

Mayor Edward Hanics called the Reorganization Meeting of the Common Council of the Borough of Alpha to order at 12:00 Noon on Wednesday, January 1, 2014.

Mayor Edward Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On December 12, 2013, the Municipal Clerk delivered to the Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Oath of Office for Elected Council Members

Former Governor Richard Codey administered the oath of office for Council Elect Thomas Seiss and Incumbent, Michael Schwar.

Councilman Zikas brought up new business for the matter of filling the vacancy on council and made a motion to appoint Tracy Grossman.

Roll call was taken at this time before considering the matter of the vacancy.

Roll Call:

Mayor Hanics, Councilman Cartabona, Councilwoman Schwar, Councilman Schwar, Councilman Seiss and Councilman Zikas.

Mayor Hanics continued on with the motion of appointing Tracy Grossman and asked for a second. Hearing no second motion failed.

Councilman Schwar made a motion to appoint Millard Rooks fill the vacancy, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Former Governor Richard Codey also administered the oath of office for Millard Rooks.

Roll Call:

Mayor Hanics, Councilman Cartabona, Councilman Rooks, Councilwoman Schwar, Councilman Schwar, Councilman Seiss and Councilman Zikas.

Appointments

Motion made by Councilman Zikas to appoint Tom Seiss for the Clean Communities Coordinator –one (1) year appointment. Motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Seiss.

Motion made by Councilman Zikas to appoint Remington & Vernick as the Public Works Manager – one (1) year appointment. Motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Motion made by Councilman Zikas to appoint Kevin Duddy as the Fire Inspector –one (1) year appointment. Motion seconded by Councilman Cartabona. Roll call: Ayes: Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none. Abstain: Cartabona.

Motion made by Councilman Zikas to appoint Leon Fortin as the Plumbing Sub-Code Official- one (1) year appointment. Motion seconded by Councilman Cartabona. Roll call: Ayes: Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none. Abstain: Cartabona.

Motion made by Councilman Cartabona to appoint Craig Dunwell to the Library Board. Hearing no second, motion dies.

Motion made by Councilman Zikas to nominate Tom Seiss as a representative to the Land Use Board, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Seiss.

Nominations for Council President: Councilman Zikas made a motion to nominated Tom Seiss for Council President. Councilman Schwar made a motion to nominated Harry Zikas for Council President. Councilman Zikas withdrew his name for consideration.

Motion withdrawn by Councilman Schwar for Zikas appointment and seconded motion for Tom Seiss. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar and Zikas. Nays: none. Abstain: Seiss.

Resolutions

Motion made by Councilman Schwar to approve Resolution 2014-01, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

RESOLUTION 2014-01
RESOLUTION BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ALPHA, WARREN COUNTY, STATE OF NEW JERSEY, IN REGARD TO REGULAR MEETINGS

WHEREAS, Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year not later than January 10th of such year shall post and mail to newspapers designated by said body the Regular Meeting dates during the succeeding year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that Regular Meetings of the Alpha Borough Council shall be held at 7:00 pm prevailing time, as indicated below for the year 2014, meetings shall be duly advertised according to Section 13 of the Open Public Meetings Act, Chapter 231. The dates of said meetings are as follows:

January 1 (Re-Org), 14, 28	July 8
February 11,25	August 12
March 11,25	September 9,23
April 8,22	October 14,28
May 13,27	November 10(Monday) 18
June 10,24	December 2,16 (<i>1st & 3rd Tues of Dec</i>)

BE IT FURTHER RESOLVED, that all meetings shall be held at the Borough Municipal Building, 1001 East Boulevard, Alpha, NJ 08865 and are open to the public.

BE IT FURTHER RESOLVED, that the Star Gazette and/or the Express Times be designated as the official newspapers and should be authorized for all legal publications and notices required for publication according to law.

BE IT FURTHER RESOLVED that the format for regular meetings of Council be as follows:

Regular Meeting Agenda

Call to Order
Prayer & Salute to the Flag
Roll Call
Public Comment
Bids (*If Applicable*)
Ordinances
Resolutions
Approval of Minutes
Department Reports
Committee Reports
Professionals & Officials Reports
Public Comment
Payment of Bills & Claims
Old Business
New Business
Executive Session (*As Needed*)
Adjournment

Motion made by Councilman Schwar to approve Resolution 2014-02, motion seconded by Councilman Seiss. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

RESOLUTION 2014-02
BANK DEPOSITORIES

BE IT RESOLVED, by the Mayor and members of Common Council of the Borough of Alpha, New Jersey, that pursuant to the statutes in such cases made and provided for, that PNC Bank, Alpha, New Jersey is hereby designated as the primary depository for the current funds, water utility funds, capital funds, and various other funds of the Borough of Alpha, and the Borough of Alpha payroll account.

BE IT FURTHER RESOLVED that Bank of America, TD Bank, Team Capital and State of New Jersey Cash Management Fund will be utilized as necessary. The CFO, Tax Collector, Construction Official, Court Administrator and Municipal Clerk are hereby authorized and directed to deposit all funds for the above listed accounts in the aforesaid depositories for the Borough of Alpha.

Motion made by Councilman Schwar to approve Resolution 2014-03, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-03
BILL PAYING POLICY**

WHEREAS, all bills must be rendered before the meeting of the Common Council of the Borough of Alpha; and

WHEREAS, bills must be itemized fully and signed claimant's certification be presented.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and member of the Common Council of the Borough of Alpha, that all bills submitted and approved by the Common Council be paid on the following day after approval, unless otherwise deemed appropriate and necessary by the members of the Common Council.

Motion made by Councilman Seiss to approve Resolution 2014-04, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-04
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS.**

WHEREAS, NJS 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJS 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year.

2. Effective January 1, 2014, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, credit card or money order.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

4. A certified copy of this resolution shall be provided by the Borough Clerk to the Tax Collector and Borough Auditor.

Motion made by Councilman Schwar to approve Resolution 2014-05, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-05
TAX REFUND PROCEDURES UNDER \$5.00**

WHEREAS, the State of New Jersey allows a municipal employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the municipal employee allowed to process the cancellation shall be the Tax Collector; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the Borough of Alpha hereby authorize the Tax Collector of the Borough of Alpha to process cancellations of any property tax refund or delinquency of less than \$5.00.

Motion made by Councilman Cartabona to approve Resolution 2014-06, motion seconded by Councilman Seiss. . Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-06
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
BOROUGH ATTORNEY**

WHEREAS, the Borough of Alpha, through its common Council, has a need to acquire the goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* or 20.5, as applicable; and

WHEREAS, the Borough Clerk has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year(s); and

WHEREAS, Christopher M. Troxell, Esq. has submitted a proposal or request indicating he will provide the services of Borough Attorney as agreed to under separate contract for \$45,000.00 plus additional compensation for additional specified work; and

WHEREAS, Christopher M. Troxell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he, a sole proprietor, has not made any reportable contributions to a political or candidate committee in the Borough of Alpha in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract, and

WHEREAS, the Borough CFO has certified that there are sufficient and available funds, as required under the law, specifically *N.J.A.C. 5:30-5.4*.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Alpha hereby authorizes the Mayor to enter into a contract with Christopher M. Troxell, Esq., as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that the Clerk shall publish such notice as required under the law. This appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in *N.J.S.A. 40A:11-5* because said office requires services performed by person or persons qualified to practice recognized professions, and it is not possible to obtain competitive bids, and according to other applicable statutes.

Motion made by Councilwoman Schwar to approve Resolution 2014-07, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-07
UTILITY ADJUSTMENTS AND REFUNDS UNDER \$5.00**

WHEREAS, the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey authorize the Utility Collector to make adjustments and to process the cancellation of any refund or delinquencies of less than \$5.00 on water and sewer accounts.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey, so authorize the Utility Collector to act as stated above as of January 1, 2014.

Motion made by Councilwoman Schwar to approve Resolution 2014-08, motion seconded by Councilman Seiss. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-08
RESOLUTION FOR 2013/2014 TAX APPEALS**

BE IT RESOLVED, the Mayor and Council so authorize the Municipal Attorney of the Borough of Alpha to file Municipal Appeals and enter into stipulations on behalf of the Borough of Alpha.

Motion made by Councilwoman Schwar to approve Resolution 2014-09, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-09
BOND COUNSEL**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey as follows:

1. Gibbons, Del Deo, Griffinger and Vecchione is hereby retained as Municipal Bond Counsel of the Borough of Alpha for the year 2014.
2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by *NJSA 40A:11-5* because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Star Gazette, Hackettstown, New Jersey as required by law within 10 days of passage.

Motion made by Councilman Cartabona to approve Resolution 2014-10, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none. Abstain: Rooks.

**RESOLUTION 2014-10
PUBLIC DEFENDER**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Scott Wilhelm is hereby retained as Public Defender of the Borough of Alpha for the year 2014.
2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Star Gazette, Hackettstown, New Jersey as required by law within 10 days of passage.

Motion made by Councilman Cartabona to approve Resolution 2014-11, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-11
DESIGNATION OF A PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF ALPHA**

WHEREAS, the State Department of Treasury Division of Contract Compliance and Equal Employment Opportunity in Public Contracts requires a Public Agency Compliance Officer; and

WHEREAS, the P.A.C.O. is the liaison between the Division and the Public agency (Alpha) and is the Public Agency point of contact for all matters concerning implementation and administration of the Statute; N.J.A.C. 17:27-3.2; and

WHEREAS, the P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the public Agency (Alpha Borough) and the service providers. The service providers shall include but shall not be limited to goods and services vendor, professional service vendors and construction contractors; and

BE IT FURTHER RESOLVED, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Alpha hereby designates Laurie A. Barton, Municipal Clerk, as the P.A.C.O beginning January 1, 2014 and ending December 31, 2014.

Motion made by Councilman Zikas to approve Resolution 2014-12, motion seconded by Councilman Rooks. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-12
APPOINTMENT OF ANIMAL CONTROL OFFICER
FOR THE BOROUGH OF ALPHA**

WHEREAS, the position of Animal Control Officer exists within the Borough of Alpha and on the Salary Ordinance and Salary Resolution; and

WHEREAS, the term of office shall be one-year term commencing on January 1, 2014 and ending December 31, 2014.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Alpha hereby appoints Vincent Catalli as Animal Control Officer in accordance to the current year salary resolution.

Motion made by Councilman Zikas to approve Resolution 2014-13, motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-13
RECYCLING COORDINATOR**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Thomas Fey is hereby retained as Recycling Coordinator of the Borough of Alpha, at a salary as reflected in the salary resolution for the year 2014.

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

3. A copy of this resolution shall be published in the Star Gazette and/or Express Times Newspaper as required by law within 10 days of passage.

Motion by Councilman Schwar to approve Resolution 2014-14, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-14
CODE ENFORCEMENT OFFICER**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

Hire Dave Santowasso as Code Enforcement Officer for a one year appointment in accordance to the current year salary resolution to commence on January 1, 2014 through December 31, 2014.

Motion made by Councilman Schwar to approve Resolution 2014-15, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014 -15
RESOLUTION TO AUTHORIZE THE BOROUGH CFO
TO PAY CERTAIN BILLS, CLAIMS AND INVOICES**

WHEREAS, all bills, claims, and invoices for payment by the Borough of Alpha must be submitted to the Borough of Alpha Council for consideration before payment is made; and

WHEREAS, due to the nature of certain bills, claims, and invoices and the timing of particular meetings of the Council, certain bills, claims and invoices should be paid when presented which are statutory and /or regular in nature, rather than be held for the next meeting of the Borough Council due to the nature of such;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Council approves of and hereby authorizes upon the approval from the Director of Finance, that the Chief Financial Officer (CFO) of the Borough of Alpha, to make payment(s) between meetings of all bills, claims and invoices in an amount of \$1,000.00 or less.

2. The CFO is further authorized and directed to prepare the proper vouchers for payment of the above when same are properly presented to the CFO for payment, and present the bill, claim, or invoice on the Bill List to be approved by the Borough Council at the next public meeting.

3. A certified copy of this resolution shall be forwarded to the Borough CFO.

Motion made by Councilman Seiss to approve Resolution 2014-16, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-16
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN,
STATE OF NEW JERSEY FIXING THE RATE OF INTEREST
TO BE CHARGED ON DELINQUENT UTILITY CONSUMER ACCOUNTS.**

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

WHEREAS, the Mayor and Common Council of the Borough of Alpha would like to apply and follow tax collection interest regulations with utility collection as well:

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Utility Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of utility fees becoming delinquent after due date and 18% per annum on any amount of utility fees in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year.

2. Effective January 1, 2014, there will be a fifteen (15) day grace period of quarterly utility payments made by cash, check, credit card or money order.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

4. A certified copy of this resolution shall be provided by the Borough Clerk to the Utility Collector and Borough Auditor.

Motion made by Councilman Zikas to table Resolution 2014-17 (Auditor), motion seconded by Councilwoman Schwar, all were in favor.

Motion made by Councilman Cartabona to approve Resolution 2017-18, motion seconded by Councilman Seiss. Roll call: Ayes: Cartabona, Seiss and Rooks. Nays: none.

Abstain: C. Schwar, M. Schwar and Zikas.

**RESOLUTION 2014-18
APPOINTING PUBLIC ALLIANCE INSURANCE
COVERAGE FUND COMMISSIONER**

BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey, that it hereby appoints Michael Schwar as Fund Commissioner and Harry Zikas Jr., as Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Following:

1. Michael Schwar Fund Commissioner
2. Harry Zikas Jr. Alternate Fund Commissioner
3. Public Alliance Insurance Coverage Fund

Motion made by Councilman Zikas to table Resolution 2014-19 (Labor Attorney), motion seconded by Councilman Rooks, all were in favor.

Motion made by Councilman Zikas to table Resolution 2014-20 (Prosecutor), motion seconded by Councilman Rooks, all were in favor with the exception of Councilman Cartabona voting no.

Motion made by Councilwoman Schwar to approve Resolution 2014-21, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-21
RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Alpha has resolved to join Public Alliance Insurance Coverage Fund (PAIC) following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually the Executive Committee.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Alpha does hereby appoint Public Entity Advocates, LLC (formally known as Charter Partners) as its Risk Management Consultant in accordance with the Fund's Bylaws.

Motion made by Councilman Seiss to approve Resolution 2014-22, motion seconded by Councilwoman Schwar. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-22
2014 TEMPORARY BUDGET FOR THE CURRENT FUND**

WHEREAS, NJSA 40A:4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2014; and

WHEREAS, the total appropriations in the 2013 Current Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$2,572,977.00; and

WHEREAS, 26.25 % of the total appropriations in the 2013 Current Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2013 budget is the sum of \$675,406.46;

NOW, THEREFORE, BE IT RESOLVED, that the following Current Fund Operating appropriations attached be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Appropriations limited to 26.25%	\$643,640.00	(detail attached)
Debt Service	\$ 14,500.00	

Account Id	Description	Temporary
3-01-00-000-000	CURRENT FUND	
3-01-20-100-100	ADMINISTRATIVE & EXECUTIVE	
3-01-20-100-101	SALARY & WAGES	4750
3-01-20-100-200	OTHER EXPENSE CONTROL	9800
3-01-20-120-000	MUNICIPAL CLERK	
3-01-20-120-101	SALARIES & WAGES	19300
3-01-20-120-200	OTHER EXPENSE CONTROL	1250
3-01-20-130-000	FINANCIAL ADMINISTRATION	
3-01-20-130-101	SALARY/WAGES	23000
3-01-20-130-200	OTHER EXPENSE CONTROL	1150
3-01-20-131-201	AUDIT SERVICES	5000
3-01-20-132-000	MAINTENANCE OF COMPUTERS	
3-01-20-132-201	OTHER EXPENSES	9000
3-01-20-133-201	PAYROLL SERVICES	3000
3-01-20-135-000	ASSESSMENT OF TAXES	
3-01-20-135-101	SALARY & WAGES	5000
3-01-20-135-200	OTHER EXPENSE CONTROL	800
3-01-20-140-000	TAX COLLECTOR	
3-01-20-140-101	SALARY & WAGES	6000
3-01-20-140-200	OTHER EXPENSES CONTROL	630
3-01-20-155-000	LEGAL	
3-01-20-155-200	OTHER EXPENSES CONTROL	15000
3-01-20-165-000	ENGINEERING	
3-01-20-165-200	OTHER EXPENSES CONTROL	6000
3-01-21-180-000	PLANNING/ZONING BOARD	
3-01-21-180-101	SALARY & WAGES	4600
3-01-21-180-200	OTHER EXPENSE CONTROL	4650
3-01-22-195-000	BUILDING INSPECTOR	
3-01-22-195-101	SALARY & WAGES	7500
3-01-22-195-200	OTHER EXPENSE CONTROL	250
3-01-23-210-201	OTHER INSURANCE	130000
3-01-23-220-201	GROUP INSURANCE-EMPLOYEES	30500
3-01-25-240-000	POLICE / CROSSING GUARDS	
3-01-25-240-101	SALARY & WAGES	3000
3-01-25-252-000	EMERGENCY MGMT/911	
3-01-25-252-101	SALARY & WAGES	1000
3-01-25-252-200	OTHER EXPENSE CONTROL	1650
3-01-25-265-000	FIRE	
3-01-25-265-201	OTHER EXPENSES	7350
3-01-26-290-000	STREETS & ROADS	
3-01-26-290-101	SALARY & WAGES	35000
3-01-26-290-200	OTHER EXPENSE CONTROL	11760
3-01-26-305-000	GARBAGE & RECYCLING	
3-01-26-305-101	SALARY & WAGES	2000
3-01-26-305-200	OTHER EXPENSES CONTROL	53500
3-01-26-310-000	PUBLIC PROPERTY	

3-01-26-310-101	SALARY & WAGES		2500
3-01-26-310-200	OTHER EXPENSE CONTROL		14000
3-01-27-330-000	HEALTH & WELFARE		
3-01-27-330-201	OTHER EXPENSES		2000
3-01-27-340-000	ANIMAL REGULATION		
3-01-27-340-101	SALARY & WAGES		1500
3-01-27-340-200	OTHER EXPENSES CONTROL		750
3-01-29-350-000	MAINT. FREE PUBLIC LIBRARY		
	SALARY & WAGES		14000
3-01-29-350-201	OTHER EXPENSES		5500
3-01-31-420-000	UTILITIES		
3-01-31-430-201		ELECTRICITY	4200
3-01-31-435-201		STREET LIGHTING	6300
3-01-31-440-201		TELEPHONE	3750
3-01-31-446-201		PROPANE	2500
3-01-31-460-201		GASOLINE	3750
3-01-36-471-000	STATUTORY EXPENDITURES		
3-01-36-471-201		PERS	52000
3-01-36-472-201		SOCIAL SECURITY	8000
3-01-36-476-201		UNEMPLOYMENT COMP	750
3-01-36-480-201	Interlocal Police Service		110000
3-01-43-490-000	MUNICIPAL COURT		
3-01-43-490-101	Salary & Wages		7400
3-01-43-490-200	OTHER EXPENSES CONTROL		800
3-01-43-495-101	PUBLIC DEFENDER SALARY & WAGES		500
3-01-43-496-101	PROSECUTOR SALARIES & WAGES		1000
2-01-45-920-000	DEBT SERVICE		14500
		TOTAL BUDGET	658140

Motion made by Councilman Seiss to approve Resolution 2014-23, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-23
2014 TEMPORARY BUDGET
FOR THE WATER & SEWER UTILITY FUND**

WHEREAS, NJSA 40A:4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2014; and

WHEREAS, the total appropriations in the 2013 Water/Sewer Utility Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$805,000.00; and

WHEREAS, 26.25 % of the total appropriations in the 2013 Water/Sewer Utility Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2013 budget is the sum of \$211,312.50;

NOW, THEREFORE, BE IT RESOLVED, that the following Water/Sewer Utility Operating appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Salaries & Wages	\$ 30,000.00
Other Expenses	\$179,000.00
Social Security	\$ 2,000.00
Unemployment	\$ <u>200.00</u>
Total limited to 26.25%	\$211,200.00

Motion made by Councilman Schwar to table Resolutions 2014-24(Dep Clerk, Dep Registrar), 2014-25(Administrative Clerk) and 2014-26 (Utility Clerk), motion seconded by Councilman Cartabona, all were in favor.

Motion made by Councilman Seiss to approve Resolution 2014-27, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

RESOLUTION 2014-27
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
FIXING THE 2014 SHUT OFF DATES TO BE EXERCISED ON DELINQUENT UTILITY CONSUMER
ACCOUNTS.

WHEREAS, Alpha Code 403-18 A. permits the water shut off for any account which is in arrears for greater than six months; and

WHEREAS, the proper notice required to be provided by Code 403-18 is met by quarterly generated and provided Delinquent Notices and Shut Off Letters;

WHEREAS, the Mayor and Common Council of the Borough of Alpha would like to set specific calendar dates for water shut off to aid in utility collection effectiveness:

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Utility Collector is hereby authorized to generate and mail Notices of Delinquency to all consumers with a delinquent balance of Five Dollars (\$5) or more
2. The Utility Collector is hereby authorized to generate and mail Letters of Shut Off to all consumers with a delinquent balance in arrears for a period greater than six months
3. The Utility Collector is hereby authorized to shut off consumers each quarter on the specific dates of February 25, May 28, August 26 and November 25 for the year 2014.
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Utility Collector.

Motion made by Councilman Schwar to approve Resolution 2014-28, motion seconded by Councilman Cartabona. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

RESOLUTION 2014-28
ANNUAL PART-TIME DAYS OFF POLICY

WHEREAS, the Borough of Alpha has part-time employees working on a regular basis; and

WHEREAS, the Borough seeks to provide a days-off policy for said employees for this calendar year only and may review same annually.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that part-time employees shall be afforded ten (10) days leave for the remainder of calendar year 2014 only to be approved by their director at a rate not to exceed six (6) hours pay per day provided the part-time employees are working twenty (20) hours per week on average and have been employed by the Borough for two (2) years.

Appointment of Mayor's Standing Departments

Mayor Hanics announced the following appointment of Directors:

Administration: Harry Zikas
Deputy, Thomas Seiss

Health & Welfare: Carol Schwar
Deputy, Louis Cartabona

Public Safety: Louis Cartabona
Deputy, Millard Rooks

Public Property: Millard Rooks
Deputy, Carol Schwar

Public Works: Thomas Seiss
Deputy, Michael Schwar

Finance: Michael Schwar
Deputy, Harry Zikas Jr.

Councilman Zikas made a motion to approve the directors, motion seconded by Councilman Rooks. Questions: Councilwoman Schwar indicated her conflict of interest for Department of Health & Welfare due to her employment with the County Board of Health. Councilman Zikas rescinded his motion, Councilman Rooks seconded. Mayor Hanics announced that this issue will be re-addressed later on the agenda.

Oaths of Office as a Group

Borough Clerk, Laurie Barton administered the oaths of office to the Alpha Volunteer Fire Department members, Professionals and Staff.

Appointment of Mayor's Standing Departments-Revisited

Mayor Hanics re-announced the following appointment of Directors:

Administration: Harry Zikas
Deputy, Thomas Seiss

Health & Welfare: Millard Rooks
Deputy, Louis Cartabona

Public Safety: Louis Cartabona
Deputy, Carol Schwar

Public Property: Carol Schwar
Deputy, Millard Rooks

Public Works: Thomas Seiss
Deputy, Michael Schwar

Finance: Michael; Schwar
Deputy, Harry Zikas Jr.

Motion made by Councilman Zikas to approve the Mayor's appointment of Directors, motion seconded by Councilman Seiss. Roll call: Ayes: Cartabona, Rooks, M. Schwar, Seiss and Zikas. Nays: C. Schwar.

Public Comment

Mike Savary, Park Ave., stated his frustration with vehicles not being moved according to the Borough's snow ordinance.

Joel (inaudible last name), Lee Ave, thanked the Borough for paving Frace Street.

Borough Attorney Chris Troxell congratulated the council members that were sworn in today. Mr. Troxell also thanked former Councilman Dunwell for his efforts from the last three years serving on Council.

Land Use Board Appointment

Mayor Hanics announced his appointment of Chris Dragota as a Class V, four (4) year term to the Land Use Board. Motion made by Councilman Zikas to approve the appointment, motion seconded by Councilman Seiss. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Councilman Zikas took this time to thank the Alpha Volunteer Fire Department for all their services. Councilman Zikas continued with welcoming Councilman Tom Seiss back to Council and thanked him for his dedication to the Borough.

Councilman Seiss thanked Councilman Zikas and asked that Council work together and remind them that they are all here for the good of the Borough.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilman Zikas and seconded by Councilwoman Schwar this meeting adjourned at 12:45 P.M. p.m.

Respectfully submitted,

Laurie A. Barton, R.M.C