

Council President Carol Schwar called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, November 12, 2013.

Council President Carol Schwar announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Council President Carol Schwar led prayer and the salute to the flag.

Roll call: Councilman Cartabona, Councilman Savary, Councilman C. Schwar, Councilman M. Schwar and Zikas. Absent: Mayor Hanics.

Also present: Attorney Christopher Troxell and Clerk, Laurie A. Barton.

Public Comment

Evans, 876 Sigsbee Ave., explained to council the conversation her mother had with Councilman Dunwell regarding a broken electric dog fence. Ms. Evans inquired about why the Borough still has not paid for the fence citing the issue lasting for over a year. Lengthy discussions ensued regarding who is responsible for paying the fence.

Tracy Grossman, 7th Avenue, asked for an update on 7th Avenue and when will it be finished.

Millard Rooks, West Vulcanite Ave., commented to Council to act more professional and to stop publicly embarrassing themselves. Mr. Rooks stated the behavior is at every meeting and it needs to stop, citing his own opinion on the matter.

John Schmidt, Schley Ave., expressed his concern on speeding cars on Schley Avenue. Mr. Schmidt added that drivers are disobeying stop signs between South and Dewey.

Ordinance 1st Reading

Motion made by Councilman Cartabona to introduce Ordinance 2013-22, motion seconded by Councilman Dunwell, all were in favor.

**ORDINANCE 2013-22
AN ORDINANCE PROVIDING FUNDING FOR IMPROVEMENTS TO THE
INFORMATION TECHNOLOGY INFRASTRUCTURE AND
APPROPRIATING \$17,000 FOR SUCH PURPOSE.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALPHA, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Alpha, in the County of Warren, in the State of New Jersey, authorizes the Improvements to the Information Technology System and Infrastructure.

Section 2. The amount of \$17,000.00 is hereby appropriated from the General Capital Fund Balance for the purposes stated in Section 1 of the Ordinance.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Alpha may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

NOTICE IS HEREBY GIVEN, that the above entitled ordinance was approved on first reading at a meeting of the Governing Body of the Borough of Alpha held on November 12, 2013 at the Alpha Municipal Building at 1001 East Blvd., and that public hearing concerning same is to be held on December 10, 2013 at the Alpha Municipal Building at which time all persons both for and against shall be given the opportunity to be heard concerning the same.

Ordinances 2nd Reading

Motion made by Councilman Cartabona to open the public hearing for Ordinance 2013-15, motion seconded by Councilman Zikas, all were in favor. Hearing no public comment, motion made by Councilman Cartabona to close the public hearing, motion seconded by Councilman Savary, all were in favor.

Motion made by Councilman Zikas to adopt Ordinance 2013-15, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-15
AN ORDINANCE PROVIDING FUNDING FOR PURCHASE OF A PICKUP TRUCK
AND APPROPRIATING \$22,000 FOR SUCH PURPOSE.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALPHA, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Alpha, in the County of Warren, in the State of New Jersey, authorizes the purchase of a Ford F 250 4WD Pickup Truck including options listed in Resolution 2013-142 to be purchased through the New Jersey State Contract A83577 T2100 for the Borough of Alpha, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$12,000.00 is hereby appropriated from the General Capital Fund Balance and the amount of \$10,000 is appropriated from the 2013 Current Fund Budget line item Purchase of Public Works Truck for the purposes stated in Section 1 of the Ordinance.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Alpha may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

Motion made by Councilman Savary to open the public hearing for Ordinance 2013-16, motion seconded by Councilman Zikas, all were in favor. Public Comment: Millard Rooks inquired about the definition of a B3 Zone. Motion made by Councilman Zikas to close the public hearing, motion seconded by Councilman Cartabona, all were in favor.

Motion made by Councilman Zikas to adopt Ordinance 2013-16, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

ORDINANCE 201-16
ORDINANCE §410-19. B-3 BUSINESS ZONE

Section 410-19. B-3 Business Zone states the following permitted uses:

- A. Permitted principal uses. This zone is intended to permit small office and office conversions. The following principal uses are permitted in the B-3 Business Zone subject to the requirements of site plan review:
 - (1) Professional offices.
 - (2) Offices for business, executive and professional purposes.
 - (3) Professional offices on the first floor of a one-family residence.

Motion made by Councilman Cartabona to open the public hearing for Ordinance 2013-17, motion seconded by Councilman Zikas, all were in favor. Motion made by Councilman Zikas to close the public hearing, motion seconded by Councilman Cartabona, all were in favor.

Motion made by Councilman Cartabona to adopt Ordinance 2013-17, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

ORDINANCE 2013-17
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 410 – ZONING
OF THE CODE OF THE BOROUGH OF ALPHA
BY REPEALING AN AMENDMENT OF CHAPTER 410.19 B-3 A(4)
WHICH CHANGED A SPECIFIC PERMITTED PRINCIPAL USE IN THE B-3 ZONE

BE IT ORDAINED, by the Borough Council of the Borough of Alpha that the following repeal shall be and are herewith enacted to Chapter 410 – Zoning of the Code of the Borough of Alpha:

The purpose and function of the B-3 Business Zone permitted uses are intended as *low intensity* businesses. The reason for this is due to the fact that these businesses are primarily located in a highly populated residential area. However, the Ordinance *2012-12 Amendment of Chapter 410, dated November 30, 2012, incorporates B-1 Business Zone permitted uses. The use categories and zones are incompatible and *should not* have been merged.

Section 410-19. B-3 Business Zone states the following permitted uses:

- A. Permitted principal uses. This zone is intended to permit small office and office conversions. The following principal uses are permitted in the B-3 Business Zone subject to the requirements of site plan review:
 - (1) Professional offices.
 - (2) Offices for business, executive and professional purposes.
 - (3) Professional offices on the first floor of a one-family residence.
 - (4) *All uses permitted in Section 410-19. B-1 Business Zone (A.)

B-1 Business Zone already incorporates in Section A(2) the uses enumerated in the B-3 Business Zone. B-3 Business Zone should have remained unchanged and the zone boundary unaltered.

Section 410-17. B-1 Business Zone states the following permitted uses:

- A. Permitted principal uses. This district is intended for general business uses which may serve both a local population and a regional population. The following principal uses are permitted in the B-1 Business Zone subject to the requirements of site plan review:
- (1) Stores or shops for retail business or wholesale display entirely within the confines of a building.
 - (2) Banks and offices for business, executive and professional purposes.
 - (3) Restaurants.
 - (4) Municipal buildings and uses.
 - (5) Churches and similar places of worship, parish houses, convents, cemeteries and other facilities of recognized religious groups.
 - (6) Institutional uses and nonprofit clubs, lodges and fraternal organizations.
 - (7) Home improvement centers and lumberyards.
 - (8) Garden centers and plant nurseries.
 - (9) Light manufacturing uses such as printing, cabinetry, assembly of electronic parts and similar type uses.
 - (10) Mini storage. Limited to the storage of personal items generally associated with and stored in, residential structures.

Therefore, the November 30, 2012 Amendment of the B-3 Business Zone should be repealed and should read as follows:

Section 410-19. B-3 Business Zone states the following permitted uses:

- B. Permitted principal uses. This zone is intended to permit small office and office conversions. The following principal uses are permitted in the B-3 Business Zone subject to the requirements of site plan review:
- (4) Professional offices.
 - (5) Offices for business, executive and professional purposes.
 - (6) Professional offices on the first floor of a one-family residence.

Motion made by Councilman Cartabona to open the public hearing for Ordinance 2013-18, motion seconded by Councilman Zikas, all were in favor. Motion made by Councilman Cartabona to close the public hearing, motion seconded by Councilman Zikas, all were in favor.

Motion made by Councilman Dunwell to adopt Ordinance 2013-18, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-18
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 57 – LAND USE PROCEDURES
OF THE CODE OF THE BOROUGH OF ALPHA
BY REVISION OF ARTICLE IV Application and Review Procedures,
SECTION 57-13. FEES AND ESCROW DEPOSITS.**

BE IT ORDAINED by the Borough Council of the Borough of Alpha that **Chapter 57 Land Use Procedures** of the Code of the Borough of Alpha, particularly **Article IV Application and Review Procedures, Section 57-13. Fees and escrow deposits**, shall be amended to the end that the following revisions shall be made thereto:

Section 1. Section 57-13A.(1) *Site plan review* shall be amended to provide as follows:

- (a) Minor Site Plan: \$300.00

- (b) Preliminary Site Plan: \$750.00
- (c) Final Site Plan: \$500.00
- (d) As-built Site Plan: \$500.00
- (e) Site Plan Resubmission: \$350.00
- (f) Property Owner's List: No change
- (g) Extension of Preliminary Approval: \$500.00
- (h) Application for Site Plan Waiver: \$500.00

Section 2. Section 57-13A.(2) *Subdivision* shall be amended to provide as follows:

- (a) [1] Lot line adjustment not creating an additional building lot: \$300.00
[2] Minor subdivision creating one or more new lots: \$400.00
- (b) [1] Sketch plat for major subdivision: \$500.00
[2] Preliminary plat for major subdivision:
 - [a] Less than 10 lots: \$750.00 plus \$25.00/lot
 - [b] Ten lots or more: \$1,500.00 plus \$25.00/lot
- [3] Final plat for major subdivision:
 - [a] Less than 10 lots: \$750.00 plus \$25.00/lot
 - [b] Ten lots or more: \$1,000.00 plus \$25.00/lot
- [4] Resubmission: \$750.00
- [5] *No change*
- [6] Extension of preliminary approval: \$1,000.00 plus \$25.00/lot

Section 3. Section 57-13A.(3) *Zoning fees* shall be amended as follows:

- (a) Zoning appeal: \$350.00
- (b) Conditional use permit: \$350.00
- (c) Zoning ordinance/Zoning Map interpretation: \$350.00
- (d) *Bulk* variance: \$350.00
- (e) Use variance: \$750.00
- (f) All other categories of Board of Adjustment applications: \$500.00
- (g) Extension of variance approval: \$300.00

Section 4. Section 57-13B. Escrow Deposits shall be amended to provide as follows:

(3) Required deposits.

(a) Site plan review

- [1] Minor site plan: \$1,000.00
- [2] Preliminary site plan:
 - [a] Light Industry/Warehouse: \$4,000.00 plus \$200/1,000 SF (\$0.25 per square foot).
 - [b] Retail/Office - \$4,000.00 plus \$200/1,000 SF (\$0.50 per square foot).
 - [c] Multifamily \$2,500.00 plus \$250 per unit.
 - [d] Others: \$4,000.00 plus \$200/1,000 SF or \$250/unit

(b) Minor Subdivision

- [1] Lot line adjustment (no new building lots): \$1,500.00
- [2] Minor subdivision (1 or more new lots): \$1,500.00

(c) Major Subdivision

- [1] Sketch plat for major subdivision: \$1,000.00 plus \$250/lot
- [2] Preliminary plat for major subdivision: \$4,000.00 plus \$250/lot
- [3] Final plat for major subdivision: \$2,500.00 plus \$250/lot

(d) Zoning variances:

- [1] An application seeking relief pursuant to N.J.S.A. 40:55D-70(a), i.e., appeal of the Zoning Officer's decision, a review escrow deposit fee of \$750.00 shall be paid.
- [2] An application seeking relief pursuant to N.J.S.A. 40:55D-70(b), i.e., interpretation of Zoning Map, Zoning Ordinance or decision upon *special questions*, a review of escrow deposit fee of \$750.00 shall be paid.
- [3] An application seeking relief pursuant to N.J.S.A. 40:55D-70(c), i.e., *bulk* or *hardship* variance:
 - (a) for an improved residentially zoned lot, a review deposit fee of \$500.00 shall be paid.
 - (b) for an unimproved residentially zoned lot, a review deposit fee of \$1,000.00 shall be paid.
 - (c) for a commercially zoned lot, whether improved or unimproved, a review deposit fee of \$1,500.00 shall be paid.

(d) For an industrial zoned lot, whether improved or unimproved, a review deposit fee of \$1,500.00 shall be paid.

[4] A use variance, expansion of a nonconforming use, conditional use deviation, floor area ratio increase, permitted density increase, exceeding the permitted height of a principal structure by 10 feet or 10 percent, a review deposit fee of \$1,500.00 shall be paid.

[5] Extension of variance approval: \$1,000.00

Section 5. Convening of a special meeting of the Land Use Board at the request of an application: \$1,500.00

Motion made by Councilman Cartabona to open the public hearing for Ordinance 2013-19, motion seconded by Councilman Zikas, all were in favor. Motion made by Councilman Savary to close the public hearing, motion seconded by Councilman Zikas, all were in favor.

Motion made by Councilman Zikas to adopt Ordinance 2013-19, motion seconded by Councilman Savary. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-19
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 315 – SITE PLAN REVIEW
OF THE CODE OF THE BOROUGH OF ALPHA
BY ENUMERATING DEFINITIONS AND REQUIREMENTS OF *MINOR* SITE PLAN**

BE IT ORDAINED by the Borough Council of the Borough of Alpha that Chapter 315 Site Plan Review of the Code of the Borough of Alpha, particularly **Section 315-2. Definitions**; and **Section 315-6. Concept Plan** shall be amended that the following revisions shall be made thereto:

§ 315-2. Definitions.

The definition of *Minor Site Plan* is as follows:

MINOR SITE PLAN – The development of one or more lots which does not involve planned development, any new street or extension of any off-tract improvement and contains the information reasonably required in order to make an informed determination as to whether the requirements established by this chapter for approval of a minor site plan have been met and shall be limited to the following classes of development:

- A. A change in use involving no building construction, other than interior modifications or interior structural alterations, and no need for additional off-street parking, lighting or drainage improvements.
- B. Minor structural changes, such as entry enclosures, porticos and other structural appurtenances, including roof appurtenances.
- C. Building additions not exceeding 100 square feet in ground coverage and accessory buildings and structures not exceeding 500 square feet in ground coverage, provided that the same do not invade upon any required parking area, setback area or otherwise violate any requirements of the Borough Development Regulations.
- D. Site plans detailing development not reasonably anticipated to create impacts beyond those normally attending applications otherwise meeting the requirements of Subsections A, B and C above.

§ 315-6.1 Minor Site Plan Requirements.

Minor Site Plan Requirements shall be as follows:

- A. Lot or tract boundary information must be shown, but may be based upon tax map, deed or other reasonably accurate base.
- B. Names of owner(s), block and lot numbers and street address of subject property and of properties within 200 feet of the tract.
- C. General topography need be shown on the site.
- D. Documentation supporting the adequacy of any existing septic must be provided.

- E. Location of one-hundred-year floodplain with source of information.
- F. Location of any wetlands on and within 150 feet of the tract as determined by a qualified individual.
- G. Existing and proposed rights-of-way, easements or covenants affecting the property.
- H. Gross and net area of existing lot(s).
- I. Setback dimensions of existing structures and required by Zoning Ordinance building setback lines.
- J. A schedule of required and provided zone district requirements including lot area, width, depth, yard setbacks, impervious surface ratio, floor area ratio, etc.
- K. Location, type and size of proposed utility services, including but not limited to gas, electric, water, sewer and cable television; location of proposed wells and septic systems where public sewer and water are not available.
- L. Location and first floor and garage floor elevation of all existing buildings and structures and the location of all existing driveways.
- M. Location of existing and proposed signs and details of their size, lighting and type of construction.
- N. The location, type and size of proposed curbs, sidewalks, driveways, fences, landscaping, retaining walls, drainage facilities, parking spaces and loading areas on the site.
- O. A narrative indicating the proposed use of the property and anticipated impacts upon traffic circulation, parking, lighting, stormwater runoff and sewage disposal.

Motion made by Councilman Zikas to open the public hearing for Ordinance 2013-20, motion seconded by Councilman Cartabona, all were in favor. Motion made by Councilman Cartabona to close the public hearing, motion seconded by Councilman Zikas, all were in favor.

Motion made by Councilman Cartabona to adopt Ordinance 2013-20, motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none

**ORDINANCE 2013-20
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 315 – SITE PLAN REVIEW
OF THE CODE OF THE BOROUGH OF ALPHA
BY ESTABLISHING A COMPLETENESS CHECKLIST FOR *MINOR* SITE PLANS**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha that **Chapter 315- Site Plan** Review of the Code of the Borough of Alpha, particularly **Section 315-14. Checklists**, shall be amended, to the end that the following new checklist shall be added thereto, to be entitled:

***Minor Site Plan Checklist*¹.**

Yes	No	Waiver ²	
			Section 315-5A
			Section 315-5B
			Section 315-7A
			Section 315-9A(1)
			Section 315-9A(2)
			Section 315-9A(3)
			Section 315-9C(2)
			Section 315-9C(3)
			Taxes and assessments paid
			Corporate (including LLC's) ownership and disclosure
			Submission of plans and fees
			10 copies of application
			10 copies of plan
			Fees in compliance with Section 57-13
			Sheet size
			Title block information
			North arrow, date, revisions
			Scale
			Information Required
			(a) Names, addresses and titles
			(b) Tax Map information
			(c) Key map
			(d) Date, graphic scale and North arrow
			(e) Setback requirements

- (f) Principal and accessory structure data
- (g) Buildings, drainage and parking
- (h) Parking, drives, sidewalks, curbs, etc.
- (i) Rights-of-way and easements
- (j) Contiguously owned lands
- (k) Site lighting
- (l) Owners within 200 feet
- (m) Plan preparer credentials
- (n) Location of 100-year flood plain with source information
- (o) Location of any wetlands on and within 150 feet of the tract as determined by a qualified individual
- (p) General site topography and drainage
- (q) Existing septic system location and designed capacity
- (r) Gross and net areas of site
- (s) Utility services
- (t) Floor elevations
- (u) Sign details
- (v) Use description (existing and proposed)

Notes: 1. The checklist item descriptions are not all-inclusive. The applicant is directed to refer to Chapter 315, Site Plan Review, for more specific detail on requirements for completeness.

2. Specific reasons for consideration must be submitted in writing for each waiver requested.

Motion made by Councilman Savary to open the public hearing for Ordinance 2013-21, motion seconded by Councilman Zikas, all were in favor. Motion made by Councilman Cartabona to close the public hearing, motion seconded by Councilman Zikas, all were in favor.

Motion made by Councilman Cartabona to adopt Ordinance 2013-21, motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**ORDINANCE 2013-21
BOROUGH OF ALPHA
AN ORDINANCE TO AMEND CHAPTER 57 – LAND USE PROCEDURES
OF THE CODE OF THE BOROUGH OF ALPHA
BY REVISION OF ARTICLE IV Application and Review Procedures,
SECTION 57-13.1 FEES AND ESCROW DEPOSITS.**

BE IT ORDAINED by the Borough Council of the Borough of Alpha that **Chapter 57 Land Use Procedures** of the Code of the Borough of Alpha, particularly **Article IV Application and Review Procedures, Section 57-13. Fees and escrow deposits**, shall be amended to the end that the following revisions shall be made thereto:

§ 57-13.1. Non-Payment of Escrow Deposits

A. In the event of an applicant’s non-payment of Escrow Deposits the following actions shall be taken:

- (1) No Final Action Until Payment is Made.

No final action on an application for development shall be taken by the Land Use Board until all escrow fees payable in connection with such application have been paid in full, and any additional escrow required after the payment of the initial escrow deposit as estimated by the Board engineer, Board attorney or Board planner necessary to complete the administration of the development application have been paid in full. Every Resolution and memorialization adopted by the Land Use Board pursuant to N.J.S.A. 40:55D-10(g.) shall be expressly conditioned upon the applicant making payment in full of all sums due or to grow due on account of such escrow account within ten (10) days of the date of being billed therefor by the Borough or advised thereof by a representative (secretary or otherwise) of the Land Use Board, in default of which the Land Use Board may thereupon, upon notice to the applicant or at any time thereafter, declare such Resolution of memorialization and any relief granted thereto to be null, void and of no further effect.

- (2) Property Owner Liable.

Without regard to whether the property owner is the applicant, the property owner and applicant (if the applicant is other than the property owner) shall be jointly and severally liable to the Borough for the payment of escrow fees on account of professional services rendered in administration of the application. Although the Borough will first attempt to collect the fees due and payable from the applicant (if the applicant is other than the property owner) the Borough, in its sole discretion, shall be entitled to collect such fees from the property owner if the applicant, after a period of twenty (20) days of the date of notification, does not pay such additional escrow fees requested. No memorializing Resolution shall be adopted; any memorializing Resolution previously adopted shall be subject to revocation and no zoning permit or building permit shall be issued until such additional escrow fees have been paid.

Resolutions

Motion made by Councilman Cartabona to adopt Resolution 2013-153, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-153
WATER AND SEWER UTILITY
ACCOUNT ADJUSTMENTS**

WHEREAS, the following adjustments are necessary to correct Water and Sewer Utility accounts for inaccurate readings, bank deposit errors and final bills as listed below,

WHEREAS, the Borough Council must approve all account adjustments to any one account over five dollars,

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha hereby authorize the Finance Officer / Utility Collector to make those adjustments listed below to bring all consumer accounts into proper balance.

<u>MONTH</u>	<u>ACCT #/DESCRIPTION</u>	<u>AMOUNT</u>
OCT 2013	4001700-0 KNOWLES	\$677.75 (billing adj. for meter reading error)
OCT 2013	5006100-1 CARR	\$35.00 (billing adj.-acct s/off 8/27-was inactive)

Motion made by Councilman Dunwell to table Resolution 2013-154 until the November 26th meeting, motion seconded by Councilman Cartabona, all were in favor.

**RESOLUTION 2013-154 TABLED
A RESOLUTION SETTING THE 2012 SALARIES
FOR EACH EMPLOYEE OF THE BOROUGH OF ALPHA.**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, State of NJ:

Administrative Clerk	Christy Rose	\$17.66/hour
Air Quality	Craig Dunwell	\$1
Animal Control Officer	Vincent Catalli	\$6,180
Building Service Worker	Rita Miller	\$16.53/hour
Chief Financial Officer	Lorraine Rossetti	\$75,000
Clean Communities Coord.	Mike Savary	\$1
Clean Communities Worker	Eric Deery	\$12.50/hour
Clerk/Typist	Open	\$15/hour
Construction Official	Kevin Duddy	\$22,300
Code Enforcement Officer	William Santowasso	\$3,000
Court Attendant	Irene Brownell & George Cupon	\$100/use
Court Clerk	Dawn Laird	\$15.45/hour
Court Clerk Call Out	Kathy Cupon & Dawn Laird	\$35.00
Court Security	Michael Clancy	\$100/use
Council member	Carol Schwar, Craig Dunwell, Michael Savary, Harry Zikas, Louis Cartabona, Michael Schwar	\$2,465

Deputy Borough Clerk	Christy Rose	\$17.66/hr
Disbursement Clerk	Open	\$16/hr
Emergency Management Coordinator	Hunter Stagg	\$1,940
Emergency Management Deputy	George Gal	\$700
Emergency Equipment Operator	Open	\$25.00/hour
File Clerk	Open	\$10.00/hour
Fire Inspector	Open	\$1,000
Housing Laison	Open	\$1,000
Insurance Fund Commissioner	Michael Schwar	\$1
Land Use Board Secretary	Dolores Hanisak	\$14,998
Library Director	Open	\$47,770
Library Assistant	Open	\$14.38/hour
Mayor	Edward Hanics	\$3,210
Municipal Court Administrator	Kathy Cupon	\$12,640
Municipal Judge	Louis Mellinger	\$7,210
Municipal Prosecutor	Charles Carro	Voucher \$2,600
Laborer 1	Open	\$25,000
Laborer 2	Open	\$33,000
Laborer 3	Open	\$38,450
Park Attendant, I	John Kszak	\$11.00/hour
Park Attendant, II	Open	\$12.00/hour
Plumbing Subcode Official	Leon Fortin	\$3,200
Public Defender	Scott Wilhelm	Voucher \$150 / use
PW Superintendent/Licensed Water Oper	Remington & Vernick-William Packer	Voucher \$18,000
Public Works Repairer I	Leo Pursell, Jr.	\$59,718
Pumping Station Operator	Mark Smith, Carl Gercie & George Cupon	\$13.80/hour
Pumping Stat. Oper. Retainer	Mark Smith, Carl Gercie & George Cupon	\$275/qtr
Recycling Coordinator	Thomas Fey	\$6,000
Registered Municipal Clerk	Laurie A Barton	\$64,000
School Crossing Guard	Shirly Courter & John Hensberger	\$26.00 / day
Senior Public Works Repairer	Charles Olah	\$79,363
Sewer C-2 Operator	James Hill, Frey Engineering	Voucher \$12,000
Tax Assessor	Kathy Degan	\$18,950
Tax Collector	Carrie Rochelle	\$22,025
Tax Search Officer	Carrie Rochelle	\$605
Utility Collector	Open	\$1,000
Water Meter Repairer	Chuck Sands	\$25 /hr
Zoning Officer	Kevin Duddy	\$4,090
Mileage allow personal car		Federal rate

Motion made by Councilman Savary to approve Resolution 2013-155, motion seconded by Councilman Cartabona. Roll call: Ayes: Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona.

**RESOLUTION 2013-155
CANCELLATION OF UNEXPENDED
GENERAL CAPITAL RESERVE BALANCES**

WHEREAS, the Borough of Alpha currently has in Reserve monies previously raised for capital improvements, specifically Improvements to Recreation Facilities,

WHEREAS, the Governing Body has decided to make improvements to the Borough Information Technology Infrastructure and seeks to utilize those funds previously raised for this specific purpose,

WHEREAS, the Statutes of the State of New Jersey do not permit Reserve accounts to be direct funding sources for Ordinances,

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha hereby authorize the Chief Financial Officer to cancel the below balance from the below listed account to General Capital Fund Balance.

Improvements to Recreation Facilities C-04-55-800-986 \$17,746.00

Motion made by Councilman Dunwell to adopt Resolution 2013-156, motion seconded by Councilman M. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

RESOLUTION 2013-156
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
AMENDING SHUT-OFF DATES TO BE EXERCISED ON DELINQUENT UTILITY CONSUMER
ACCOUNTS

WHEREAS, Alpha Code 403-18 A. permits the water shut off for any account which is in arrears for greater than six months; and

WHEREAS, the proper notice required to be provided by Code 403-18 is met by quarterly generated and provided Delinquent Notices and Shut Off Letters;

WHEREAS, the Mayor and Common Council of the Borough of Alpha had set by Resolution 2013-50 specific calendar dates for water shut off to aid in utility collection effectiveness; and

WHEREAS, the Mayor and Common Council of the Borough of Alpha, due to the municipal building closure for a period of time, desires to amend the December date from December 3, 2013 to December 16, 2013 for water shut off to aid in utility collection effectiveness.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Utility Collector is hereby authorized to generate and mail Notices of Delinquency to all consumers with a delinquent balance of Five Dollars (\$5) or more;
2. The Utility Collector is hereby authorized to generate and mail Letters of Shut Off to all consumers with a delinquent balance in arrears for a period greater than six months;
3. The Utility Collector is hereby authorized to shut off consumers this quarter on **December 16, 2013**.
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Utility Collector.

Motion made by Councilman Dunwell to adopt Resolution 2013-157, motion seconded by Councilman M. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

RESOLUTION 2013-157
RESOLUTION AWARDED AN EMERGENCY CONTRACT
FOR CLOSURE OF VAULT DISCOVERED UNEXPECTEDLY
DURING ROAD IMPROVEMENTS (EMERGENCY)

WHEREAS, the Council of the Borough of Alpha has determined that certain improvements are needed for the Borough's road system, now including but not limited to road reconstruction in the area including West Vulcanite Avenue; and

WHEREAS, the Council of the Borough of Alpha has recently discovered after excavation of the street area on West Vulcanite Avenue that a vault exists under the surface and must be closed or removed (on recommendation of the Borough Engineer and per NJDEP); and

WHEREAS, the Council of the Borough of Alpha has not openly and publicly bid such contract for said improvement work, but has sought quotes and received at least two quotes; and

WHEREAS, the Council of the Borough of Alpha has received analysis and recommendation from the Borough Engineer to award an emergency contract to have said vault properly closed and documented; and

WHEREAS, the Council of the Borough of Alpha agrees with the Borough Engineer's opinion that an actual or imminent emergency exists related to the vault that affects public safety, health, and welfare.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said vault closure contract be awarded as an emergency contract, based on the analysis and recommendation of the Borough Engineer, to The Ambient Group LLC of 222 Thies Road, Sewell, New Jersey, for \$22,150.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Dunwell to adopt Resolution 2013-158, motion seconded by Councilman M. Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-158
RESOLUTION AWARDED A CONTRACT
FOR SANITARY SEWER SYSTEM HIGH PRESSURE JET AND CCTV VIDEO PROJECT, PHASE III**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain investigation(s) of the sanitary sewer system is/are needed annually or from time to time, including infiltration and inflow pressure jetting and CCTV video investigation; and

WHEREAS, the Mayor and Council of the Borough of Alpha, through their agent Frey Engineering, LLC, have sought bids publicly for said work, pursuant to New Jersey law and Borough policy; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Oswald Enterprises, Inc., based on the recommendation of Frey Engineering, LLC.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for certain investigation of the Borough's sanitary sewer system, including collection system high pressure jetting and CCTV video investigation, Phase III, is hereby awarded to Oswald Enterprises, Inc. of Belford, New Jersey, for the bid amount of \$32,000.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Frey Engineering, LLC, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Dunwell to accept bids for the Borough Potable Water System Redundancy that were accepted on October 17th, motion seconded by Councilwoman Schwar, Roll call: Ayes: Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona.

Motion made by Councilman Schwar to adopt Resolution 2013-160, motion seconded by Councilman Dunwell. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-160
RESOLUTION REJECTING ALL BIDS FOR A CONTRACT
FOR REDUNDANCY/FIRM CAPACITY AT THE
FRACE ST. WATER TREATMENT PLANT**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain work is needed for the Borough's potable water system, including work for or on redundancy/firm capacity; and

WHEREAS, the Mayor and Council of the Borough of Alpha, with the Borough Engineer, have sought bids for such work, pursuant to New Jersey law and Borough policy; and

WHEREAS, the Borough of Alpha has received only one bid for said contract with this bid being too high, among other things.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that any and all bids received for the redundancy/firm capacity work in or on the Borough's potable water system are hereby rejected. The project may be re-advertised.

BE IT FURTHER RESOLVED, that the Mayor, Clerk and/or the Borough Engineer are authorized to execute all necessary documents to effectuate such rejection of all bids and any re-advertisement.

Councilman Dunwell requested 10 minutes in executive session for contractual to discuss the Alpha Street pump house.

Approval of Minutes

Motion made by Councilman Zikas to approve the minutes of 09/10/2013, motion seconded by Councilman Schwar, all were in favor.

Executive Session Minutes

Motion made by Councilman Zikas to approve and hold executive session minutes of 04/23/20013, motion seconded by Councilman Dunwell, all were in favor.

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar gave the report received from the Code Enforcement Officer. Councilwoman Schwar requested 15 minutes in executive session for personnel regarding the library. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Finance, Councilman Michael Schwar: Councilman Schwar reported that the surplus policy is complete and was distributed. An insurance meeting will be held in two weeks, if there are any insurance issues let him know before the meeting.

Councilman Schwar advised Council to start planning another budget meeting in the first week of December. Councilman Schwar requested 10 minutes in executive session for contractual relating to a water easement. In closing, Councilman Schwar approved bills, salaries and wages for his department.

Health and Welfare, Councilman Harry Zikas Jr.: No report. In closing, Councilman Zikas approved bills, salaries and wages for his department.

Councilman Dunwell discussed the tub grinding to be transferred to the Health Welfare budget. Councilman Dunwell stated he will direct the CFO to transfer monies from his department from the salt budget, to clean up the area where the tub grinding needs to be done.

Public Property, Councilman Michael Savary: Councilman Savary reported on the salt shed being rebuilt. The progress is slow and the metal has been ordered for the siding and the roof. Porta-Johns were picked up from the fields. In closing Councilman Savary approved bills, salaries and wages for his department.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona reported on the Veterans Day events that were held at the Alpha School. Councilman Cartabona reported that the Mack Truck from the fire company has been transported to the repair shop.

In closing Councilman Cartabona approved bills salaries and wages for his department. Councilman Cartabona requested 10 minutes in executive session for contractual regarding a replacement fire truck.

Public Works, Councilman Craig Dunwell: No report. Councilman Dunwell requested 15 minutes in executive session for contractual and potential litigation. In closing Councilman Dunwell approved bills, salaries and wages for his department.

Committee Reports

Computer: Councilman Schwar reported on the outdated software the borough is using for some of the programs. Councilman Schwar stated he is waiting for quotes to get this resolved. Councilman Schwar stated that new laptops were ordered for anyone who needed one for the employees who are mobile. A workstation for Council was discussed in having a computer installed for Council's use.

Newsletter: Councilwoman Schwar stated that she only received a response from the Clerk in regards to material to be put into the newsletter. Councilwoman Schwar set the deadline for submission of material for this Friday.

Motion made by Councilman Cartabona to amend the agenda at this time to allow review of applications for membership to the Alpha Fire Department. Motion seconded by Councilman Savary, all were in favor.

Councilman Cartabona asked for Mr. Stein and Mr. Badway to approach Council to discuss their applications for membership to the Alpha Fire Department. Brief discussions ensued regarding their qualifications and introduction to Council.

Sewer: Councilman Dunwell gave the current status of the sewer upgrades.

Professionals and Officials Reports

Police, Chief James Falbourn: Chief Falbourn gave the police report for the month of October.

Fire Department, Chief Charles Bodogh: Chief Bodogh gave the fire report for the month of October and beginning of November. A large scale drill will be held with Phillipsburg at the Ingersoll Rand Property.

Emergency Squad, Chris Lee: Mr. Lee gave the report for the month of October. Mr. Lee added that members are needed as calls are increasing.

OEM, Hunter Stagg: Mr. Stagg discussed the hydrant flags and stated that he and the Fire Chief are working on this issue. Mr. Stagg reported on phone call he received from a resident a year after Super Storm Sandy, stating that this individual was without power for 16 days. They reiterated to him they had no food or no place to go. Chief Bodogh stated that the fire department remained open way before the storm and well after the storm.

Engineer, Frank Seney: Councilman Dunwell discussed the report that was distributed to Mayor and Council updating the progress on various projects.

CFO, Lorraine Rossetti: Councilman Schwar gave the CFO's report in her absence. A reminder was given regarding cut off time for the bill list, this continues to be violated.

Clerk, Laurie A. Barton: The Clerk reported on her attendance at the Warren County Clerk's mini conference that was held on October 30th. The Clerk gave a brief description of the agenda items that were held at the mini conference.

Mrs. Barton reported that year end procedures for her office will commence shortly. Renewal applications for animals and mercantile licenses will be going out in December. The Clerk gave another reminder of the Rabies clinic to be held on January 11th from 1-2PM.

The Clerk reported that due to the mold and being displaced for two months, she will continue to catch up with various projects within her office.

Councilman Savary inquired about mercantile licenses and the enforcement of them. Councilman Cartabona suggested changing the ordinance to charge late fees.

Councilman Cartabona requested five minutes in executive session regarding Court.

Public Comment

Charles Bodogh, East Central Ave., asked why there is no sign at the recycling center. Mr. Bodogh suggested a simple sign stating “for Alpha residents only.

John Schmidt, inquired about the cost for having leaf pick up for the residents.

Tim Mellert, North Blvd., thanked all the emergency personnel that responded to the natural gas odor that was reported in the Borough near his street and added how quickly they responded.

Payment of Bills and Claims

Motion made by Councilman Cartabona that the directors reports be a part of the official minutes, motion seconded by Councilman Zikas, all were in favor.

Motion made Councilman Zikas that the CFO be authorized to pay the bills approved by the Directors motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilman Zikas that the CFO be authorized to pay all salary and wages approved by the directors, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

P.O. Type: All				Open: N	Paid: N	Void: N	
Range: First to Last				Rcvd: Y	Held: Y	Apvr: N	
Format: Condensed				Bid: Y	State: Y	Other: Y	
FINAL BILL LIST							
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00006	01/31/13	THOME	CHRISTOPHER M. TRORELL, ESQ	2013 Municipal Atty Services	Open	3,585.00	0.00
13-00008	01/31/13	VERI DSL	VERIZON ONLINE	2013 DSL Internet Service	Open	91.99	0.00
13-00077	02/11/13	CATALLI	VINCENT CATALLI	2013 ACO Annual Truck Allowanc	Open	41.66	0.00
13-00090	02/14/13	FREY ENG	FREY ENGINEERING, LLC	2013 Sewer Operator Services	Open	1,000.00	0.00
13-00091	02/14/13	REMDINGTO	REMINGTON & VERNICK ENGINEERS	2013 Licensed Water Operator	Open	1,500.00	0.00
13-00101	02/22/13	TRITE	DE LAGE LAMDEN FINANCIAL SERV	2013 Copier Equipment Lease	Open	159.49	0.00
13-00164	03/22/13	HEALTH	STATE OF NJ HEALTH BENEFITS	2013 Health Benefits	Open	9,916.90	0.00
13-00216	04/09/13	EHRLI	EHRLICH, INC.	2013 Pest Treatment - April	Open	189.77	0.00
13-00282	04/01/13	WASTE RO	WASTE MANAGEMENT ROLL OFFS	2013 School Dumpsters	Open	50.00	0.00
13-00288	05/13/13	CARRO	CHARLES E. CARRO, ESQ	2013 Municipal Prosecutor Fees	Open	216.66	0.00
13-00321	05/28/13	MR JOHN	MR JOHN	2013 Port-a-John Rentals	Open	130.98	0.00
13-00428	06/29/13	WARRENN	WARREN MATERIALS	Hot Patch for Potholes	Open	117.34	0.00
13-00568	09/13/13	HENDE	HENDERSHOT DOOR SYSTEM INC	9/13 Cables for Overhead Doors	Open	216.00	0.00
13-00579	07/30/13	RK	RK OCCUPATIONAL & ENVIRONMENT	July 2013 RTE Surveys	Open	980.70	0.00
13-00588	10/16/13	STAP	STAPLES BUSINESS ADVANTAGE	10/16 Clerk - Office Supplies	Open	268.03	0.00
13-00589	10/17/13	STAP	STAPLES BUSINESS ADVANTAGE	10/17 Copy Paper - Copy Room	Open	64.60	0.00
13-00594	09/25/13	CAPITAL	CAPITOL SUPPLY CONSTRUCTION	9/25 Fire Hydrant & Assembly	Open	2,385.30	0.00
13-00604	10/02/13	BCS	UNIVAR USA INC.	Inv #W998502 Sulfuric Acid	Open	3,746.57	0.00
13-00605	10/01/13	COOPR	COOPER ALARM SYSTEMS	11/13-11/14 Test/Monitoring	Open	436.00	0.00
13-00606	09/01/13	RIO	RIO SYSTEMS AND SERVICES	Inv #3975 Meter Gun Repair	Open	664.38	0.00
13-00608	09/06/13	R2CON	R SQUARED CONSULTANTS	9/6 LUB - Computer Rpr - Dolor	Open	148.75	0.00
13-00610	10/14/13	NAPA	CARVER'S AUTO PARTS OF WC	Inv #906206 Tail Lgt - Dumptrk	Open	74.12	0.00
13-00612	09/18/13	EXPRE	EXPRESS-TIMES	9/18-10/8 Legal Ads	Open	2,354.55	0.00
13-00613	10/11/13	P3	P3 GENERATOR SERVICES	Emergency Generator Services	Open	750.00	0.00
13-00614	10/01/13	SARTI	SARTINI PLUMBING & HEATING	Oct 2013 Manhole Extensions	Open	7,295.00	0.00
13-00617	10/13/13	IIMC	INT'L INSTITUTE OF MUNIC CLERKS	2013 IIMC Membership Renewal	Open	160.00	0.00
13-00624	10/15/13	FRIATE	FRA TECHNOLOGIES	2013-2014 FRA Technologies	Open	600.00	0.00
13-00630	10/24/13	HOME	HOME DEPOT/GEFC	Painting & Misc Supplies	Open	138.96	0.00
13-00631	10/28/13	HOME	HOME DEPOT/GEFC	10/28 Material Salt Shed Rebl'd	Open	3,773.57	0.00
13-00632	10/28/13	HOME	HOME DEPOT/GEFC	10/28 Garage Toilet Materials	Open	54.68	0.00
13-00635	10/01/13	JCP&L	JCP&L	9/6-11/5 Electric bills	Open	5,178.47	0.00
13-00636	09/30/13	WARRENN	WARREN MATERIALS	Inv #01742 9/30 Cold Patch	Open	28.00	0.00
13-00637	10/04/13	CFKRE	CFK RENOVATIONS	10/4 Repl Fld House Roof	Open	3,950.00	0.00
13-00638	10/28/13	HOME	HOME DEPOT/GEFC	Delivery Fees	Open	65.00	0.00
13-00641	10/31/13	PENB	PENNY BOWER	Cert #6 Water Improvement Proj	Open	69,963.70	0.00
13-00642	10/10/13	ALFIR	ALPHA VOLUNTEER FIRE CO	Oct 2013 Fire Co. Reimbursents	Open	19,092.13	0.00
13-00643	10/23/13	PETTY	PETTY CASH	10/23 Petty Cash Reimb-Clerk	Open	45.48	0.00
13-00647	10/23/13	ACTION	ACTION DATA SERVICES	Oct-Nov 2013 Payroll Services	Open	667.45	0.00
13-00648	10/23/13	EAS	EAS BY ACTION DATA	Oct-Nov 2013 Payroll Services	Open	378.05	0.00
13-00649	11/07/13	BRUCE	BRUCE'S MOWER SERVICE	11/7 Repair weed whacker	Open	39.95	0.00
13-00651	11/01/13	RUEFF	SANDY RUEFF	Oct 2013 Website updates	Open	245.00	0.00
13-00652	09/10/13	DAVIS	STUART DAVIS	9/10 Release for Potentl Claim	Open	200.00	0.00
13-00653	10/04/13	PAYRO	PAYROLL AGENCY ACCT 751561	10/4/13 Current Fund PR	Open	13,791.98	0.00
13-00654	10/04/13	PAYRO	PAYROLL AGENCY ACCT 751561	10/4/13 Utility Fund PR	Open	3,409.77	0.00
13-00655	10/04/13	PAYRO	PAYROLL AGENCY ACCT 751561	10/4/13 Grant Fund PR	Open	813.63	0.00
13-00656	11/01/13	PAYRO	PAYROLL AGENCY ACCT 751561	11/1/13 Current Fund PR	Open	12,967.05	0.00
13-00657	11/01/13	PAYRO	PAYROLL AGENCY ACCT 751561	11/1/13 Utility Fund PR	Open	3,577.73	0.00
13-00658	11/01/13	PAYRO	PAYROLL AGENCY ACCT 751561	11/1/13 Grant Fund PR	Open	611.05	0.00
13-00659	10/30/13	TREND	TREASURER, STATE OF NJ	3rd Qtr, 2013 State Trng Fee	Open	314.00	0.00
13-00660	10/21/13	QC	QC, INC.	10/21 Water Testing	Open	74.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type			
13-00661	10/01/13	FREY ENG	FREY ENGINEERING, LLC	Sept 2013 Engineering Services	Open	9,073.07	0.00			
13-00666	10/31/13	PM CONST	PM CONSTRUCTION	10/31 Emerg Line Rpr 7th&ECent	Open	600.00	0.00			
13-00668	10/01/13	WASTE	WASTE MANAGEMENT OF NJ	Oct-Dec 2013 Garbage/Recycling	Open	33,446.00	0.00			
Total Purchase Orders:				54	Total P.O. Line Items:	157	Total List Amount:	219,622.51	Total Void Amount:	0.00

13-00279 10/31/13 Carro - DUI Wages \$300.00 Pd Chk #1081 10/31
13-00634 10/31/13 Bally's - Mayor NJSLM Room Fee \$360.00 Pd Chk #8848 10/31

Old Business

Motion made by Councilman Cartabona to approve the NJ State Firemen's application for Randy Stein, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

New Business

Councilman Cartabona discussed the request from the Fire Company in having signs that are usually provided by the DPW for active firemen parking that separates the parking area to the guest area. They are asking help to replace the fading signs.

Executive Session

Motion made by Councilman Cartabona to approve the following resolution to enter into executive session for one hour and five minutes. Motion seconded by Councilman Zikas, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately one hour(s), five minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Regular Session

Motion made by Councilman Savary to return to regular session, motion seconded by Councilman Zikas, all were in favor.

Motion made by councilman Dunwell to approve Resolution 2013-159, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-159
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR TECHNICAL REVIEW & INSPECTION SERVICES
WEST VULCANITE AVENUE VAULT CLOSURE**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the engineering services in regard to the closure of a vault unearthed at West Vulcanite Avenue in the Borough for the contemplated scope of work in accordance with the firm's proposal in an amount not to exceed \$11,000.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Motion made by Councilman Dunwell to approve Resolution 2013-161, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, Savary, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-161
RESOLUTION AWARDING A CONTRACT
FOR ALPHA STREET WELL PUMP TEST**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that the Borough must comply with an NJDEP request for a 72-hour pump test at the Alpha Street well to review status of this potable water well; and

WHEREAS, the Mayor and Council of the Borough of Alpha through the Borough Engineer, have sought quotations publicly for said work, pursuant to New Jersey law and Borough policy; and

WHEREAS, the Borough of Alpha has received the lowest responsible quote from Layne Christiansen Company, based on the recommendation of Remington and Vernick Engineers.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for certain investigation of the 72-hour pump test at the Alpha Street well within the Borough's potable water system is hereby awarded to Layne Christiansen company of Beverly, New Jersey for the quoted amount of \$13,390.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Councilwoman Schwar at this time discussed the DEP regulations regarding the waste area and cited the DEP guidelines.

Council-elected, Tom Seiss suggested speaking with Holland Township who has farmers that use the waste for their fields.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Zikas and seconded by Councilman Dunwell, this meeting adjourned at 10:09 p.m.

Respectfully submitted,

Laurie A. Barton

Borough Clerk