas made a motion to open the public hearing for second reading of the following ordinance, Councilwoman C. Schwar seconded. All were in favor:

**ORDINANCE 2013-08
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 7 – ADMINISTRATIVE
ORGANIZATION OF THE CODE OF THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 7 – ADMINISTRATIVE ORGANIZATION of the Code of the Borough of Alpha:

§ 7-17. Specific Duties of Directors.

- A. The Director of Finance shall have the primary responsibility for the following offices, activities and matters:**
- 1) The Chief Financial Officer and Treasurer and their offices.
 - 2) The initiation of foreclosure action and subsequent administration and disposition of property acquired by the Borough under foreclosure of tax title liens.
 - 3) The maintenance, review and revision of the Borough cost accounting and purchasing system.
 - 4) The review, revision and all other matters pertaining to any insurance coverage of the Borough.
 - 5) Liaison between Mayor and Council and the registered municipal accountants and any other bodies or organizations on fiscal matters.
 - 6) Annual budget and work closely with the Chief Financial Officer.
 - 7) The Tax Collector and that office.
 - 8) The Tax Assessor and that office.
- B. The Director of Public Works shall have primary responsibility for the following described activities and matters:**
- 1) Road construction, improvements, maintenance, cleaning of all streets, including street openings; the supervision of any and all openings in the streets of the Borough.
 - 2) Sidewalk construction and maintenance.
 - 3) Shade tree matters.
 - 4) Snow removal.
 - 5) Serve as liaison between the Mayor and Council and the offices of the Borough Engineer.
 - 6) Street lighting.
 - 7) Sanitation activities, including construction, maintenance and inspection of sanitary sewers and storm sewers.
 - 8) Construction, maintenance, and improvement of the municipal potable water system and facilities.
 - 9) Hydrant service.
- C. The Director of Public Safety shall have primary responsibility for the following prescribed activities and members:**
- 1) Street traffic and all matters relating to existing or proposed off-street parking and regulation thereof.
 - 2) Police activities.
 - 3) Serve as a liaison between the Municipal Court, Municipal Judge and Municipal Court Administrator.
 - 4) Serve as a liaison between Mayor and Council and the volunteer fire company and the emergency squad.
 - 5) Serve as a liaison between Mayor and Council and the Office of Emergency Management activities.
- D. The Director of Public Property shall have primary responsibility for the following described activities and matters:**
- 1) Make rules and regulations with respect to the practices and procedures to be followed in the use of all recreational and park facilities.
 - 2) To recommend extensions, additions or improvements to any of the Borough's parks or recreational sites.
 - 3) To solicit and recommend any changes regarding parks and recreation.
 - 4) To conduct studies regarding any specific area or areas of park and recreational development.
 - 5) Maintenance and operation of all buildings, grounds and other real property owned by the Borough.
 - 6) Serve as liaison between Mayor and Council and State Department of Environmental Protection, Green Acres Program.
 - 7) The cutting of trees, greens and weeds on roads, streets, and other municipal property.
 - 8) Maintenance and operation of the municipal garage.
 - 9) Maintenance of vehicles and other mechanical equipment as assigned.
 - 10) Maintenance, cleaning and improvement of all municipal parking lots.
 - 11) Serve as liaison between Mayor and Council and the Alpha Youth Athletic Association and other youth athletic associations and organizations.
- E. The Director of Health and Welfare shall have primary responsibility for the following described activities and matters:**

- 1) Maintenance of recycling program.
- 2) Maintenance of the garbage collection program.
- 3) Serve as liaison between the Mayor and Council and the offices of the Warren County Health Department, the contracted local health authority, and/or the Board of Health.
- 4) Compliance with or of the Warren County Health Department, the contracted local health authority, and/or the Board of Health and related regulations.
- 5) The Animal Control Officer and that office and activities.

F. The Director of Administration shall have primary responsibility for the following described activities and matters:

- 1) The Borough Clerk and that office.
- 2) Formulate procedures for the initiation and maintenance of job descriptions and personnel records.
- 3) Serve as a resource to Council committees or Borough boards which have areas of responsibilities that involve selection of personnel, handling of grievances or personnel concerns, evaluation of personnel and personnel development programs.
- 4) Act as the line of communications with unsuccessful employment applicants within the Borough.
- 5) Formulate and recommend for approval revisions of the personnel policies.
- 6) Formulate procedures for personnel administration.
- 7) The Construction Official and that office.
- 8) The Zoning Officer and that office.
- 9) The Code Enforcement Officer and that office.
- 10) Serve as liaison to Municipal Land Use Board Secretary.
- 11) Serve as liaison and oversight to Municipal Library.
- 12) Oversight of all other administration and Borough business.

PUBLIC NOTICE is hereby given that the above-entitled Ordinance was introduced and passed at first reading at a meeting of the Borough Council of the Borough of Alpha held on May 14, 2013 at the Municipal Building, 1001 East Boulevard, Alpha, New Jersey. A public hearing regarding same will be held at a meeting beginning at 7:00 p.m. on June 11, 2013 at the Municipal Building, 1001 East Boulevard, Alpha, New Jersey at which time all persons interested both for and against said ordinance shall be given an opportunity to be heard concerning same.

Hearing no questions, Councilman Zikas made a motion to adopt the foregoing ordinance, Councilman Cartabona seconded. Roll call; Ayes: Dunwell, Cartabona, C. Schwar, M. Schwar, and Zikas. Nays: None.

Resolutions

Councilman Zikas made a motion to approve the following resolution, Councilman M. Schwar seconded. Roll call; Ayes: Dunwell, C. Schwar, M. Schwar, and Zikas. Nays: None. Abstain: Cartabona.

**RESOLUTION 2013-81
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWALS OF LIQUOR LICENSES FOR THE PERIOD
JULY 1, 2013-JUNE 30, 2014 FOR THE FOLLOWING LICENSES.**

WHEREAS, the liquor licenses noted below require approval for the period July 1, 2013-June 30, 2014;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor licenses be and hereby are approved for the period stated:

<u>License No.</u>	<u>Licensee</u>	<u>Type of License</u>
2102-44-002-004	Ruturaj Enterprise Inc.(Alpha Liq. Store)	Plenary Retail Distribution
2102-33-005-003	Almond Tree Manor, LLC	Plenary Retail Consumption
2102-33-004-004	Pinstripes	Plenary Retail Consumption
2102-33-003-004	Alpha Sub Shop Inc	Plenary Retail Consumption
2102-33-001-011	Hops & Barley	Plenary Retail Consumption

Councilman Zikas made a motion to approve the following resolution, Councilwoman C. Schwar seconded. Roll call; Ayes: Dunwell, C. Schwar, M. Schwar, and Zikas.
Nays: None. Abstain: Cartabona.

**RESOLUTION 2013-82
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2013-JUNE 30, 2014 FOR THE FOLLOWING LICENSES.**

WHEREAS, the liquor license noted below require approval for the period July 1, 2013-June 30, 2014;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor license be and hereby are approved and with the municipal fee waived for the period stated:

<u>License No.</u>	<u>License</u>	<u>License Type</u>
2102-31-008-001	Alpha Volunteer Fire Co.	Club License

Council made a motion to approve the following resolution, Council seconded. Roll call; Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar, and Zikas. Nays: None.

**RESOLUTION 2013-83
REFUND OVERPAYMENT OF UTILITY FEES**

**WHEREAS, the owner of 343 First Avenue paid the bill of 323 First Avenue in error; and
WHEREAS, the party making the payment in error has requested a refund
NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha hereby authorize the Certified Finance Officer to refund \$80.78 to 343 First Avenue LLC., of 60 Cranfield Avenue, Randolph, NJ 07869**

Councilwoman C. Schwar made a motion to approve the following resolution, Councilman Zikas seconded. Roll call; Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar, and Zikas. Nays: None.

**RESOLUTION 2013-84
REFUND OF UNUSED ESCROW MONIES**

WHEREAS, the below listed three Developer Escrow Accounts now have been completed; and

WHEREAS, a balance of unused escrow monies remains in each account, and

WHEREAS, the proper professionals have signed an escrow release form certifying the work to be complete and all professional payments have been made,

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Alpha hereby authorize the Certified Finance Officer to release the below amounts to the below estimated account balances to the below listed developers and close their respective accounts:

11-001 Metro PCS 510 Virginia Drive Fort Washington, PA 19034	Preliminary & Final Site Plan	\$2499.30
11-03 St. Mary Church 830 Fifth Ave Alpha, NJ 08865	Minor Site Plan/Lot Line	\$95.14
11-004 JRS Holdings 152 Mockingbird Court Three Bridges, NJ 08887	Preliminary & Final Extension	\$175.00

Councilman Zikas made a motion to approve the following resolution, Councilman Dunwell seconded. Attorney gave an explanation for the amendment made to this resolution before roll call was taken and discussions ensued regarding road closures. Roll call; Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar, and Zikas. Nays: None.

**RESOLUTION 2013-85
RESOLUTION AUTHORIZING THE CLOSING OF
ALPHA BOROUGH STREETS ON JUNE 22, 2013 FOR
THE ALPHA VOLUNTEER FIRE COMPANY CENTENNIAL PARADE**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that a celebration program for the Alpha Volunteer Fire Company's 100th anniversary celebration, held jointly with the Alpha Ladies Auxiliary, would be and is appropriate; and

WHEREAS, a request has been received from the Alpha Volunteer Fire Company for the temporary closing of the following public streets for the celebratory parade: First Avenue from High Street to East Central Avenue; Second Avenue; East Central Avenue from First Avenue to Third Avenue; Lee Avenue; North Boulevard; Park Avenue from North Boulevard to the circle (entirely) on West Central Avenue; and West Central Avenue from Park Avenue to Lee Avenue; and

WHEREAS, a request has been received from the Alpha Volunteer Fire Company for the temporary closing of the public streets adjacent to the Alpha Volunteer Fire Company firehouse building.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the request for closing of above-listed public streets used for the celebratory parade is hereby approved for June 22, 2013 from 1:00 p.m. until 3:00 p.m.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the request for closing of the public streets adjacent to the firehouse – West Central Avenue from East Boulevard to Lee Avenue; Lee Avenue from West Central Avenue to Sigsbee Avenue; and Sigsbee Avenue from Lee Avenue to East Boulevard – is hereby approved for June 22, 2013 from 1:00 p.m. until 9:00 p.m.

Approval of Minutes

None.

Departmental Reports

Administration, Councilwoman Carol Schwar: Councilwoman C. Schwar stated that the Code Enforcement Officer, Dave Santowasso, reported high grass on Olive Street, Seventh Avenue, and Somerset Street had been mowed. Mr. Santowasso also indicated that he is still working on other locations that are currently owned by banks and that these properties will be posted. Councilwoman C. Schwar requested ten minutes in executive session for personnel regarding the library and discussed information received by Special Data Logic regarding linking departments for OPRA. Mrs. Schwar discussed setting up a meeting regarding solar and wind power and gave an update regarding her and Councilman M. Schwar's research on the unlicensed businesses in the Borough. Mrs. Schwar introduced Kevin Ujvary and gave a description of a project he is working on for his studies at Centenary College. Mr. Ujvary offered to do anything he could to volunteer at the Borough for ten hours in order to complete a 10-20 page paper required for his Political Science major. Councilman Cartabona discussed several ideas regarding services he could perform for the Borough and made a motion to approve his volunteer work. The motion died. Attorney Troxell would speak with Mr. Ujvary and present a

resolution for approval for him to volunteer his time to the Borough. In closing, Councilwoman C. Schwar approved bills, salaries, and wages for her department.

Finance, Councilman Michael Schwar: Councilman M. Schwar discussed the process by which bills are paid from the Highlands Grant and explained the bonding coverage with regards to the Municipal Clerk, CFO, and Administrative Clerk. Mr. Schwar presented information about liability and insurance with regards to a skate park and announced a freeze for seniors' taxes has been extended to September 30th of this year. Mr. Schwar also announced meet and greet for officials on June 24th from 5-7pm at Atlantic States for the Phillipsburg Chamber of Commerce. Mr. Schwar stated the CFO will be out to attend continuing education seminars and has provided him with her vacation dates. Mr. Schwar requested five minutes in executive session for Colts football, five minutes for contractual, and ten minutes for contractual regarding insurance. In closing, Councilman Schwar addressed questions regarding bonding and approved all bills, salaries and wages for his department.

Health and Welfare, Councilman Harry Zikas, Jr.: Councilman Zikas gave a reminder of the clean-up dates and dates for senior pick-up. Mr. Zikas read the health report and approved all bills, salaries, and wages for his department.

Public Property, Councilman Michael Savary: Councilman Cartabona approved bills, salaries and wages for this department with the exception of the invoice for the fire inspection. Though Council gave detailed explanation of the validity of the invoice, Councilman Cartabona did not sign, therefore, Councilwoman Schwar signed the bill.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona reported on an online course for safety that he had completed which resulted in a \$250 credit for the Borough and gave a reminder that Flag Day is June 14th. Mr. Cartabona discussed graveyard vandalism and theft and stated that Chief Falbourne is here with statistics from his department. In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Public Works, Councilman Craig Dunwell: Councilman Dunwell discussed the upcoming preconstruction meeting this Thursday, June 13th to finalize before roadwork begins. Mr. Dunwell discussed a seminar he attended in Trenton about the Safe Routes to School program and the violation of the Storm Water Protection Plan. Councilman Dunwell approved bills, salaries and wages for his department.

Professionals & Officials Reports

Mayor's Report, Edward Hanics: Mayor Hanics requested approval to appoint June Heyer to the Library Board in place of Kathleen McHenry who is no longer living in Alpha.

Councilman Zikas made a motion to approve June Heyer to the Library Board with a term to expire 12/31/13. Councilwoman Schwar seconded, all were in favor.

Police, Chief Falbourne: After giving the report for May, Chief Falbourne discussed the arrest of three juveniles for the damages to the field house and thanked the public for helping with the case.

Attorney, Christopher Troxell: Attorney Troxell requested fifteen minutes in executive session for litigation and personnel and read the following resolution:

**RESOLUTION 2013-86
RESOLUTION ALLOWING KEVIN UJVARY TO SERVE AS
AN UNPAID INTERN IN THE BOROUGH OF ALPHA SERVING COUNCIL**

WHEREAS, Mr. Kevin Ujvary , a resident of the Borough of Alpha, is a college student needing to fulfill an internship in local government (services); and

WHEREAS, Kevin Ujvary has approached the Borough Council to assist and serve Council Members and officials in their capacity(ies); and

WHEREAS, the Borough Council believes it to be beneficial to the Borough to use Mr. Ujvary's services.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha that Mr. Kevin Ujvary hereby be permitted to fulfill his college internship commitment by assisting, working with, and serving Borough Council members and officials with no cost to the Borough.

Councilman Cartabona made a motion to approve Resolution #2013-58, Councilman Zikas seconded. Roll call; Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar, Savary, and Zikas. Nays: None.

Fire Department, Chief Bodogh: Chief Bodogh gave the report for May and announced the Anniversary Parade coming up on 6/22/13, mentioning the special guests that will be appearing. In closing, Chief Bodogh discussed a new graduate, Tyler Conrad, who completed his training for state submission.

Engineer, Frank Seney, Jr.: In the Engineer's absence, Councilman Dunwell read the report for the Engineer, suggesting the appointment a local agent for this department, ideally a Borough employee. Councilman Dunwell discussed getting a proposal for a detention basin, completion of field survey work for DOT Municipal Aid Project for 3rd Avenue to Springtown Road, the bid for 7th Avenue to Industrial Drive up in June with regards to the advertising delay, and upcoming special meeting on 7/30/13 for the bid. Mr. Dunwell discussed an upcoming meeting presentation on the subject of a skate park on 6/25/13 and bills for PA Contractors to be paid by 6/30/13 now that all work is complete. Mr. Dunwell gave further updates for the

Engineer and responded to inquiries from Councilman Cartabona with regards to the bond advertisement delay.

CFO, Lorraine Rossetti: Ms. Rossetti reported that the first quarter work is almost complete with a dramatic increase from last year and that the 2012 Audit was not as good as prior years with many recommendations due to her office being so behind because of the shared service. Ms. Rossetti stated a corrective action plan will be available for review at the next meeting and that the monthly levy reports have not yet been transferred to the Utility Clerk.

Deputy Clerk, Christy Vishnesky, in for Laurie Barton: Ms. Vishnesky read a report from Laurie Barton in her absence which included updates on the May Clerk's Conference, the upcoming special elections on 8/13/13, 10/16/13, and the regular election on 11/5/13. Ms. Vishnesky continued to read the updates which also included the curb side clean up list and renewal of dog licenses.

Public Comment

Charles Bodogh from 117 West Central Avenue discussed his concerns with brush in the road being a safety issue and people entering the firehouse without a key.

Christopher Dragotta from 9 Lyons Court discussed concerns about a sinkhole at Frace Street that has appeared to grow in diameter recently.

Charles Bodogh from 714 Central Avenue thanked Councilman Cartabona for his help with the firehouse.

Payment of Bills and Claims

Motion made by Councilman Zikas to have the directors' reports part of the minutes, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Dunwell, C. Schwar , M. Schwar, and H. Zikas. Nays: none.

Motion made by Councilman Zikas to have the CFO authorized to pay all bills approved by the director's, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Dunwell, C. Schwar , M. Schwar, and H. Zikas. Nays: none.

Motion made by Councilwoman Schwar that the CFO be authorized to pay all salaries and wages approved by the Directors, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, C. Schwar , M. Schwar, and H. Zikas. Nays: none.

P.O. Type: All		Range: First to Last		Open: N	Paid: N	Void: N	
Format: Condensed				Rcvd: Y	Held: Y	Aprv: N	
				Bid: Y	State: Y	Other: Y	
						Exempt: Y	
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00003	01/30/13	AQUA	AQUA NEW JERSEY	2013 Hydrant Rentals	Open	62.49	0.00
13-00005	01/30/13	LOPAT	TOWNSHIP OF LOPATCONG	2013 Air Card - Tax Assessor	Open	76.97	0.00
13-00006	01/31/13	TROXE	CHRISTOPHER M. TROXELL, ESQ	2013 Municipal Atty Services	Open	3,585.00	0.00
13-00007	01/31/13	TOWNP	TOWN OF PHILLIPSBURG	2013 Police Coverage-P'Burg	Open	32,083.33	0.00
13-00098	01/31/13	VERI DSL	VERIZON ONLINE	2013 DSL Internet Service	Open	95.04	0.00
13-00012	01/31/13	VITAL	VITAL COMMUNICATIONS, INC	2013 MOD IV Tax Assessor	Open	306.00	0.00
13-00077	02/11/13	CATALLI	VINCENT CATALLI	2013 ACC Annual Truck Allowanc	Open	41.66	0.00
13-00090	02/14/13	FREY ENG	FREY ENGINEERING, LLC	2013 Sewer Operator Services	Open	1,000.00	0.00
13-00099	02/21/13	WORKS	WORKS DATA	2013 Phone System Maintenance	Open	792.00	0.00
13-00100	02/21/13	ADVANCE	ADVANCED BUSINESS EQUIPMENT	2013 Adv Bus Equ -Maintenance	Open	432.00	0.00
13-00101	02/22/13	TRITE	DE LAGE LANDEN FINANCIAL SERV	2013 Copier Equipment Lease	Open	159.49	0.00
13-00164	03/22/13	HEALTH	STATE OF NJ HEALTH BENEFITS	2013 Health benefits	Open	9,916.90	0.00
13-00219	04/17/13	FEYFI	FEY FIRE PROTECTION INC	Fire Inspection-Sprinkler Sys	Open	1,000.00	0.00
13-00248	05/31/13	COOPR	COOPER ALARM SYSTEMS	May-June 2013 Alarm Rpr&Monit	Open	581.00	0.00
13-00255	05/08/13	ABE	A.B.E. PARKING LOT STRIPING	Borough Street Sweeping	Open	3,650.00	0.00
13-00270	04/26/13	COOPR	COOPER ALARM SYSTEMS	Fire Alarm Inspection	Open	325.00	0.00
13-00281	05/10/13	CEDAR	CEDAR RIDGE LAWN & LANDSCAPE	2013 Lanncare Services	Open	1,631.25	0.00
13-00282	04/01/13	WASTE RO	WASTE MANAGEMENT ROLL OFFS	2013 School Dumpsters	Open	50.00	0.00
13-00287	05/13/13	WASTE	WASTE MANAGEMENT OF NJ	2013 Solid Waste/Recycling	Open	16,237.00	0.00
13-00288	05/13/13	CARRO	CHARLES E. CARRO, ESQ	2013 Municipal Prosecutor Fees	Open	216.66	0.00
13-00291	05/16/13	ITSM	ITS MAILING SYSTEMS	Ink Cartridge/Postage Machine	Open	264.95	0.00
13-00292	05/17/13	HOME	HOME DEPOT/GEFC	Paint Rollers/Rope/Chains(saw)	Open	167.68	0.00
13-00297	05/22/13	HUNDE	HUNTERDON COUNTY DEMOCRAT	3/8 Land Use Advertising	Open	118.03	0.00
13-00310	03/01/13	GIBBO	GIBBONS P.C.	Bond Note Prep - Prof Services	Open	1,403.34	0.00
13-00311	03/01/13	GRAMC	GRAMCO	2013 Liberty recorder Support	Open	975.00	0.00
13-00318	04/05/13	TSC	TSC NORTH AMERICA	Inv #19340 4/2013 website Updt	Open	61.50	0.00
13-00320	05/28/13	HOME	HOME DEPOT/GEFC	3/4" tee & nipple,pressure gua	Open	85.28	0.00
13-00321	05/28/13	MR JOHN	MR JOHN	2013 Port-a-John Rentals	Open	201.51	0.00
13-00324	05/28/13	STAP	STAPLES BUSINESS ADVANTAGE	Cleaning & Office Supplies	Open	164.41	0.00
13-00327	04/17/13	WARREN	WARREN MATERIALS	Cold Patch	Open	119.50	0.00
13-00332	05/31/13	STAP	STAPLES BUSINESS ADVANTAGE	Desk-Top Calendar-Tax Collectr	Open	7.35	0.00
13-00333	06/04/13	HOME	HOME DEPOT/GEFC	2 1/2 Gallon Sprayers	Open	59.94	0.00
13-00334	06/05/13	PACONT	PA CONTRACTORS	Lee Avenue Pedestrian Bridge	Open	100,375.14	0.00
13-00335	05/01/13	JCP&L	JCP&L	May 2013 Electric Bills	Open	351.65	0.00
13-00336	02/20/13	AAROE	LYN PAUL AAROE, ESQUIRE	Feb-Apr LUB Attorney Fees	Open	675.00	0.00
13-00337	01/01/13	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	Aug-Nov 2012 Engineering Fees	Open	1,651.00	0.00
13-00338	05/01/13	ACTION	ACTION DATA SERVICES	May 2013 Payroll Services	Open	119.23	0.00
13-00339	05/01/13	EAS	EAS BY ACTION DATA	May 2013 Payroll Services	Open	74.28	0.00
13-00340	01/01/13	BORO	BOROUGH OF ALPHA	Deposit Error Correction	Open	2,000.00	0.00
13-00341	05/01/13	DOG	NJ DEPT OF HEALTH & SENIOR SER	May 2013 State Dog Fees	Open	7.20	0.00
13-00342	06/07/13	NJMAY	NEW JERSEY MAYORS ASSOCIATION	2013 Mayor Association Fees	Open	100.00	0.00
13-00344	05/01/13	QC	QC, INC.	May 2013 Water Testing	Open	655.00	0.00
13-00345	05/22/13	NJLM	NJLM EDUCATIONAL FOUNDATION	2013 NJSLCM Mag Subscr Renewal	Open	112.00	0.00
13-00346	05/30/13	ABC	STATE OF NJ, DEPT OF LAW &	2013-2014 Liq Lic Renewal Apps	Open	21.00	0.00
13-00347	05/31/13	PAYRO	PAYROLL AGENCY ACCT 751561	05/31/13 Current Fund Payroll	Open	13,638.39	0.00
13-00348	05/31/13	PAYRO	PAYROLL AGENCY ACCT 751561	5/31/13 Utility Fund PR	Open	3,691.45	0.00
13-00349	04/12/13	REMINGTO	REMINGTON & VERNICK ENGINEERS	March 2013 Engineering Svs	Open	13,239.22	0.00
13-00350	04/12/13	SARTI	SARTINI PLUMBING & HEATING	4/11 Water Service Repairs	Open	923.69	0.00
13-00352	05/11/13	PRINT	PRINT PLUS	2013 Municipal Budget Printing	Open	94.95	0.00
13-00353	05/15/13	VITAL	VITAL COMMUNICATIONS, INC.	Assessor - Farmland Forms	Open	35.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00355	06/04/13	TADDEO	FRANCESCO TADDEO, LLC	5/6-5/30 Labor Attorney Fees	Open	313.50	0.00
13-00357	05/30/13	JCP&L	JCP&L	4/6-5/6 Electric Bill (Master)	Open	16,466.66	0.00
13-00359	05/31/13	PUBLI	PUBLIC ALLIANCE INS. COVERAGE	2013 Final Instalment PAIC	Open	44,624.00	0.00
13-00360	06/11/13	PAYRO	PAYROLL AGENCY ACCT 751561	6/14/13 Current Fund PR	Open	13,463.45	0.00
13-00361	06/11/13	PAYRO	PAYROLL AGENCY ACCT 751561	06/14/13 Utility Fund PR	Open	3,798.80	0.00
13-00362	05/31/13	SEWER	MASON, GRIFFIN & PIERSON	May 2013 Professional Services	Open	927.50	0.00
13-00363	06/06/13	ACTION	ACTION DATA SERVICES	June 2013 Payroll Services	Open	106.25	0.00
13-00364	06/06/13	EAS	EAS BY ACTION DATA	June 2013 Payroll Services	Open	44.28	0.00

Total Purchase Orders: 59 Total P.O. Line Items: 143 Total List Amount: 293,378.92 Total Void Amount: 0.00

13-00366	Metro PCS - Refund Unused Escrow Monies-	\$2499.30	PAID	ck #00835
13-00367	St Mary's - Refund Unused Escrow Monies-	\$95.14	PAID	ck #00836
13-00368	JRS Hldngs - Refund Unused Escrow Monies-	\$175.00	PAID	ck #00834
13-00369	343 1st Ave - Refund Utility Overpayment-	\$80.78	PAID	ck #4020

Old Business:

Councilman Dunwell addressed the issue of the sinkhole repair on Frace Street west of Park Avenue and an email regarding a water audit.

New Business

Councilman M. Schwar discussed a copy of a key authorization listing he received from the Clerk on which there was no Alpha employee or Councilmember listed as having a key for the firehouse. Councilman Dunwell suggested obtaining key fobs from Cooper Alarm now that Pohatcong Township is no longer using our courtroom.

Executive Session

Motion made by Councilman Zikas to go into executive session for (1) hour and (50) minutes, motion seconded by Councilman Cartabona, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately, (1) hour and (50) minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Zikas, to return to regular session, motion seconded by Councilman Schwar, all were in favor.

Motion made by Councilman Zikas to approve the following resolution, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, C. Schwar , M. Schwar, and H. Zikas. Nays: none.

**RESOLUTION 2013-87
RESOLUTION AWARDING AN EMERGENCY CONTRACT FOR
THE DESIGN OF PIPING/VALVES (EMERGENCY) AT THE
FRACE STREET WATER TREATMENT PLANT**

WHEREAS, the Council of the Borough of Alpha has determined that certain improvements are needed for the Borough's potable water system, now including but not limited to installing a water softener system in an emergency at the Frace Street water treatment plant; and

WHEREAS, the Council of the Borough of Alpha has openly and publicly bid such contract for said improvement work but had not publicly bid or awarded a contract for design, list generation, and design conference for the Frace Street water treatment plant; and

WHEREAS, the Council of the Borough of Alpha has received analysis and recommendation from the Borough Engineer to award an emergency contract to have said valve and equipment list generated, design completed and design conference for pipes/valves for Frace Street; and

WHEREAS, the Council of the Borough of Alpha agrees with the Borough Engineer's opinion that an actual or imminent emergency exists related to the design of the piping/valves that affects public safety, health and welfare.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract – for generation of valve and equipment list, design of piping/valves for Frace Street and design conference – be awarded as an emergency contract, based on the analysis and recommendation of the Borough Engineer as attached and made a part hereof (06/10/13), to Hungerford & Terry, Inc. of Clayton, New Jersey, for Twenty Six Thousand Dollars (\$26,000.00) upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Schwar to approve the following resolution, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, C. Schwar , M. Schwar, and H. Zikas. Nays: none.

RESOLUTION 2013-88

RESOLUTION ESTABLISHING EXPENSE LIMIT FOR HOTEL ROOM REIMBURSEMENT OR COVERAGE BY THE BOROUGH OF ALPHA FOR THE NEW JERSEY LEAGUE OF MUNICIPALITIES CONVENTION FOR BOROUGH OF ALPHA OFFICIALS, OFFICERS AND EMPLOYEES

WHEREAS, the Mayor and Council of the Borough of Alpha have previously and currently encourage attendance at the New Jersey League of Municipalities Convention in Atlantic City, New Jersey by Borough municipal employees, officers and officials; and

WHEREAS, the Mayor and Council of the Borough of Alpha reimburse or cover as a municipal expense the cost of the hotel room(s) for said Borough municipal employees, officers and officials; and

WHEREAS, the Mayor and Council of the Borough of Alpha desire to reimburse or cover reasonable hotel accommodation costs and have reviewed the different hotel rates in Atlantic City, New Jersey.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, hereby authorize and limit the amount of coverage, advanced payment, or reimbursement for the cost(s) of the hotel room(s) for said Borough municipal employees, officers and officials for the New Jersey League of Municipalities Convention in Atlantic City, New Jersey to \$120.00/per night, effective immediately.

Motion made by Councilman Zikas to approve the following resolution, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar, and H. Zikas. Nays: none.

RESOLUTION 2013-89 RESOLUTION PLACING NJ BPU ON NOTICE REGARDING RESIDENTS' DISPLEASURE WITH VERIZON'S SERVICE(S)

WITHIN THE BOROUGH OF ALPHA

WHEREAS, the Borough of Alpha Council represents the best interests of the residents of the Borough of Alpha; and

WHEREAS, the Borough of Alpha has received complaints and concerns regarding the service(s) provided by Verizon, a public utility company, to the residents in the Borough of Alpha.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Borough Council petitions the New Jersey Board of Public Utilities to review the service(s) provided by Verizon on or about May 11 – 13, 2013 to the residents of the Borough of Alpha within the Borough of Alpha and consider Borough residents' complaints and concerns.

BE IT FURTHER RESOLVED, that the Clerk is to mail a copy of this Resolution to the New Jersey Board of Public Utilities.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Zikas and seconded by Councilman Cartabona, this meeting adjourned at 11:40p.m.

Respectfully submitted,

Christy Vishnesky
Administrative Deputy Clerk