

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on Tuesday, January 14, 2014.

Mayor Hanics announced that adequate notice of the meeting was given to the Express-Times and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

#### NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 8, 2014, the Municipal Clerk delivered to The Star Gazette and/or The Express-Times and posted on the bulletin board in the Municipal Building, a notice containing the date, time and place of this meeting of the Alpha Borough Council. Also, said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

*Roll Call:* Present: Councilman Cartabona, Councilman Rooks, Councilwoman Schwar, Councilman Schwar (*arrived at 7:15 p.m.*), Councilman Seiss and Councilman Zikas. Also present, Attorney Christopher Troxell (*arrived at 8:20 p.m.*), Laurie Barton, Clerk and CFO, Lorraine Rossetti.

#### *Public Comment*

Tracy Grossman, 7<sup>th</sup> Avenue inquired about any progress on slowing down the speeders on 7<sup>th</sup> Avenue. Councilwoman Schwar responded that the Engineers are looking into a digital sign and other suggestions.

Mrs. Grossman asked if the pool subject will move forward and look into opening it up this summer. Lengthy discussion ensued of a possible committee and budget concerns to operate the pool.

Judy Korp, Alpha St., came before Council once again regarding her previous concerns and complaint on flooding issues associated with the Kunuku building on County Route 519. Ms. Korp voiced concern to her unanswered complaint. Discussions ensued discussing the history of the property and the reimbursement Ms. Korp is seeking. Councilman Zikas stated he will speak with the Construction Official to aid in resolving the issues while it is pending with the Land Use Board.

Tim Mellert, North Blvd., welcomed the new council members (Rooks and Seiss). Mr. Mellert inquired about the Safe Routes to School grant and asked if there were any updates in obtaining a grant in the spring.

*Resolutions*

Motion made by Councilwoman Schwar to approve Resolution 2014-29. Motion seconded by Councilman Schwar, roll call: Ayes: Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: Cartabona.

**RESOLUTION 2014-29  
RESOLUTION AUTHORIZING BOROUGH ENGINEER  
TO EXECUTE CHANGE ORDER ON THE CONTRACT WITH G.J. OLIVER  
FOR A WATER SOFTENER PRESSURE VESSEL REPLACEMENT  
AT THE FRACE STREET WATER TREATMENT PLANT**

**BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Borough Engineer, Remington & Vernick Engineers, is hereby authorized to proceed with a change order on the contract for the water softener pressure vessel replacement at the Frace Street water treatment facility, for the changes listed in accordance with the firm's proposal of January 10, 2014 (attached hereto), evidencing a reduction of \$7,950.00 in the contract price, as the rubber liner will not be installed by the contractor, said amount not being in excess of twenty percent (20%) of the existing contract.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract change order with G.J. Oliver, Inc.

Discussions of an agenda deadline was ensued after concerns of adding Resolution 2014-30 after the agenda was distributed. Motion made by Councilman Seiss to set the cut off deadline to be the end of business day the Thursday before a Council meeting, for all resolutions to be added to the agenda, motion seconded by Councilman Rooks. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

*Minutes*

Motion made by Councilwoman Schwar to approve the meeting minutes of 09-19-2013, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar and Zikas. Nays: None. Abstain: Seiss.

*Department Reports*

*Administration, Councilman Harry Zikas:* Councilman Zikas reported on working with the OEM employee for updating information and getting the email blast running with Code Red.

Discussions of using social media ensued. Councilman Zikas stated he will look into getting the resolution that was adopted regarding social media.

In closing, Councilman Zikas approved bills, salaries and wages for his department.

*Finance, Councilman Michael Schwar:* Councilman Schwar discussed setting up a budget meeting and asked that the Council talk with their department heads for any budget concerns.

Councilman Schwar stated he only received one quote for computers and will rewrite the specifications to get more quotes.

Councilman Schwar stated that the Council owes the Fire Company an answer on what direction they intend on going with, in purchasing a new fire truck.

Councilman Schwar requested ten minutes in executive session for potential litigation. In closing, Councilman Schwar approved bills, salaries and wages for his department.

*Health and Welfare, Councilman Millard Rooks:* Councilman Rooks stated that the rabies clinic was held on Saturday but has not received any reports back yet from the clinic. Councilman Rooks discussed partnering with Holland Township to get rid of the mulch piles from the leaf dump area. Holland Township stated that there are farmers in their town more than willing to take our tub grinded mulch.

In closing, Councilman Rooks approved bills, salaries and wages for his department. Councilman Rooks added that he needs ten minutes in executive session for contractual and five minutes for personnel.

*Public Property, Councilwoman Carol Schwar:* Councilwoman Schwar discussed an incident her and her husband witnessed of someone coming from the free bridge with a Christmas tree in back of their truck, which ended up going to the grass dump area in the Borough. Councilwoman Schwar stated that the driver claimed the tree came from the Borough. Discussions ensued regarding locking up the area.

Councilwoman continued on with her report and stated she received quotes for lighting at the salt shed. Blinds were installed in the finance office. The building service worker requested having the vacuum cleaner serviced.

Councilwoman Schwar discussed the bill received from ServePro for scrubbers that were used for an extra amount of time in relation to the mold cleanup. The seam issue with the rug in the CFO's office will be taken care by Serve Pro.

The fire suppression at the field house is scheduled for inspection next Tuesday. Councilwoman Schwar requested 15 minutes in executive session for personnel. In closing, Councilwoman Schwar approved bills, salaries and wages for her department.

Councilman Cartabona took this time to request five minutes in executive session for contractual regarding the HVAC system.

*Public Safety, Councilman Louis Cartabona:* Councilman Cartabona stated that he investigated the gas leak that occurred on 6<sup>th</sup> Avenue. Councilman Cartabona discussed the meeting he had with the Sewer Engineer for the sewer pumping on Springtown Road and stated that Jim Hill will report back with more detail.

Councilman Cartabona stated he attended the Fire Company's January meeting and met with the new Fire Chief (Sean McDyer).

In closing, Councilman Cartabona approved bills, salaries and wages for his department.

Councilman Cartabona asked for a motion to approve a firemen's application for Maurice Badway. Motion made by Councilman Zikas to approve the application, motion seconded by Tom Seiss. Roll call: Ayes: Cartabona, Rooks, Councilwoman Schwar, Councilman M. Schwar, Seiss and Zikas. Nays: none.

*Public Works, Councilman Tom Seiss:* Councilman Seiss summarized his meeting with Christy Rose, with how he wants things to run in that department (water and sewer utility).

Councilman Seiss reported on the new water meters that still need to be installed and announced that the public works employees will now be installing and reading the meters, with Christy as a back up to reading them. The DPW will also do the repairs. Councilman Seiss stated he met with the Licensed Water Operator and met with Engineers regarding the projects within the Borough.

Councilman Seiss discussed appointing an LPA (Local Public Agent) for the Schley Avenue sidewalk project. Motion made by Councilman Seiss to appoint Charlie Olah as the LPA, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Continuing on with his report Councilman Seiss discussed the project on Wayne Street with regard to saddles not being needed for part of the project.

Councilman Seiss reported on his meeting with Cooper Alarms regarding the FOB system and what needs to be done, and stated that the system was not touched since being installed.

Councilman Seiss expressed his concerns over security with the video system and the wireless access.

Councilman Seiss reported on his meeting with Gramco in getting prices for the system to add audio, for the public to hear what is said on the dais and getting new microphones.

Councilman Seiss stated the pick truck was never ordered last year and was lucky to get it ordered this year at the amount the Borough was quoted.

Councilman Seiss stated that the Highlands Council approved the borough's master plan guide and the next step would be to adopt ordinances.

In closing, Councilman Seiss approved bills, salaries and wages for his department.

Discussions ensued regarding the FOB system and its access. Councilman Rooks suggested a card system be placed on the fuel tanks to keep it secure and keep track of fuel consumption.

#### *Committee Reports*

Mayor Hanics discussed the list of committees and the assignment of Council to each committee. Motion made by Councilman Schwar to accept as presented, motion seconded by Councilman Zikas, all were in favor.

*Insurance:* Councilman Schwar stated the next insurance meeting for PAIC will be held on February 18<sup>th</sup> and stated that he will be able to attend.

#### *Professionals and Officials Reports*

*Mayor, Edward Hanics:* Mayor Hanics reviewed correspondences received through his office: *Pohatcong Township-to adopt a resolution regarding water usage tax.*

#### *WC Solid Waste-Amendment*

*Warren County Department of Land Preservation-needing a representative from Region 1 to serve on committee.*

Motion made by Councilman Schwar to appoint Councilman Cartabona to the committee to the Land Preservation for Region 1. Motion seconded by Councilman Seiss, all were in favor with Councilman Cartabona abstaining.

Mayor Hanics announced appointments to the following Boards:

**Land Use Board:** Dave Santowasso, 1-year term, Tom Fey 4-year term and Tim Mihursky, 4-year term.

Motion made by Councilman Seiss to approve the foregoing appointments, motion seconded by Councilman Schwar, all were in favor.

**Library Board:** Susan Smeal 3-year term and June Heyer 3-year term.

Motion made by Councilman Zikas to approve the foregoing appointments, motion seconded by Councilman Schwar. Discussions: discussions of the terms and appointments ensued. It was suggested to have each appointment moved on separately. Councilman Zikas made a motion to rescind his motion, motion seconded by Councilman Schwar, all in favor.

Motion made by Councilman Cartabona to approve the appointment of June Heyer, motion seconded by Councilman Zikas, all were in favor with the exception of Councilman Cartabona and Councilwoman Schwar voting no.

Motion made by Councilman Zikas to approve the appointment of Sue Smeal, motion seconded by Councilman Seiss, all were in favor with the exception of Councilman Cartabona voting no.

Mayor Hanics finished his report by requesting 15 minutes in executive for contractual and 10 minutes in executive for possible litigation.

Councilman Cartabona stated that he is in communications with the Engineer for a grant to install an emergency generator at the Alpha Fire House.

*Police Chief, James Faulborn:* Chief Faulborn gave the police report for the month of December. Chief Faulborn discussed his concerns with the snow emergency ordinance and the alarm ordinance the borough has. Chef Faulborn stated that the snow ordinance needs to be updated citing that it doesn't give in its present form, the police any real authority to enforce it.

*Fire Department, Chief San McDyer:* Chief McDyer gave the Fire Department report for the month of December. Chief McDyer reported on new wheels that were purchased for the fire truck. Chief McDyer also reported on the radios being reprogrammed through the County system.

*Emergency Squad:* The report for the month of December was given with 193 incidents reported. A budget request and an audit from 2013 were submitted to Councilman Schwar for consideration from the Squad. A Ride-Along program has been adopted if anyone seeks to ride along to see the day to day operations of the Emergency Squad.

*OEM, Hunter Stagg:* Mr. Stagg inquired about his three year appointment resolution that the County is requesting. Councilman Zikas stated a resolution can be adopted later on in the meeting.

*CFO, Lorraine Rossetti:* Ms. Rossetti reported on the utility fund closing today. CFO requested to have a computer purchased for the Council to use citing her desk was used whereas papers were moved out of place on her desk.

Discussion of removing the truck purchase from the bill list ensued.

Ms. Rossetti discussed the bond sale anticipating in late February and early March.

Ms. Rossetti expressed her concern with access to the finance computers with the financial system.

*Clerk, Laurie Barton:* Councilman Cartabona discussed the list of mercantile licenses that were delinquent and if any were updated. The Clerk responded that there is no update and is currently working on 2014 renewals.

#### *Public Comment*

Tim Mellert, North Blvd., inquired about having the markers installed on the fire hydrants.

Joey Fore, Morris Ave, inquired about the snow piled on the sidewalks and not having access.

Sean McDyer, Dewey Ave., stated that the lights are still lit at the memorial park and asked if these could be turned off, being that they are lit 24/7.

Charles Bodogh, East Central Ave., inquired about the sidewalks on the bridge on High Street being cleared of snow. Councilman Seiss responded that these are being taken care of with discussions of hiring a third DPW employee ensued.

Councilman Seiss made a motion to re-advertise the position of DPW laborer for full time, motion seconded by Councilman Rooks, all were in favor with the exception of Councilman Cartabona voting no.

Councilman Seiss reported on a seminar he attended at the League conference regarding public meetings and executive sessions and recommended changes to the agenda.

#### *Payment of Bills and Claims*

Motion made by Councilman Cartabona to have the director's reports part of the minutes, motion seconded by Councilwoman Schwar. Roll call: Ayes Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Motion made by Councilman Rooks to have the CFO authorized to pay all bills approved by the director's, with the exception of #13-00825 ,motion seconded by Councilman Cartabona .

Roll call: Ayes Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

Motion made by Councilwoman Schwar that the CFO be authorized to pay all salaries and wages approved by the Directors, motion seconded by Councilman Schwar. Roll call: Ayes Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

January 11, 2014  
04:03 PM

BOROUGH OF ALPHA  
Bill List By P.O. Number

Page No: 1

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P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00389	11/27/13	PUMPING	PUMPING SERVICES, INC.	35Pt Prev Maint Program	Open	1,266.50	0.00
13-00759	10/22/13	AVOGADRO	AVOGADRO ENVIRONMENTAL CORP.	Emerg Mold Remed - Monitoring	Open	6,600.00	0.00
13-00762	12/13/13	FIREFLOW	FIREFLOW SERVICES, LLC	Pump Test 82 Mack Truck	Open	300.00	0.00
13-00776	12/06/13	HUNDE	HUNTERDON COUNTY DEMOCRAT	12/6 Legal Ad	Open	93.69	0.00
13-00785	12/11/13	JIORL	JIORLE'S OFFICE SUPPLIES	12/11 New signature Stamp-CFO	Open	19.99	0.00
13-00789	12/27/13	HOME	HOME DEPOT/GEFC	Pellets, Contracts, Cleaning..	Open	46.73	0.00
13-00792	12/06/13	STOTH	SAMUEL STOTHZOFF CO., INC.	Service Call - Alpha Pump Stat	Open	540.00	0.00
13-00800	12/09/13	PERFORM	PERFORMANCE TIRE CO.	12/9 Tire Repair - Tractor	Open	340.00	0.00
13-00801	12/16/13	ATLSA	ATLANTIC SALT	12/23 Inv #INV043496 Road Salt	Open	2,789.99	0.00
13-00802	12/30/13	RUEFF	SANDY RUEFF	Dec 2013 Website updates	Open	122.50	0.00
13-00807	11/02/13	ALFIR	ALPHA VOLUNTEER FIRE CO	11/2 Freezer/Refrig Firehouse	Open	1,329.97	0.00
13-00808	12/31/13	HOME	HOME DEPOT/GEFC	1/8 Water Heater-Pump House	Open	237.00	0.00
13-00812	12/31/13	MIDSTATE	MID-STATE REGISTRARS ASSOC.	2014 Mid State Reg Assoc Fees	Open	30.00	0.00
13-00813	12/31/13	FINCH	FINCH FUEL OIL CO., INC.	1/2 Fuel Deliveries	Open	1,972.48	0.00
13-00814	11/22/13	NJWAT	NJ WATER ASSOCIATION	2014 NJ Water Association Fees	Open	295.00	0.00
13-00816	12/01/13	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	Dec 2013 Engineering Services	Open	180.00	0.00
13-00817	12/31/13	TRDCF	TREASURER, STATE OF NJ	2013 3rd&4th Qtr Mrg Lic Fees	Open	175.00	0.00
13-00818	12/30/13	TADDEO	FRANCESCO TADDEO, LLC	11/14-12/24 Labor Atty Svs	Open	148.50	0.00
13-00820	12/31/13	JCPL	JCP&L	11/22-12-23 Electric Bills	Open	2,762.88	0.00
13-00821	12/31/13	DOG	NJ DEPT OF HEALTH & SENIOR SER	Dec 2013 State Dog Fees	Open	4.80	0.00
13-00823	12/31/13	TOPLINE	TOP LINE	Cert #3 Recon 7th & Industrial	Open	216,198.88	0.00
13-00824	12/31/13	ACTION	ACTION DATA SERVICES	Dec 2013 Payroll Services	Open	130.05	0.00
13-00825	12/31/13	DITSFORD	DITSCHMAN/FLEMINGTON FORD	Ford Truck DPW - Res #13-142	Open	21,583.00	0.00

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Total Purchase Orders: 24    Total P.O. Line Items: 52    Total List Amount: 257,166.96    Total Void Amount: 0.00



*Old Business*

Motion made by Councilman Cartabona to approve Resolution 2014-31 (OEM Coordinator). Motion seconded by Councilman Rooks, roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**RESOLUTION 2014-31  
A RESOLUTION SETTING THE TERM OF APPOINTMENT  
FOR OFFICE OF EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the following is appointed with their respective terms:

Emergency Management Coordinator	Hunter Stagg	3 year term
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**BE IT FURTHER RESOLVED**, the terms of the Emergency Management Coordinator is a 3 year term beginning on January 1, 2014 and ending on December 31, 2016 at a salary to be within the range on the current salary ordinance and pursuant to the current year salary resolution.

*New Business*

Motion made by Councilman Zikas to wave the pavilion fee for St. Marys Church, motion seconded by Councilman Rooks, all were in favor.

Motion made by Councilman Zikas to approve the pavilion permit for Huntington Fire Department waiving the fee, motion seconded by Councilman Schwar, all were in favor with the exception of Councilman Cartabona abstaining.

*Executive Session*

Motion made by Councilman Zikas to approve the following resolution to go into executive session for one hour and 20 minutes, motion seconded by Councilman Rooks, all were in favor.

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately one hour(s), 20 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

*Return to Regular Session*

Motion made by Councilman Zikas to return to regular session, motion seconded by Councilwoman Schwar, all were in favor.

Motion made by Councilman Rooks to approve on first reading Ordinance 2014-1, motion seconded by Councilman Zikas. Roll call: Ayes: Cartabona, Rooks, C. Schwar, M. Schwar, Seiss and Zikas. Nays: none.

**ORDINANCE 2014-01  
AN ORDINANCE SETTING THE 2014 SALARY RANGES  
FOR ALL OF THE EMPLOYEES OF THE BOROUGH OF ALPHA.**

Section I

**BE IT ORDAINED** by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein:

Administrative Clerk	\$15.00 - \$20.00/hr
Air Quality	\$1.00-\$2000
Animal Control Officer	\$4,000 - 7,500
Building Service Worker	\$13.00 – 18.50/hr
Chief Financial Officer	\$60,000 - 80,000
Clean Communities Coord.	\$1.00-\$500
Clean Community Worker	\$8 - \$16/hour
Clerk/Typist P/T	\$10.00 – 18.00/hr
Construction Official	\$15,000 - 24,000
Code Enforcement Officer	\$2,000 - 5,000
Court Attendant	\$50 - \$150/per session
Court Clerk	\$10.00 -\$16.00/hr
Court Clerk Call Out	\$20.00 - \$50.00 per call
Court Security	\$50.00 - \$200.00 per session
Council member	\$1,500 -3,000
Deputy Borough Clerk	\$13.00 – 18.50/hr
Emergency Mgmt Coordinator	\$1,500 -3,000
Emergency Mgmt Deputy	\$250 – 1,000
Emergency Equipment Operator	\$12.00-30.00/hr
File Clerk	\$8.50-12.00/hr
Fire Inspector	\$500 – 1,500
Housing Liaison	\$1,000-2,500
Insurance Fund Commissioner	\$1 - 500
Land Use Board Secretary	\$5,000-16,000
Mayor	\$1,500 - 3,500
Supervising Library Assitant	\$35,000 - \$48,000
Library Page	\$10 - \$15/ hour
Municipal Court Administrator	\$10,000 – 15,000
Municipal Judge	\$5,000 – 10,000
Municipal Prosecutor	\$2,000 – 5,000
Laborer I	\$25,000 - \$35,000
Laborer II	\$33,000 - \$43,000
Laborer III	\$38,000 - \$50,000
Park Attendant I	\$9.00-12.00/hr
Park Attendant II	\$10 - \$15/hour
Plumbing Sub-Code Off/Inspector	\$1,000 - \$5,000
Public Defender	\$100 – 150 per use
Public Works Repairer II	\$50,000.00 - 55,000
PW Superintendent/Lic Water Operator	\$7,500 – 25,000
Public Works Repairer I	\$55,000 - 65,000
Pumping Station Operator	\$10.00-15.00/hr

Pumping Stat. Operator Retainer	\$200 - 300 per qtr
Recycling Coordinator	\$2,000-6,000
Registered Municipal Clerk	\$60,000-\$70,000
School Crossing Guard	\$20 - 30/day
Senior Public Works Repairer	\$65,000 – 85,000.00
Sewer C-2 Operator	\$8,000-16,000
Tax Assessor	\$15,000 – 20,000
Tax Collector	\$17,500 – 25,000
Tax Search Officer	\$500 – 1,000
Utility Collector	\$1,000 – 18,000
Water Meter Repairer	\$9 - \$25/hour
Zoning Officer	\$2,000 – 5,000
mileage allowance personal car	.30 -.65/mile
911 Coordinator	\$1.00-\$250.00

Section II

Longevity: \$500-2,500.00 per contract

Section III

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed.

Section IV

This ordinance shall become effective retro to January 1, 2014

**PUBLIC NOTICE** is hereby given that the above-entitled Ordinance was introduced and passed at first reading at a meeting of the Borough Council of the Borough of Alpha held on January 14, 2014 at the Municipal Building, 1001 East Blvd, Alpha, New Jersey. A public hearing regarding same will be held at a meeting beginning at 7:00 p.m. on January 28<sup>th</sup>, 2014 at the Municipal Building, 1001 East Boulevard, Alpha, New Jersey at which time all persons interested both for and against said ordinance shall be given an opportunity to be heard concerning same.

*Adjourn*

There being no further business to come before Council at this time, on motion made by Councilman Zikas and seconded by Councilwoman Schwar this meeting adjourned at 10:40 P.M.

Respectfully submitted,

*Laurie A. Barton, P.M.C*