

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:56 p.m. on Tuesday, September 10, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present: Councilman Cartabona, Councilman Dunwell, Councilman Savary, Councilwoman C. Schwar (*Arrived at 8:13 p.m.*) and Councilman M. Schwar. (*Arrived at 8:29 p.m.*) Absent: Councilman Zikas. Also present Borough Clerk, Laurie Barton, CFO, Lorraine Rossetti and Attorney Christopher Troxell.

Public Comment

Tracy Grossman, 7th Avenue, discussed the sidewalks not being installed as originally planned for 7th Avenue. Discussions ensued between Councilman Dunwell and Mrs. Grossman on the project.

Joe Schocko requested the use of borough property for the annual haunted hayride that is scheduled for October. Mr. Schocko gave the dates for the haunted hay ride; October 18th, 19th, 25th and 26th.

Mr. Schocko also requested permission to use the mower to cut a trail for the hay ride.

Motion made by Councilman Cartabona granting permission for the hay ride and use of mower, Councilman Dunwell seconded motion, all were in favor.

Tom Fey, East Blvd., asked for permission to hold the annual Christmas tree lighting at the memorial. The dates will be as follows: December 6th at 6pm with a rain date being December 7th.

Mr. Fey also brought up the outfield at Benke Field being torn up by the football players.

Mr. Fey inquired about a tax exempt status resolution on the agenda. CFO, Lorraine Rossetti explained reasons for certain tax exemptions.

Travis Cortelyou, 7th Avenue, asked how the municipal building got mold and what the cause was.

Councilman Dunwell responded that he spoke with Mike McGuiness of RK Environmental, stated that it is common in public buildings.

Councilman Dunwell stated that Mike Sartini came in and did some maintenance on the unit two weeks ago, and stated that a sensor was burned out.

Councilman Dunwell stated that the sensors were not installed according to manufacturers recommendations, and instead were installed on the roof, when they should have been installed in the ducts.

Councilman Dunwell stated that the HVAC system has been worked on so many times for so many years, it needs to be verified whether or not it's functioning properly.

Dave Cavanaugh, 6th Ave., discussed the sewer line testing that resulted in water flowing into his house from his toilet. Discussions ensued regarding the projects in the area and to continue to discuss this matter in executive session.

Mike Guerra, Williams St, inquired about a light being out on a utility pole. Mr. Guerra was instructed to get the pole number and report it to the police department.

Ordinances

Motion made Councilman Cartabona to open the public hearing for the following ordinance. Motion seconded by Councilwoman C. Schwar, all were in favor.

ORDINANCE 2013-13
AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION
N.J.S.A.40A:4-53 IN THE AMOUNT OF \$20,000.00 FOR THE PREPARATION AND
EXECUTION OF AN APPROVED TAX MAP FOR THE BOROUGH OF ALPHA,
COUNTY OF WARREN, STATE OF NEW JERSEY

BE IT ORDAINED, by the Mayor and Council of the Borough of Alpha, County of Warren and State of New Jersey, that pursuant to N.J.S.A. 40A:4-53 (Ch 48, P.L. 1956 as amended by Ch. 144, P.L. 1965 and Ch 38, P.L. 1969) the sum of \$20,000.00 is hereby appropriated for the preparation and execution of an approved tax map and shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:-4-55.

The Authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S.A. 40A:4-55) appropriated in 2014 and for the following 4 years.

Motion made by Councilman Cartabona to close the public hearing portion for the above Ordinance. Motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Cartabona to adopt the foregoing ordinance, motion seconded Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, and C. Schwar. Nays: none. Absent: M. Schwar and Zikas.

Resolutions

Councilman Dunwell requested that Resolutions 2013-110 and 123 be tabled until later in the meeting.

Motion made by Councilman Dunwell to approve the following resolution, motion seconded by Councilman Cartabona. Roll Call: Cartabona, Dunwell, Savary and C. Schwar. Nays: none. Absent: M. Schwar and Zikas.

**RESOLUTION 2013-124
RESOLUTION AWARDED A CONTRACT FOR
PIPING, VALVE & SCADA CONTROL SYSTEM UPGRADES AT THE FRACE STREET
WATER TREATMENT PLANT IN THE BOROUGH OF ALPHA**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough’s potable water utility system, including but not limited to the services and work associated with piping, valve, and SCADA control system upgrades at the Frace Street Water Treatment Plant in the Borough of Alpha; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from PACT Two LLC, based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said water utility system improvements contract for contemplated work, construction and improvements to the Borough’s potable water system – piping, valve, and SCADA control system upgrades at the Frace Street Water Treatment Plant – is hereby awarded to PACT Two LLC of Ringoes, New Jersey, having bid \$325,000.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Dunwell to approve the following resolution, motion seconded by Councilman Cartabona. Roll call: Cartabona, Dunwell, C. Schwar, and M. Schwar. Nays: none. Absent: Zikas.

**RESOLUTION 2013-125
RESOLUTION AWARDING A CONTRACT FOR THE
ALPHA ROAD PROGRAM – WEST
(NJDOT FY2013 MUNICIPAL AID RECONSTRUCTION
OF A PORTION OF WEST VULCANITE AVENUE)**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough's road system, including but not limited to the reconstruction of West Vulcanite Avenue and a portion of Hobson Street in the Borough; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Top Line Construction Corp., based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the reconstruction of West Vulcanite Avenue and a portion of Hobson Street in the Borough, including the contemplated work, construction and improvements thereto, is hereby awarded to Top Line Construction Corp. of Somerville, New Jersey, having bid \$793,850.91 under Base Bid Number 2 (of which \$138,951.70 is the amount for NJDOT Municipal Pay items [Items #35 thru #59], for the portion of West Vulcanite Avenue from County Route 519 to County Route 641) for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Councilman Dunwell gave a brief background on Resolution 2013-123, regarding a tax payer receiving exempt status for taxes.

Motion made by Councilman Dunwell to approve the following resolution and seconded by Councilwoman C. Schwar. Roll Call: Ayes: Dunwell, C. Schwar and M. Schwar. Nays: Savary. Abstain: Cartabona. Absent: Zikas. (*Motion Fails*)

**RESOLUTION 2013-123
REFUND OVERPAYMENT OF TAXES
BLOCK 28, LOT 16
767 DEWEY AVENUE**

WHEREAS, the Tax Assessor has granted exempt status for Block 28, Lot 16 for the tax year 2013;

WHEREAS, there is an overpayment of \$2,122.91 due to the exempt status.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha on this 10th day of September 2013 that the Chief Financial Officer and Tax Collector are hereby authorized to refund the following payment:

Block 28, Lot16
Oleszek, Edward
767 Dewey Avenue
Alpha, NJ 08865
\$2,122.91

Motion made by Councilman Dunwell to approve the following resolution. Lengthy discussions ensued between the CFO and Council for the purpose of said resolution. Motion seconded by Councilman M. Schwar. Roll Call: Ayes: Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Abstain: Cartabona. Absent: Zikas.

RESOLUTION 2013-126
RESOLUTION AUTHORIZING THE SALE AND ISSUANCE OF BOND
ANTICIPATION NOTES OF THE BOROUGH OF ALPHA, IN THE
COUNTY OF WARREN, NEW JERSEY IN THE PRINCIPAL AMOUNT
NOT TO EXCEED \$2,990,000

Adopted: September 10, 2013

WHEREAS, the Borough of Alpha, New Jersey (the "Borough") adopted Bond Ordinance No. 13-4 on April 9, 2013, which authorized bonds or notes in the principal amount of \$890,000 for sewer improvements, adopted Bond Ordinance No. 13-6 on April 23, 2013, which authorized bonds or notes in the principal amount of \$1,490,000 for water improvements and adopted Bond Ordinance No. 13-10 on June 25, 2013, which authorized bonds or notes in the principal amount of \$2,000,000 for road improvements; and;

WHEREAS, the Borough has determined it is necessary to sell bond anticipation notes authorized by Bond Ordinance Nos. 13-4, 13-6 and 13-10 in an amount not to exceed \$2,990,000 to finance the improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF ALPHA, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY as follows:

Section 1. Pursuant to N.J.S.A. 40A:2-28, the following amounts of Bond Anticipation Notes (the "Notes") shall be issued on or before September 30, 2013, as determined by the Chief Financial Officer in accordance with this resolution:

a. Pursuant to Bond Ordinance Nos. 13-4 and 13-6, a Note in the principal amount of \$990,000 shall be issued for the purposes stated therein and pursuant to Bond Ordinance No. 13-10, a Note in the principal amount of \$2,000,000 shall be issued for the purposes stated therein.

Section 2. The following matters in connection with said Note are hereby determined:

a. All notes issued hereunder and any renewal thereof, shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that any note issued pursuant hereto shall be issued for a period not to exceed one (1) year, but all such notes, including renewals, shall mature and be paid not later than the first day of the fifth month following the close of the tenth fiscal year next following the date of the original notes; provided, however, that no such notes shall be renewed beyond the third (3rd) anniversary date of the original notes unless an amount of such notes, at least equal to the first (1st) legally payable installment of the bonds of which said notes are issued, is paid and retired on or before each subsequent anniversary date beyond which such notes are renewed from funds other than the proceeds of obligations, in accordance with the provisions of N.J.S.A. 40A:2-8(a) of the Local Bond Law;

b. All notes issued hereunder shall bear interest at market rates on date of issue and such interest rate shall be approved by the Chief Financial Officer; and

c. The Note shall be in a form as permitted by law and approved by Bond Counsel for the Borough, and issued pursuant to the Local Bond Law, and any such notes or any renewal thereof, may be signed or sealed by officers of the Borough in any manner permitted by Section 40A:2-25 of said Local Bond Law, notwithstanding what is otherwise set forth herein.

Section 3. The Chief Financial Officer of the Borough is hereby authorized and directed to determine all matters in connection with said Note or any renewal thereof, not determined by this or a subsequent resolution and his signature upon said Note shall be conclusive as to such determinations.

Section 4. The Chief Financial Officer of the Borough is hereby authorized to sell said Note or any renewal thereof, from time to time at public or private sale in such amounts as he may determine at par value or at a premium from par value, from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from the dated date of the Note to the date of delivery thereof and payment thereof.

Section 5. Any installment issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough hereby pledges its full faith and credit to the punctual payment of the principal of and interest on said obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 6. The Borough Council of the Borough hereby covenants on behalf of the Borough to take any action necessary or refrain from taking any action in order to preserve the tax exempt status of the debt

obligations authorized hereunder as is required under the Internal Revenue Code of 1986, as amended, including compliance with said Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 7. This Resolution shall take effect immediately.

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Absent: Zikas.

**RESOLUTION 2013-127
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR ALPHA STREET WELL PUMP TEST AND REPORTING**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the consulting engineering services in regard to the Alpha Street well pump test, water quality testing, and reporting in the Borough for the contemplated scope of work in accordance with the firm's proposal of August 20, 2013 (attached hereto) and in an amount not to exceed \$10,220.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Cartabona to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Absent: Zikas.

**RESOLUTION 2013-128
NOTICE TO BIDDERS
PLANT UPGRADES
AT THE FRACE WATER TREATMENT PLANT
FOR THE BOROUGH OF ALPHA**

WHEREAS, the Borough of Alpha will be required to publicly bid for the project herein named as the Plant Upgrades at the Frace Water Treatment Plant for the Borough of Alpha in the Borough of Alpha, Warren County, New Jersey; and

WHEREAS, the Borough has and hereby does authorize such advertising for bids for such purpose; and

WHEREAS, it is in the best interest of the Borough to do so pursuant to law.

NOW THEREFORE BE IT RESOLVED by the Common Council of the Borough of Alpha that the following notice is advertised:

NOTICE TO BIDDERS

PUBLIC NOTICE IS HEREBY GIVEN that sealed bids will be received by the **Borough of Alpha** for the Plant Upgrades at the Frace Water Treatment Plant **for the Borough of Alpha** in the **Borough of Alpha, Warren County, New Jersey**.

Bid forms, contracts and specifications are on file at the office of Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, New Jersey 08033. These documents are also on file at the Clerk's office for review purposes.

Said Bids will be received, opened and read aloud in public at the **Alpha Borough Municipal Building, 1001 Wednesday October 16, 2013 at 1:30 PM prevailing time.**

Copies of the bid forms, contracts and specifications may be obtained from said Remington & Vernick Engineers, by prospective bidders upon request, upon payment of the sum of \$75.00 for each set.

PAYMENT MUST BE RECEIVED PRIOR TO OBTAINING SAID SPECIFICATIONS, EITHER BY MAIL OR IN PERSON.

NO BIDS ARE TO BE DROPPED OFF AT THE ENGINEER'S OFFICE.

The **Borough of Alpha** reserves the right to consider the bids for sixty (60) days after the receipt thereof, and further reserves the right to reject any or all bids, either in whole or in part and also to waive any informality in any and make such awards or take action as may be in the best interest of the **Borough of Alpha**.

Bids must be on the bid form prepared by Remington & Vernick Engineers, in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name and address of the bidder on the outside and also bearing on the outside reference to the particular work bid upon. Said bids shall be addressed to **Borough of Alpha, Municipal Building, 1001 East Boulevard, Alpha, New Jersey, 08865, Attention: - Laurie Barton, Clerk.**

Each bid shall be accompanied by a certified check, cashier's check or bid bond duly executed by the bidder as principal and having as surety thereon a surety company approved by the **Borough of Alpha** in an amount not less than ten percent (10%) but in no case in excess of \$20,000.00 of the amount bid. Any such bid bond shall be without endorsement or conditions. Bid shall also be accompanied by a certificate letter from a surety company stating that it will provide the bidder with the completion bond.

The award of the contract shall be made subject to the necessary moneys to do the work being provided by the **Borough of Alpha** in a lawful manner. The contract to be executed by the successful bidder will provide that it shall not become effective until the necessary moneys to do the work have been provided by the **Borough of Alpha** in a lawful manner. The award shall further be subjected to the securing of necessary State, Federal or Local permits governing the work.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq., N.J.A.C. 17:27 (Affirmative Action), P.L. 1963. C150 (New Jersey Prevailing Wage Act), and Americans with Disabilities Act of 1990 (42 U.S.C. 12101, et.seq.).

The contractor is further notified that he must comply with P.L. 1977, c. 33, and submit a Disclosure Statement listing stockholders with his bid.

The contractor is further notified that he must comply with P.L. 1999 c.238 Public Works Contractor Registration Act and he and any subcontractors must be registered in accordance with the act.

The contractor is also further notified that he must comply with P.L. 2004 c. 57 and submit proof of business registration and submit proof of business registration for any named subcontractors in accordance with the act.

By Order of the
Borough of Alpha, Warren County, New Jersey

Motion made by Councilman Cartabona to approve the following resolution. Motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Absent: Zikas.

RESOLUTION 2013-129
RESOLUTION AUTHORIZING BOROUGH ENGINEER
TO EXECUTE CHANGE ORDER ON THE CONTRACT WITH
MUNICIPAL MAINTENANCE FOR WATER SOFTENER PRESSURE VESSEL UPGRADES AT THE
FRACE STREET WATER TREATMENT PLANT

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Borough Engineer, Remington & Vernick Engineers, is hereby authorized to proceed with a change order on the contract for the water softener pressure vessel upgrades at the Frace Street water treatment facility, for the changes listed in accordance with the firm's proposal of August 27, 2013 (attached hereto) and in an amount not to exceed \$4,370.00, upon written certification of funds by the Borough CFO, said amount not being in excess of twenty percent (20%) of the existing contract.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract change order with Municipal Maintenance.

Regular Minutes

Motion made by Councilman M. Schwar to approve the following regular meeting minutes:

03-12-13, 04-23-13, 05-14-13, 05-28-13, 06-11-13

Motion seconded by Councilwoman C. Schwar. Roll call: Ayes: Cartabona, Dunwell, C. Schwar and M. Schwar. Nays: none. Abstain: Savary.

Executive Session Minutes

Motion made by Councilwoman M. Schwar to approve and hold executive session minutes of 05/28/2013. Motion seconded by Councilman Savary, all were in favor.

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar discussed the issue of bills paying and stated that there should be a different process. Lengthy discussions ensued regarding whose responsibility it would be for informing the CFO that bills were approved at a meeting.

Motion made by Councilman M. Schwar that after a meeting that the CFO is not present, the Director of Finance via email the CFO that she is authorized to pay bills and inform of any bills that were held or added. Motion seconded by Councilwoman C. Schwar, all were in favor with exception of Councilman Dunwell voting no.

In closing, Councilwoman C. Schwar approved bills, salaries and wages for her department.

Councilman Savary inquired about mercantile licenses from businesses that do not have a license. Councilwoman Schwar responded that a list was given to the Clerk, in which the Clerk responded that applications have been sent out to those on the list.

Finance, Councilman Michael Schwar: Councilman reported on the productive meeting held yesterday with the CFO and her office and discussed ways to run it more efficiently

Councilman Schwar reminded Council to talk with the department heads regarding next year's budget. Budget meeting dates should be discussed at the next meeting.

In closing, Councilman Schwar approved his bills, salaries and wages for his department.

Public Property, Councilman Michael Savary: Councilman Savary reported on discussions held with the owner of Mountain Lake Pool regarding the Borough's pool. A quoted proposal to fix the pool from Mountain Lake was in the range of \$175,000.00.

Councilman Savary reported that the Clean Community employee is painting windows and doors, cleaned the garage and the salt shed. The front doors to the municipal building and fire hydrants will be painted also.

Councilman Savary requested 30 minutes in executive session to discuss personnel and litigation. In closing, Councilman Savary approved bills, salaries and wages for his department.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona stated he is working with the DPW to correct one way signs on 5th Avenue and other signage issues on Williams and Third Avenue.

Councilman Cartabona reported that a lot of members from the fire department are at a conference in Wildwood. Councilman Cartabona reported on issues of overgrown vegetation at intersections on First Avenue and East Central Avenue.

Councilman Cartabona reintroduced Kevin Ujvary from the Borough who will be interning with members from Council.

Mr. Ujvary elaborated in more detail the scope of his internship and stated he will need between 60-70 hours.

In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Public Works, Councilman Craig Dunwell: Councilman Dunwell gave an update to the 7th Avenue construction project.

Councilman Dunwell requested 10 minutes in executive session for litigation.

Councilman Dunwell reported on his conversation with PEOSH, who offer free services to the Borough. Some of the services include inspecting the operations of the DPW and offering advice for public employee safety.

Councilman Dunwell reported he spoke with the Engineer regarding the cross walks on High Street and Lee Avenue.

Councilman Dunwell reported that the old truck is back on road with new tires.

Councilman Dunwell added 10 more minutes in executive session for contractual. In closing, Councilman Dunwell approved bills, salaries and wages for his department.

Councilman Cartabona added to his report that he will work with the Clerk in advertising for a new crossing guard. Councilman Cartabona also added five minutes in executive session for contractual.

Professional Reports

Mayor, Edward Hanics: Mayor Hanics announced he will be out of town tomorrow and started that Council president Carol Schwar will be in charge.

Mayor Hanics briefed Council on the library meeting held last night and handed Councilman Schwar a copy of the library audit and recommendations.

Discussions of having the library personnel access to the cameras ensued.

Mayor Hanics continued on with his report stating the library has old electronic stuff in the basement that they are looking to get rid of. Attorney Troxell recommended selling at an auction. The library board is also requesting a meeting with Councilman Schwar and the CFO on guidelines for benefits for the employees of the library.

Police, Chief Jim Faulborn: The Chief gave the police report for the month of August citing there were 28 cases, 21 miscellaneous calls and three crash investigations.

Chief Faulborn stated that Detective Goodell is here tonight to speak with the mayor and Council in executive session.

Engineer, Frank Seney: Councilman Dunwell reviewed the report that had been distributed to Mayor and Council from the Engineer. Councilman Dunwell requested an additional 10 minutes in executive session for personnel regarding the backwash at the Frace Street plant.

Attorney, Christopher Troxell: Attorney Troxell requested 15 minutes for executive session to discuss litigation and personnel.

CFO, Lorraine Rossetti: Ms. Rossetti requested a copy of the library audit report.

Clerk, Laurie Barton: The clerk reported on a request to use council's chambers from PAGSL. Due to the mold situation, the application was denied.

Public Comment

Tracy Grossman, 7th Avenue inquired about other members on Council what their opinions were of the sidewalks being installed on 7th Avenue including the spending and going as far as Warren Street for the installation of sidewalks.

Discussions ensued regarding the possibility of assessing homeowners in the area of 7th Avenue for curbs.

Tom Fey, East Blvd., recommended to Council for looking into budgeting for next year's League Conference, citing many classes are held down there.

Mr. Fey briefly spoke on the issue of sidewalks and curbs from when he was Mayor.

Payment of Bills and Claims

Motion made by Councilman Cartabona that the directors reports be a part of the official minutes, motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Dunwell that the CFO be authorized to pay the bills approved by the Directors, including additions, Penn Bower \$80,198.30, and the bill list from August 30th in the amount of \$270,156.05 with addition manual check in the amount of \$107,477.58, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

Motion made by Councilwoman Schwar that the CFO be authorized to pay all salary and wages approved by the directors, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: none. Absent: Zikas.

August 30, 2013
10:38 AM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00296	05/22/13	HASLER	NEOPDST USA, INC.	2013 Annual ACH Fee	Open	50.00	0.00
13-00453	07/17/13	ZEEMD	ZEE MEDICAL SERVICES, INC	7/17 Med Cabinet Re-supply	Open	93.47	0.00
13-00475	08/01/13	TOWNP	TOWN OF PHILLIPSBURG	8/6 Officer Covrg for Construc	Open	507.50	0.00
13-00484	06/30/13	RUEFF	SANDY RUEFF	June 2013 Website Updates	Open	35.00	0.00
13-00486	08/12/13	SOMOGYIS	SOMOGYISS GAS	8/12 Tractor Repairs	Open	7,610.00	0.00
13-00492	08/27/13	HOME	HOME DEPOT/GEFCF	8/27 Paint/Cleaning Materials	Open	143.04	0.00
13-00493	08/27/13	PENNB	PENN BOWER	Cert #3 Utility Improvements	Open	157,709.44	0.00
13-00494	01/01/13	VANCL	VANCLEEF ENGINEERING ASSOCIATE	App #'s 12-003 & 12-005	Open	572.00	0.00
13-00495	08/27/13	OLESZIK	EDWARD OLESZEK	Refund-Tax Exempt-B128, L16	Open	2,122.91	0.00
13-00496	08/15/13	FREY ENG	FREY ENGINEERING, LLC	8/15 Manhole Recovery	Open	4,705.47	0.00
13-00497	08/01/13	REMINGTO	REMINGTON & VERNICK ENGINEERS	Aug 2013 Engineering Services	Open	65,824.39	0.00
13-00498	08/19/13	NJECO	NJ ECONOMIC DEVELOPEMENT AUTH.	Interest Due - Loan #L02369	Open	218.50	0.00
13-00499	08/25/13	TOWNP	TOWN OF PHILLIPSBURG	8/25 Police Covg - Rd Construc	Open	722.00	0.00
13-00501	08/13/13	CATALLI	VINCENT CATALLI	8/13 ACO Uniform Shirts (2)	Open	61.47	0.00
13-00502	08/14/13	ACTION	ACTION DATA SERVICES	Aug 2013 Payroll Services	Open	105.15	0.00
13-00503	08/12/13	PAYRO	PAYROLL AGENCY ACCT 751561	2012 Combined Assessment Bill	Open	165.73	0.00
13-00504	08/14/13	EAS	EAS BY ACTION DATA	Aug 2013 Payroll Services	Open	44.28	0.00
13-00505	08/23/13	PAYRO	PAYROLL AGENCY ACCT 751561	8/23/13 Current Fund PR	Open	18,515.41	0.00
13-00506	08/23/13	PAYRO	PAYROLL AGENCY ACCT 751561	8/23/13 Utility Fund PR	Open	3,676.91	0.00
13-00507	08/21/13	DOG	NJ DEPT OF HEALTH & SENIOR SER	July 2013 State Dog Lic Fees	Open	2.40	0.00
13-00510	08/01/13	ELIZGA	ELIZABETHTOWN GAS	7/11-8/12 Propane Bills	Open	156.98	0.00
13-00511	08/01/13	LSI	LINE SYSTEMS, INC	8/1-8/31 Telephone Bill	Open	598.52	0.00
13-00512	08/01/13	VERIZ	VERIZON WIRELESS	7/8-7/26 Cell Phone Bill	Open	50.38	0.00
13-00513	08/01/13	JCPL	JCP&L	7/9-8/20 Electric Bills	Open	6,116.60	0.00
13-00514	07/01/13	VANCL	VANCLEEF ENGINEERING ASSOCIATE	7/1-7/31 Lee Ave Eng Services	Open	348.50	0.00
Total Purchase Orders: 26				Total P.O. Line Items: 94	Total List Amount: 270,156.05	Total Void Amount: 0.00	

13-00487 8/15/13 Penn Bower Water Improvements Pymt #2 PAID 8/15 chk #1206 \$107,477.58

September 10, 2013
11:23 AM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00003	01/30/13	AQUA	AQUA NEW JERSEY	2013 Hydrant Rentals	Open	62.49	0.00
13-00005	01/30/13	LOPAT	TOWNSHIP OF LOPATCONG	2013 Air Card - Tax Assessor	Open	60.01	0.00
13-00006	01/31/13	TROXE	CHRISTOPHER M. TROXELL, ESQ	2013 Municipal Atty Services	Open	3,585.00	0.00
13-00007	01/31/13	TOWNP	TOWN OF PHILLIPSBURG	2013 Police Coverage-P'Burg	Open	32,083.33	0.00
13-00008	01/31/13	VERI DSL	VERIZON ONLINE	2013 DSL Internet Service	Open	91.99	0.00
13-00012	01/31/13	VITAL	VITAL COMMUNICATIONS, INC	2013 MOD IV Tax Assessor	Open	306.00	0.00
13-00077	02/11/13	CATALLI	VINCENT CATALLI	2013 ACO Annual Truck Allowanc	Open	41.66	0.00
13-00081	02/12/13	MATLFIN	MAIL FINANCE	2013 Postage Meter Lease	Open	390.00	0.00
13-00090	02/14/13	FREY ENG	FREY ENGINEERING, LLC	2013 Sewer Operator Services	Open	1,000.00	0.00
13-00091	02/14/13	REMINGTO	REMINGTON & VERNICK ENGINEERS	2013 Licensed Water Operator	Open	1,500.00	0.00
13-00100	02/21/13	ADVANCE	ADVANCED BUSINESS EQUIPMENT	2013 Adv Bus Equ -Maintenance	Open	432.00	0.00
13-00101	02/22/13	TRITE	DE LAGE LANDEN FINANCIAL SERV	2013 Copier Equipment Lease	Open	159.49	0.00
13-00164	03/22/13	HEALTH	STATE OF NJ HEALTH BENEFITS	2013 Health Benefits	Open	9,916.90	0.00
13-00281	05/10/13	CEDAR	CEDAR RIDGE LAWN & LANDSCAPE	2013 Lawncare Services	Open	1,631.25	0.00
13-00282	04/01/13	WASTE RO	WASTE MANAGEMENT ROLL OFFS	2013 School Dumpsters	Open	50.00	0.00
13-00287	05/13/13	WASTE	WASTE MANAGEMENT OF NJ	2013 Solid Waste/Recycling	Open	16,237.00	0.00
13-00288	05/13/13	CARRO	CHARLES E. CARRO, ESQ	2013 Municipal Prosecutor Fees	Open	216.66	0.00
13-00321	05/28/13	MRJON	MR JOHN	2013 Port-a-John Rentals	Open	130.98	0.00
13-00462	07/30/13	STAP	STAPLES BUSINESS ADVANTAGE	Finance-Toner & Pen Refills	Open	131.47	0.00
13-00476	07/01/13	TADDEO	FRANCESCO TADDEO, LLC	6/20-7/29 Labor Atty Fees	Open	214.50	0.00
13-00483	05/17/13	EXPRE	EXPRESS-TIMES	May 2013 Legal Ad	Open	335.50	0.00
13-00489	08/19/13	STAP	STAPLES BUSINESS ADVANTAGE	8/19 Finance Office Supplies	Open	45.47	0.00
13-00491	08/26/13	VITAL	VITAL COMMUNICATIONS, INC	2014 Assessor Binder plus	Open	65.70	0.00
13-00500	07/10/13	SERVPRO	SERVPRO	7/10 Clean Up Fldhouse vandlsm	Open	4,825.52	0.00
13-00520	08/05/13	PM CONST	PM CONSTRUCTION	8/5-8/14 Piping/Valve work	Open	1,800.00	0.00
13-00521	09/04/13	GFOA	G.F.O.A. OF NJ	2013 GFOA Membership Dues	Open	90.00	0.00
13-00522	09/01/13	RUEFF	SANDY RUEFF	August 2013 Website Updates	Open	140.00	0.00
13-00523	09/01/13	ACTION	ACTION DATA SERVICES	8/2013 Payroll Services	Open	119.78	0.00
13-00524	09/01/13	EAS	EAS BY ACTION DATA	8/2013 Payroll Services	Open	74.28	0.00
13-00525	08/01/13	JCPL	JCP&L	7/30-9/4 Electric Bills	Open	342.58	0.00
13-00529	09/01/13	DNECA	ONE CALL CONCEPTS	Aug 2013 Regular Locates	Open	38.76	0.00
13-00530	09/04/13	GFOA	G.F.O.A. OF NJ	9/25 GFOA Conference - CFO	Open	325.00	0.00
13-00535	09/01/13	CFKRE	CFK RENOVATIONS	9/1 Install Door/Lock - Fldhou	Open	475.00	0.00
13-00536	06/01/13	JCPL	JCP&L	5/5-6/6 Electric Bills	Open	13,578.65	0.00
13-00537	09/04/13	SHERATON	SHERATON ATLANTIC CITY	9/24-9/26 GFOA Conference-CFO	Open	312.00	0.00
13-00541	08/15/13	DEGAN	KATHY DEGAN	2013 Tax Board Assc Conf-Asses	Open	408.12	0.00
13-00542	08/27/13	VANCL	VANCLEEF ENGINEERING ASSOCIATE	6/1-6/30 Engineering Services	Open	145.00	0.00
13-00544	09/06/13	PAYRO	PAYROLL AGENCY ACCT 751561	9/6/13 Current Fund PR	Open	13,434.59	0.00
13-00545	09/06/13	PAYRO	PAYROLL AGENCY ACCT 751561	09-06-13 Utility Fund PR	Open	3,664.07	0.00
13-00547	09/03/13	TADDEO	FRANCESCO TADDEO, LLC	8/1-8/9 Labor Atty Fees	Open	247.50	0.00
Total Purchase Orders: 41				Total P.O. Line Items: 79	Total List Amount: 108,708.33	Total Void Amount: 0.00	

New Business

Motion made by Councilman Cartabona to approve Raffle License # RA-2013-4 for St. Mary's, motion seconded Councilman M. Schwar, all were in favor.

Motion made by Councilman Cartabona to approve Raffle License # RA-2013-5 for Alpha Volunteer Fire Company, motion seconded Councilman Dunwell, all were in favor.

Executive Session

Motion made by Councilman Dunwell to pass the following resolution to go into executive session for one hour and 40 minutes, motion seconded by Councilwoman C. Schwar, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately one hour(s), 40 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Cartabona to return to regular session. Motion seconded by Councilwoman Schwar, all were in favor.

Resolutions

Motion made by Councilman Dunwell to approve the following resolution. Motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Absent: Zikas.

**RESOLUTION 2013-110
RESOLUTION AUTHORIZING NOTICE OF BIDDERS FOR
LEASE OF REAL PROPERTY**

WHEREAS, the Borough of Alpha has determined that a certain portion of land within real property known as Block 24, Lot 13 of the Borough of Alpha may be leased; and,

WHEREAS, *N.J.S.A.* 40A:12-14, et seq. requires that all such real property be leased to the highest bidder by open public bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the Clerk of the Borough of Alpha is hereby authorized and directed to advertise a (public) lease of a portion of said real property to be used for commercial telecommunication equipment and/or facilities pursuant to the attached Notice.

The Borough reserves and preserves the right to reject any and all bids if it determines such rejection to be in the public interest or for any or no reason.

BE IT FURTHER RESOLVED that the Clerk is authorized to execute all necessary documents to effectuate the advertising of the notice to bidders as per law.

Motion made by Councilman Cartabona to approve the following resolution. Motion seconded by Councilman M. Schwar. Roll Call: Ayes: Cartabona, Dunwell, Savary, C. Schwar and M. Schwar. Nays: None. Absent: Zikas.

**RESOLUTION 2013-130
RESOLUTION AUTHORIZING
PAYMENT OF SETTLEMENT OF CLAIM**

WHEREAS, the Borough of Alpha is the owner of a motor vehicle, which while operated this year by one of the Borough's employees struck an automobile owned by Stuart Davis, causing property damage to Davis' vehicle; and

WHEREAS, Stuart Davis, an Alpha resident, seeks reimbursement of his out-of-pocket expenses to settle the claim or potential claim against the Borough, in an amount of \$200.00.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the said settlement with Stuart Davis, in an amount of \$200.00 is hereby approved and authorized, understanding that payment is to be made to Stuart Davis only upon presentation of an originally signed release by Davis and certification of funds by the CFO.

BE IT FURTHER RESOLVED that the Mayor and/or Clerk are authorized to execute all necessary documents, if any, to effectuate the settlement.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Dunwell and seconded by Councilman Cartabona, this meeting adjourned at

11:56 p.m.

Respectfully submitted,

Laurie Ann Barton, Borough Clerk