

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Monday, December 30, 2013.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 3, 2013, the Municipal Clerk delivered to The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Roll Call: Councilman Cartabona, Councilman Dunwell, Councilwoman C. Schwar, Councilman Schwar and Councilman Zikas.

Also present: Attorney Christopher Troxell, Borough Clerk, Laurie A. Barton and Engineer, Frank Seney.

Public Comment-None

Resolutions

Motion made by Councilwoman Schwar to approve Resolution 2013-70, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas.

**RESOLUTION 2013-170
LIEN REDEMPTION
CERTIFICATE #201313**

WHEREAS, the Tax Collector of the Borough of Alpha has advised the Mayor and Council that the following property has been redeemed and the money due thereon paid to the Borough of Alpha Tax Collector,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough of Alpha Council this 30th day of December 2013, that refunds are made to the certificate holder as noted:

Arthur Frustaci
1178 Fifth Avenue
Alpha, NJ 08865
Block 75, Lot 7 – 1000 First Avenue
Certificate #201313
\$2,550.29

Motion made by Councilman Dunwell to approve Resolution 2013-71, motion seconded by Councilwoman Schwar. Roll Call: Ayes: Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona.

**RESOLUTION 2013-171
RESOLUTION APPROVING A CONTRACT FOR
HEATER UPGRADES IN THE BOROUGH OF ALPHA**

WHEREAS, the Council of the Borough of Alpha desires to improve the heaters at the Frace Street water treatment plant, municipally owned, in a cost reduction/efficiency project; and

WHEREAS, the Council of the Borough of Alpha, through its municipal engineer, has sought quotes for such work which is under the public bid threshold amount, and it appears that Huntington Oil Co., Inc. with offices located at 625 Hawk Avenue, Alpha, New Jersey (08865) shall be hired to do such work per the attached.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the said contract for the installation of new propane heaters at the Frace Street water treatment plant be awarded to Huntington Oil Co., Inc. with offices located at 625 Hawk Avenue, Alpha, New Jersey (08865) in an amount of \$10,596.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED that the Mayor and/or Clerk are authorized to execute all necessary documents to effectuate said contract on behalf of the Borough.

Motion made by Councilman Dunwell to approve Resolution 2013-172, motion seconded by Councilman M. Schwar. Roll Call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-172
DESIGNATION OF AGENT TO ACT ON THE BEHALF
OF THE
BOROUGH OF ALPHA
FOR THE
FRACE STREET WATER TREATMENT PLANT PERMIT APPLICATION
FOR CHEMICAL ADDITION**

WHEREAS, the Borough of Alpha designates Mr. Dennis K. Yoder, P.E., Remington & Vernick Engineers, as agent to represent the Borough of Alpha in all matters relating to the **FRACE STREET WATER TREATMENT PLANT PERMIT APPLICATION FOR CHEMICAL ADDITION** and any other associated component.

NOW, THEREFORE, be it resolved that:

1. Mr. Dennis K. Yoder, P.E. is hereby authorized to act as agent and represent the Borough of Alpha for the preparation, signature and submission of the Bureau of Safe Drink Water permit application.
2. Mr. Dennis K. Yoder, P.E., is hereby authorized to sign any and /or all the forms and applications required for submittal to the New Jersey Department of Environmental Protection and any and all Federal, State or Municipal Agency relating to the **FRACE STREET WELL WATER TREATMENT PLANT PERMIT APPLICATION FOR CHEMICAL ADDITION**.
3. The above authorized agent may be contacted at Remington & Vernick Engineers, 232 Kings Highway, Haddonfield, NJ 08033 856-795-9595.

THIS RESOLUTION shall take effect immediately.

Motion made by Councilman Schwar to approve Resolution 2013-173, motion seconded by Councilwoman Schwar. Roll Call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: None.

**RESOLUTION 2013-173
RESOLUTION ADOPTING FUND BALANCE POLICY
FOR THE BOROUGH OF ALPHA**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that approving and adopting a fund balance policy for the Borough of Alpha would be and is appropriate and in the best interests of the Borough; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly discussed the surplus issues and fund balance policy with the Borough CFO.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Council approves and adopts the fund balance policy as attached hereto.

Motion made by Councilman Dunwell to approve Resolution 2013-174, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-174
RESOLUTION AWARDDING A CONTRACT FOR
BOROUGH WATER UTILITY IMPROVEMENTS PROJECT PHASE II(2012T034)**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough's potable water utility system, including but not limited to the services and work described further in project 2012T034 (Phase II); and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Penn Bower, Inc., based on the recommendation of the Borough Engineer, with Penn Bower submitting a bid in the hand-written amount of \$729,852.98, and

WHEREAS, the next lowest bid to Penn Bower's bid was submitted at \$855,262.42, as per the Borough Engineer, and Penn Bower has conceded that its bid is actually lower at \$707,452.98, due to an arithmetic correction. Under all scenarios, Penn Bower is the lowest responsible bidder, as per the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said water utility system improvements contract (Phase II) for contemplated work, construction and improvements to the Borough's potable water system – including Project 2012T034 – generally within the Borough of Alpha is hereby awarded to Penn Bower, Inc. of High Bridge, New Jersey, having bid \$729,852.98 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Dunwell to approve Resolution 2013-175, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-175
RESOLUTION AWARDING AN EMERGENCY CONTRACT
FOR ALPHA STREET WELL TELEVISIONING AND PUMP REMOVAL AND
72-HOUR PUMP TEST (EMERGENCY)**

WHEREAS, the Council of the Borough of Alpha has determined that certain improvements are needed for the Borough's potable water system now including, but not limited to, well televising and pump removal and performance of a 72-hour pump test at the Alpha Street well in an emergency; and

WHEREAS, the Council of the Borough of Alpha has not openly and publicly bid such contract for said improvement work; and

WHEREAS, the Council of the Borough of Alpha has received analysis and recommendation from the Borough Engineer to award an emergency contract to have said well televising and pump removal and 72-hour pump test; and

WHEREAS, the Council of the Borough of Alpha agrees with the Borough Engineer's opinion that an actual or imminent emergency exists related to said work (or need therefor) that affects public safety, health, and welfare.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for well televising and pump removal and performance of a 72-hour pump test at the Alpha Street well be awarded as an emergency contract, based on the analysis and recommendation of the Borough Engineer as attached and made a part hereof (12/16/13), to Layne Water Resources, 719 Mount Holly Road, Beverly, New Jersey, for \$26,193.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Approval of Minutes

Motion made by Councilman Schwar to approve the following minutes: 08/13/2013 and 08/30/2013. Motion seconded by Councilwoman Schwar. Roll Call: Ayes: Dunwell (for 08/30 only), C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Cartabona and Dunwell (for 08/13 only).

Department Reports

Administration, Councilwoman Carol Schwar: Councilwoman Schwar reported she is looking into software for employees for on time and attendance purposes. Councilwoman Schwar requested 10 minutes in executive session for personnel. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Finance, Councilman Michael Schwar: Councilman Schwar reported on getting prices for new software for the computers. Councilman Schwar also reported on the best practices questionnaire for improvement. Councilman Schwar discussed the correspondence received from the insurance carrier changing next year to a new carrier. Councilman Schwar advised if there are any known or pending lawsuits to let him know so that he can get any information received back to the carrier.

Councilman Schwar reported that he contacted the Engineer for a possible stop sign on 7th Avenue. Councilman Schwar discussed the idea of imposing penalties to businesses that do not renew their mercantile licenses or obtain one. Discussion of the violations of the code ensued.

Councilman Schwar asked Council to come up with a date for their next budget meeting. In closing, Councilman Schwar approved his bills, salaries and wages for his department. Councilman Schwar requested 10 minutes in executive session for personnel.

Health and Welfare, Councilman Harry Zikas: Councilman Zikas gave a reminder on the rabies clinic scheduled for January 11th in the DPW garage. In closing, Councilman Zikas approved bills, salaries and wages for his department.

Public Property, Councilman Louis Cartabona: Councilman Cartabona reported on a new door being installed at the salt shed. Councilman Cartabona stated the bill for the door is being held due to the uncertainty of the job being completed.

Councilman Cartabona questioned the bill from Home Depot for carbon monoxide detectors and the telephone bill from Verizon.

In closing, Councilman Cartabona approved bills, salaries and wages for this department.

Public Safety, Councilman Louis Cartabona: Councilman Cartabona reported on the pump test on the Mack fire truck. Councilman Cartabona gave the report received from the fire chief. Tires were replaced on the fire truck and flags have been installed on the fire hydrants.

In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Public Works, Councilman Craig Dunwell: Councilman Dunwell discussed the need for the Engineer to perform services regarding the sequestering system at the Frace Street pump station.

Councilman Dunwell requested 10 minutes in executive session for potential litigation, 20 minutes in executive session for personnel and 15 minutes in executive session for contractual. In closing, Councilman Dunwell approved bills, salaries and wages for his department.

Professionals and Officials Reports

Mayor, Edward Hanics: Mayor Hanics briefly discussed the correspondences received through his office.

Fire Department, Charles Bodogh: Chief Bodogh reported on the fire calls received for December, the Santa run and breakfast with Santa. Chief Bodogh also stated that this is his last meeting as Fire Chief and introduced Sean McDyer as the new Chief as of 2014.

OEM, Hunter Stagg: Councilman Dunwell discussed the helicopters that were flying low around his house recently, and asked if it is known to the police or OEM if it can be sent out through Code Red to inform the residents. (*Helicopters were sent in to look for fugitive from a bank robbery in neighboring Pohatcong Township*).

Mr. Stagg stated that he was instructed to not put out a code red alert from the authorities.

Engineer, Frank Seney: Mr. Seney reported on the status of various projects from his report that was distributed to Mayor and Council.

Councilman Cartabona discussed two purchase orders to be added to the bill list. A bill for the fire company in the amount of \$4,619.00 and for \$36.99 to Kathy Cupon for the cleaning of the Judge's robe.

Public Comment

Tracy Grossman, 7th Avenue, inquired about a stop sign for 7th Avenue to control speeders. Discussions ensued with the Engineer for other remedies to control speeding.

Mike Savary, Park Avenue, stated he spoke with the ACO officer who said to him that he is having a hard time contacting Councilman Zikas. Mr. Savary inquired about the need for new tires on the fire truck and stated that it was his opinion they are wasting money for the tires.

Chief Bodogh replied that it is per regulations that the tires be replaced every seven years.

Sharon Decker, Sigsbee Ave., asked about the status of the library. Mayor Hanics stated that it is getting closer on what the status of the employees is within the Borough. Councilman Zikas added that the issue is the legal set up of the library; it is not how the library is operated.

Ms. Decker also asked why no one seems to know about the recent robberies in Alpha, with her house being robbed recently.

Hunter Stagg, West Central Ave., added two incidents he recently found out happened that were extremely concerning and wonders why no one is telling the residents either. Mr. Stagg added that there are a lot of things happening in the Borough but no warnings are going out to the residents.

Councilwoman Schwar took the opportunity to thank Councilman Dunwell for his three years of service to the Borough. Councilman Cartabona and Councilman Zikas also added their thanks to Councilman Dunwell. Councilwoman Schwar also included her thanks to former Councilman Michael Savary for his service to the Borough.

Payment of Bills and Claims

Motion made by Councilwoman Schwar the directors reports be a part of the official minutes, motion seconded by Councilman Dunwell, all were in favor.

Motion made by Councilman Dunwell that the CFO be authorized to pay the bills approved by the directors, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

Motion made by Councilman Schwar that the CFO be authorized to pay all salary and wages approved by the directors, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y

Exempt: Y

FINAL

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|---------|--------------------------------|--------------------------------|--------|-------------|---------|
| 13-00007 | 01/31/13 | TOWNP | TOWN OF PHILLIPSBURG | 2013 Police Coverage-P'Burg | Open | 32,083.37 | 0.00 |
| 13-00517 | 08/02/13 | VITAL | VITAL COMMUNICATIONS, INC | 2013 Annual Post Tax Yr Stmt | Open | 30.00 | 0.00 |
| 13-00663 | 10/28/13 | EXETER | EXETER SUPPLY COMPANY | 10/28 Copper Tubing-Comp Tee's | Open | 1,245.00 | 0.00 |
| 13-00664 | 10/22/13 | WARREN | WARREN MATERIALS | 10/22 Inv #01776 QPR Cold Ptch | Open | 40.78 | 0.00 |
| 13-00675 | 11/12/13 | SEWER | MASON, GRIFFIN & PIERSON | Oct 2013 Spec Swr Legal Svs | Open | 122.50 | 0.00 |
| 13-00695 | 11/12/13 | JEWELL | JEWELL COMPUTING SOLUTIONS LLC | Laptop for Emerg Mgmt | Open | 885.00 | 0.00 |
| 13-00699 | 11/12/13 | HVIZ | HY-VIZ, INC. | OEM - Hydrant Markers (70) | Open | 998.90 | 0.00 |
| 13-00711 | 09/18/13 | RESTORE | RESTORE CORE | 9/18 Mold Remed-HEPA Filtering | Open | 3,052.42 | 0.00 |
| 13-00712 | 11/22/13 | RUSRE | RUSSELL REID | 2013 wet well Cleaning | Open | 2,980.00 | 0.00 |
| 13-00717 | 12/02/13 | COOPR | COOPER ALARM SYSTEMS | remote panic for admin clerk | Open | 150.00 | 0.00 |
| 13-00718 | 12/04/13 | MICROF | MICROFIRE APPARATUS | Mack Fire Pumper Estimate Fee | Open | 1,460.00 | 0.00 |
| 13-00725 | 11/15/13 | COYNE | COYNE CHEMICAL ENVIRON SERVICE | Inv #919162 & #919233 Chlorine | Open | 441.00 | 0.00 |
| 13-00741 | 07/22/13 | ES2 | ES2 ENVIRONMENTAL SYSTEMS & | 7/22-7/25 Flow Meter Diag/Rpr | Open | 2,287.14 | 0.00 |
| 13-00744 | 12/09/13 | PUMPING | PUMPING SERVICES, INC. | 12/9 Emerg Transducer/Pmp Sta | Open | 1,110.00 | 0.00 |
| 13-00748 | 11/30/13 | EXPRES | EXPRESS-TIMES | 11/26-11/27 Legal Ads | Open | 174.20 | 0.00 |
| 13-00749 | 11/22/13 | HUNDE | HUNTERDON COUNTY DEMOCRAT | 11/22&11/29 Legal Adsq | Open | 96.71 | 0.00 |
| 13-00753 | 11/20/13 | COYNE | COYNE CHEMICAL ENVIRON SERVICE | 11/20 Inv#919752 Ferrous Chlo | Open | 1,171.80 | 0.00 |
| 13-00754 | 12/11/13 | NAPA | CARVER'S AUTO PARTS OF WC | 12/11 Auto Parts | Open | 168.34 | 0.00 |
| 13-00755 | 12/12/13 | HOME | HOME DEPOT/GEFC | Carbon Monoxide Alarms | Open | 98.00 | 0.00 |
| 13-00756 | 12/13/13 | HOME | HOME DEPOT/GEFC | 15 Bags Snow Pellets | Open | 143.52 | 0.00 |
| 13-00758 | 12/10/13 | ROSSE | LORRAINE ROSSETTI | CFO Milage btwn Shared Towns | Open | 369.30 | 0.00 |
| 13-00760 | 12/06/13 | ROCHE | CARRIE J EMERY | Tax Coll - 12/6 Seminar Milage | Open | 72.32 | 0.00 |
| 13-00763 | 12/23/13 | OLAH | CHARLIE OLAH | Meal Money - Per Contract | Open | 60.00 | 0.00 |
| 13-00764 | 12/23/13 | PURSELL | LEO R. PURSELL | Meal Money - Per Contract | Open | 60.00 | 0.00 |
| 13-00766 | 12/10/13 | DOG | NJ DEPT OF HEALTH & SENIOR SER | April 2013 State Dog Fees | Open | 13.20 | 0.00 |
| 13-00767 | 12/09/13 | JCP&L | JCP&L | 10/28-12/19 Electric Bills | Open | 3,209.00 | 0.00 |
| 13-00768 | 12/13/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 12/13/13 Current Fund PR | Open | 19,699.76 | 0.00 |
| 13-00769 | 12/13/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 12/13/13 Utility Fund PR | Open | 4,576.18 | 0.00 |
| 13-00770 | 12/13/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 12/27/13 Utility Fund PR | Open | 6,789.15 | 0.00 |
| 13-00771 | 12/26/13 | PAYRO | PAYROLL AGENCY ACCT 751561 | 12/27/13 Current Fund PR | Open | 22,164.74 | 0.00 |
| 13-00773 | 12/11/13 | AAROE | LYN PAUL AAROE, ESQUIRE | Dec 2013 LUB Attorney Fees | Open | 1,075.00 | 0.00 |
| 13-00775 | 12/04/13 | EXPRES | EXPRESS-TIMES | 12/4-12/5 Legal Ads | Open | 1,392.05 | 0.00 |
| 13-00777 | 12/04/13 | VERIZ | VERIZON WIRELESS | 11/5-12/4 Cell Phone Bill | Open | 49.89 | 0.00 |
| 13-00778 | 12/16/13 | EAS | EAS BY ACTION DATA | Dec 2013 Payroll Services | Open | 43.19 | 0.00 |
| 13-00779 | 12/16/13 | ACTION | ACTION DATA SERVICES | Dec 2013 Payroll Services | Open | 113.97 | 0.00 |
| 13-00780 | 12/02/13 | PENNB | PENN BOWER | 12/2 Reloc Fire Hydr-Test Pit | Open | 3,000.00 | 0.00 |
| 13-00781 | 12/02/13 | QC | QC, INC. | 12/2 Water Testing | Open | 190.00 | 0.00 |
| 13-00782 | 12/14/13 | FRUST | ARTHUR FRUSTACI | 12/30 Lien Redmp - 1000 1st Av | Open | 2,550.29 | 0.00 |
| 13-00783 | 12/15/13 | LSI | LINE SYSTEMS, INC | Dec 2013 Telephone Bill | Open | 652.79 | 0.00 |
| 13-00784 | 12/12/13 | REMINGT | REMINGTON & VERNICK ENGINEERS | Dec 2013 Engineering Services | Open | 41,083.54 | 0.00 |
| 13-00786 | 12/17/13 | VANCLE | VANCLEEF ENGINEERING ASSOCIATE | 12/1-12/31 Engineering Svcs | Open | 122.50 | 0.00 |
| 13-00787 | 12/20/13 | TROXE | CHRISTOPHER M. TROXELL, ESQ | 6/21-12/9 DR Horton Legal Fees | Open | 615.00 | 0.00 |
| 13-00788 | 12/16/13 | ELIZGA | ELIZABETHTOWN GAS | 11/11-12/12 Propane Bills | Open | 1,650.76 | 0.00 |
| 13-00790 | 12/27/13 | DUDDY | KEVIN DUDDY | Postage Reimbursement-Duddy | Open | 49.34 | 0.00 |
| 13-00791 | 12/18/13 | TRWAT | TREASURER, STATE OF NEW JERSEY | DEP Permit -Frace St Well #3 | Open | 100.00 | 0.00 |
| 13-00793 | 12/24/13 | JCP&L | JCP&L | 11/22-12/20 Electric Bills | Open | 578.88 | 0.00 |
| 13-00794 | 12/18/13 | QC | QC, INC. | 12/2 Water Testing | Open | 315.00 | 0.00 |
| 13-00796 | 12/27/13 | VITAL | VITAL COMMUNICATIONS, INC | Oct-Nov-Dec MOD IV Tax Assessr | Open | 305.00 | 0.00 |
| 13-00797 | 12/28/13 | USPS | UNITED STATES POSTAL SERVICE | Postage 2014 Pd 1 util Bills | Open | 339.90 | 0.00 |
| 13-00798 | 12/27/13 | JCP&L | JCP&L | 11/23-12/23 Electric Bill | Open | 6.52 | 0.00 |

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|---|----------|--------|----------------|--------------------------------|------------|--------------------|---------|
| 13-00799 | 12/24/13 | QC | QC, INC. | 12/24 Inv #1574716 Water Testg | Open | 429.00 | 0.00 |
| Total Purchase Orders: 52 Total P.O. Line Items: 154 Total List Amount: | | | | | 160,414.95 | Total Void Amount: | 0.00 |

Executive Session

Motion made by councilman Zikas to approve the following resolution to go into executive session for one hour and five minutes, motion seconded by Councilman Cartabona, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately one hour(s), five minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session

Motion made by Councilman Zikas to return to regular session, motion seconded by Councilman Schwar, all were in favor.

Motion made by Councilman Cartabona to approve Resolution 2013-176, motion seconded by Councilman Schwar. Roll call Ayes: Cartabona, Dunwell, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-1176
RESOLUTION FOR A CHANGE ORDER
FOR P A CONTRACTORS**

WHEREAS, the Borough of Alpha is under contract with P.A. contractors of Kearny, New Jersey, for the alpha Safe Routes to School, Fed# STP COOS(051) Project; and

WHEREAS, two parties seek to enter into a change order concerning same.

NOW THEREFORE BE IT RESOLVED, by the Borough Council that the Mayor is hereby authorized to execute the change order related to said contract where in there would be an 8.35% (\$15,888.37) decrease in the contract price as evidenced on the attached document.

Motion made by Councilman Cartabona to approve Resolution 2013-177, motion seconded by Councilwoman Schwar. Roll call: Ayes: Dunwell, Cartabona, C. Schwar, M. Schwar and Zikas. Nays: none.

**RESOLUTION 2013-177
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR NJ DEP PERMIT PREPARATION**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with the consulting engineering services in regard to the NJ DEP Permit Preparation for installation of a Hardness Sequestering System at the Frace Street Water Treatment Plant for the contemplated scope of work in accordance with the firm's proposal of December 17, 2013 (attached hereto) and in an amount not to exceed \$3,690.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

Councilman Zikas read the letter the he submitted to the Clerk's office regarding a vacancy on Council. Councilman Zikas made a formal motion to recommend Tracy Grossman. Lengthy discussions ensued regarding the vacancy and time line of filling the vacancy.

Attorney Troxell stated that the list of names has been submitted in a timely manner and suggested that the Mayor speak to the candidates individually. Mr. Troxell added that a vote should then be taken at the Re-Organization meeting. Motion dies due to lack of a second.

Adjourn

Seeing no further business to come before Council, motion made by Councilman Cartabona to adjourn at 9:25 p.m., motion seconded by Councilman Schwar, all were in favor.

Respectfully submitted,

Laurie A. Barton, R.M.C.
Borough Clerk