

Mayor Hanics called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on October 13, 2015

Mayor Hanics announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1, 2015, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Hanics led prayer and the salute to the flag.

Roll Call: Present; Councilman Cartabona, Councilman Pettinelli, Councilman Rooks, Councilman Schwar, and Councilman Seiss. Absent: Councilwoman Grossman.

Public Comment

Sue Smeal, Sigsbee Ave., asked what the procedures are for installing a car port.

Rosemary Frasier, Alpha St., asked what type of business is going in at 7th Avenue with Mr. Stasak, adding that there has been an increase in truck traffic and junk being dumped there.

Craig Dunwell, 7th Avenue, discussed the old water vessel that was taken out and cited NSF regulations concerning the re-use of a vessel. Mr. Dunwell inquired about the road program and galvanized saddles being replaced.

Ordinances

Motion made Councilman Cartabona to approve Ordinance 2015-06 with the public hearing scheduled for November 10th. Motion seconded by Councilman Rooks, roll call: Ayes: Cartabona, Pettinelli Rooks, Schwar and Seiss. Nays: none.

**ORDINANCE 2015-06
THIRD PARTY PAYROLL DISBURSEMENT
AN ORDINANCE OF THE BOROUGH OF ALPHA ESTABLISHING CHAPTER 70 "THIRD-PARTY
PAYROLL DISBURSEMENT"**

WHEREAS, the Local Finance Board of the State of New Jersey adopted formal rules regarding "Electronic Disbursement Controls for Payroll Purposes" in order to provide formal authority for local governments to hire third-party payroll services/disbursing services to disburse funds to payroll agencies; and

WHEREAS, in order to have a payroll servicer provide disbursement services, the Borough Council of the Borough of Alpha must formally approve the principle of a third-party having access to Borough funds, formally assigning responsibility to an official to oversee the process by enacting an ordinance, and approving all contracts or extensions.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Alpha, County of Warren and State of New Jersey that Chapter 70 entitled “Third-Party Payroll Disbursement” is hereby established in the Borough Code:

CHAPTER 70 “Third-Party Payroll Disbursement”

§ 70-1. Purpose; definitions.

A. *The purpose and intent of these regulations is to abide by the requirements of N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes.*

B. *Definitions. As used in this chapter, the following terms shall have the meanings indicated:*

“Approval Officer”

Person(s) responsible for authorizing and supervising the activities of the payroll service.

“Payroll Service”

Third-party payroll service organization.

“Borough”

Borough of Alpha.

§ 70-2. Authorization.

A. The Borough is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough.

B. The following payroll service providers shall be required to comply with these regulations:

(1) Payroll service providers who use their own customized programming process to execute disbursements for the Borough;

(2) Payroll service providers who use a third-party processor to execute disbursements for the Borough.

§ 70-3. Borough requirements.

A. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, See N.J.S.A. 40A:11-1 et seq. and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds to contractor's account for subsequent disbursement of payment.

B. Any renewal or extension of a contract under these regulations shall be by resolution.

C. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the disbursing organization.

D. If required by the contract between the Borough and the payroll service, the payroll service is permitted to hold Borough funds pending transmittal to a payee.

§ 70-4. Payroll service requirements.

A. A payroll service must meet all of the following requirements:

(1) Report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer;

(2) Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.

B. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

C. All contracts entered into pursuant to these regulations and the laws authorizing the same shall comply with the requirements of N.J.A.C. 5:30-17.6, which sets out a series of mandatory contractual terms and conditions.

§ 70-5. Establishment of service.

Upon the adoption of these regulations, the Borough Manager, with the assistance of the Chief Financial Officer and Borough Attorney, as necessary, is hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws and N.J.A.C. 5:30-17. Appointment of the payroll service shall be by separate resolution of the Borough.

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

Resolutions

Motion made by Councilman Schwar to approve Resolution 2015-108, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Pettinelli Rooks, Schwar and Seiss.

Nays: none.

**RESOLUTION 2015-108
LIEN REDEMPTION
CERTIFICATE #201407**

WHEREAS, the Tax Collector of the Borough of Alpha has advised the Mayor and Council that the following property has been redeemed and the money due thereon paid to the Borough of Alpha Tax Collector,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough of Alpha Council this 13th day of October 2015, that refunds are made to the certificate holder as noted:

US Bank Cust PC5 Sterling Nat'l
US Bank Global Corp Trst Serv
50 South 16th Street, Ste 1950
Philadelphia, PA 19102
Block 86.01, Lot 18 – 1158 Sixth Avenue
Certificate #201407
\$1,182.20

Motion made by Councilman Schwar to approve Resolution 2015-109, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Pettinelli Rooks, Schwar and Seiss.

Nays: none.

**RESOLUTION 2015-109
TAX LIEN REFUND**

WHEREAS, the Tax Collector of the Borough of Alpha has advised the Mayor and Borough Council of the Borough of Alpha, that the following property has been redeemed within five (5) years of the tax sale and a premium of \$1,200 was paid at the time of sale,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough of Alpha Council this 13th day of October 2015 that a refund be made to the certificate holder as noted:

US Bank Cust for PC5 Sterling Nat'l
US Bank Global Corp Trst Serv
50 South 16th Street, Suite 1950
Philadelphia, PA 19102
Block 86.01, Lot 18
Certificate #201407
\$1,200

Motion made by Councilman Schwar to approve Resolution 2015-110, motion seconded by Councilman Pettinelli. Roll Call: Ayes: Cartabona, Pettinelli Rooks, Schwar and Seiss. Nays: none.

**RESOLUTION 2015-110
RESOLUTION FOR CORRECTIVE ACTION PLAN FOR 2014 AUDIT REPORT
OF THE BOROUGH OF ALPHA, WARREN COUNTY, NEW JERSEY**

WHEREAS, Local Finance Notice #92-15 issued July 8, 1992, requires that all municipalities prepare and submit a Corrective Action Plan as part of their annual audit process and in accordance with OMB Circulars and #92-15, and

WHEREAS, the resolution is submitted to the Division of Local Government Services, Department of Community Affairs and placed on file with the clerk sixty (60) days from the date the audit is received by the governing body, and

WHEREAS, the audit report was received on August 13, 2015, and

WHEREAS, this corrective action plan resolution has been prepared by the acting Chief Financial Officer and approved by the governing body of the municipality,

WHEREAS, Charles Daniel, the acting Chief Financial Officer, has prepared a corrective action plan for findings in the 2014 Audit Report of the Borough of Alpha, Warren County, New Jersey, and

WHEREAS, the acting Chief Financial Officer has provided the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey with a copy of this corrective action plan, and

WHEREAS, the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey have reviewed the findings and the corrective actions of this plan.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha, Warren County, New Jersey approve the corrective action plan and that the acting Chief Financial Officer of the Borough of Alpha, County of Warren, New Jersey is hereby directed to carry out the Corrective Action Plan for the 2014 Audit Report and the Municipal Clerk will forward a copy of this resolution to the Department of Community Affairs.

Motion made by Councilman Cartabona to approve Resolution 2015-111, motion seconded by Councilman Rooks. Roll Call: Ayes: Cartabona, Pettinelli Rooks, Schwar and Seiss. Nays: none.

**RESOLUTION 2015-111
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF
FIFTH AVENUE PHASE II**

WHEREAS, the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey formally authorizes the firm of Remington & Vernick Engineers to prepare the grant application for the reconstruction of Fifth Avenue Phase II in the Borough.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer in preparing the grant application for the reconstruction of Fifth Avenue Phase II in the Borough, and the Borough Council hereby approves the grant application for the reconstruction of Fifth Avenue Phase II in the Borough.

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the Mayor and Clerk are hereby authorized to (execute and) submit an electronic grant application identified as MA-2016 Borough of Alpha to the New Jersey Department of Transportation on behalf of Borough of Alpha.

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Alpha and that their signature(s) constitutes acceptance of the terms and conditions of the grant agreement and hereby approves the execution of the grant agreement.

Minutes

Motion made by Councilman Schwar to approve the regular meeting minutes from 03/10/2015, motion seconded by Councilman Pettinelli, all were in favor.

Department Reports

Administration, Councilman Peter Pettinelli: Councilman Pettinelli reported that new computers have been ordered for the Code Enforcement Officer and the Zoning Officer. In closing, Councilman Pettinelli approved bills, salaries and wages for his department.

Finance, Councilman Michael Schwar: Councilman Schwar stated he will need dates to schedule a budget meeting for early November. The Borough lost three points on the Best Practices questionnaire due to the introduction and adoption of the budget. Councilman Schwar recapped his meeting he attended with the Insurance. In closing, Councilman Schwar approved bills, salaries and wages for his department.

Councilman Schwar requested 10 minutes in executive session for personnel to discuss the Tax Assessor.

Health and Welfare, Councilman Louis Cartabona: Councilman Cartabona discussed Leigh Fuel regarding the inspection of tanks that are still housed there. Councilman Cartabona gave the Warren County Health report for the month of September. In closing, Councilman Cartabona approved bill, salaries and wages for his department.

Public Property, Councilwoman Tracy Grossman: No Report. Councilman Rooks requested five minutes in executive session for potential litigation regarding Phillipsburg Colts.

Public Safety, Councilman Millard Rooks: Councilman Rooks summarized the meeting he held with the OEM Coordinator concerning the possibility of New Jersey being hit with a hurricane. A plan is ready to go if and when the need arises.

Councilman Rooks made a motion to approve a coin toss request from the Alpha Volunteer Fire Company for November 21st & 22nd on High Street. Councilman Cartabona seconded the motion, all were in favor.

In closing, Councilman Rooks approved bills, salaries and wages for his department.

Public Works, Councilman Thomas Seiss: Councilman Seiss reported on receiving quotes for the repair of 14 manholes. The lowest quote being \$3,500.00 from Pips Paving. Councilman Seiss also discussed the three quotes he received for the repair on Williams Street.

Motion made by Councilman Seiss to approve the following: \$12,361.24, \$2,400.00 and \$1,200.00 for the installation and maintenance of the comminutor (sp), motion seconded by Councilman Schwar. Roll call: Ayes: Cartabona, Pettinelli, Rooks, Schwar and Seiss. Nays: none. Councilman Seiss requested 10 minutes in executive session for potential litigation concerning sewer billing. In closing, Councilman Seiss approved bills, salaries and wages for his department.

Professionals Reports

Police Chief, James Falbourn: Chief Falbourn gave the police report for the month of September. Chief Falbourn reported that there will be police presence during Trick or Treat.

Fire Chief, Sean McDyer: Chief McDyer gave the Fire report for the month of September and reported on the huge success of their Tricky Tray raffle.

Chief McDyer reported that the Fire Department will be out as well for Trick or Treat. The haunted hayrides are scheduled for this weekend and next.

Engineer, Frank Seney: Mr. Seney recapped his October 13th report that was previously distributed to Mayor and Council. Mr. Seney also reported that the grant application for the Phase II 5th Avenue project will be submitted.

Mr. Seney discussed the Benke Field bleachers design in which the costs to repair have increased. Lengthy discussions ensued regarding the costs and ADA compliance issues.

Mr. Seney reported that he will draft resolutions for the next meeting to address the grant application for the Leigh Fuel property.

Sewer Engineer, Jim Hill: Mr. Hill discussed his report that was distributed to Mayor and Council giving a update of the ongoing sewer projects.

CFO, Charles Daniel: Mr. Daniel reviewed the Best Practices Inventory, and went through all the changes from last year.

Mr. Daniel discussed having a one hour presentation from the Auditor for the elected officials concerning budget procedures.

Library, Sue Smeal: Ms. Smeal mentioned the flyers she brought to tonight's meeting concerning programs the library has scheduled. Ms. Smeal reported that there were over 2,000 visitors over the summer to the library.

Public Comment

Crag Dunwell, 7th Avenue, discussed his conversations he had with the DEP concerning a DEP remediation inspection, concerning Leigh Fuel. Mr. Dunwell stated his recommendation to the governing body would be to seek out the Westbury property next to the Frace Street well citing there's potential to drill another well and the Westbury property would be the place to drill.

Mr. Dunwell commented on the mosquito notice on the boroughs website.

Mr. Dunwell inquired about the PH control and the repair on Leona Street, asking if it was water or sewer. Mr. Dunwell also inquired about service on Route 519 regarding a broken valve.

Leo Pursel, High Street, questioned the Council if they are looking into the high water and sewer rates.

Pat Fey, East Blvd., expressed her shock on the lack of movement from council concerning the baseball field repairs and how the numbers keep going up.

Sharon Hoffman, 6th Avenue, gave her support on the complaint regarding junk and trucks at a resident's home on Alpha Street.

Payment of Bills & Claims:

Councilman Rooks made a motion to make the director's report a part of the minutes. Councilman Cartabona seconded the motion, all were in favor.

Councilman Rooks made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Cartabona seconded the motion. Roll call; Ayes; Cartabona, Grossman, Pettinelli, Rooks, Schwar, and Seiss. Nays: Councilman Cartabona voted no for purchase order# 15-00461.

Councilman Rooks made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Cartabona seconded. Ayes; Cartabona, Grossman, Pettinelli, Rooks, Schwar and Seiss. Nays: None.

P.O. Type: All			Open: N	Paid: N	Void: N			
Range: First to Last			Rcvd: Y	Held: Y	Aprv: N			
Format: Condensed			Bid: Y	State: Y	Other: Y	Exempt:		
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
14-00314	05/27/14	HUNGER	HUNGERFORD & TERRY	Liner - Emerg Replacement	Open	21,860.00	0.00	
15-00461	09/08/15	FIRESAFE	FIRE AND SAFETY SERVICES, LTD	FACTORY VISIT TO PIERCE MFG	Open	4,800.00	0.00	
15-00474	09/15/15	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	IT SERVICES 8/19/15 - 8/27/15	Open	385.00	0.00	
15-00479	09/22/15	GRAMCO	GRAMCO	INSTALL LIBERTY COURT PLAYER	Open	225.00	0.00	
15-00480	09/22/15	NJSTA	NJ STATE LEAGUE MUNICIPALITIES	OPEN PUBLIC RECORDS WEBINAR	Open	25.00	0.00	
15-00481	09/22/15	DEVLINK	KIMBERLY DEVLIN	REFUND OF PAVILION PERMIT FEE	Open	50.00	0.00	
15-00482	09/22/15	USBANKPC	US BANK CUST PC5 STERLING NATL	LIEN REDEMPTION BLK 86.01,	Open	1,182.20	0.00	
15-00483	09/22/15	USBANKPC	US BANK CUST PC5 STERLING NATL	TAX SALE PREMIUM RETURN	Open	1,200.00	0.00	
15-00484	09/22/15	HUNOI	HUNTINGTON OIL CO, INC	REPLACE FURNACE BLOWER MOTOR	Open	489.00	0.00	
15-00485	09/24/15	BIOLYNCEUS	BIOLYNCEUS	Chemicals - 120 gals of PBII+S	Open	6,878.80	0.00	
15-00486	09/24/15	OSWAL	OSWALD ENTERPRISES, INC.	Partial Payment #2 and Final	Open	45,627.70	0.00	
15-00487	09/25/15	VERI	VERIZON	LIBRARY PHONE CHARGES 9/10/15	Open	96.07	0.00	
15-00488	09/25/15	EXETER	EXETER SUPPLY COMPANY	VALVE BOX RISERS AND COVERS	Open	636.90	0.00	
15-00489	09/25/15	QC	QC, INC.	WATER TESTING	Open	1,792.50	0.00	
15-00490	09/25/15	JCP&L	JCP&L	ELECTRICITY CHARGES	Open	2,890.39	0.00	
15-00491	09/25/15	VERI DSL	VERIZON ONLINE	VERIZON ONLINE/INTERNET	Open	96.99	0.00	
15-00492	09/25/15	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES	Open	260.83	0.00	
15-00493	09/25/15	EAS	EAS BY ACTION DATA	PAYROLL SERVICES	Open	150.82	0.00	
15-00495	09/26/15	ELIZGA	ELIZABETHTOWN GAS	GAS EXPENSES	Open	415.46	0.00	
15-00496	09/26/15	EHLRI	EHRlich, INC.	PEST PROTECTION SERVICE	Open	374.00	0.00	
15-00497	09/26/15	RIO	RIO SYSTEMS AND SERVICES	2 HP T/F ECODER)R900i PIT GAL	Open	2,095.00	0.00	
15-00498	09/26/15	ALWAYS	ALWAYS ON TIME DOORS	SERVICE CALL/CABLE	Open	95.00	0.00	
15-00499	09/26/15	TRITE	DE LAGE LANDEN FINANCIAL SERV	INV 47049746 - COPIER LEASE	Open	159.49	0.00	
15-00501	09/26/15	DEERPARK	DEER PARK DIRECT, DIVISION OF	5 GAL DP SPR SPILL PROOF	Open	10.47	0.00	
15-00502	09/26/15	DEEGAN	DEEGAN BROS. ROOFING & SIDING	FULL ROOF INSTALLATION	Open	3,600.00	0.00	
15-00504	09/26/15	PETTY	PETTY CASH	PETTY CASH REIMBURSEMENT	Open	72.98	0.00	
15-00506	09/29/15	ALLIED	ALLIED OIL, LLC	PREMIUM NOLEAD GASOLINE	Open	829.87	0.00	
15-00507	09/29/15	LSI	LINE SYSTEMS, INC	SEPTEMBER PHONE CHARGES	Open	675.73	0.00	
15-00508	09/29/15	LMR	LMR CLEANOUT & DISPOSAL	TRASH REMOVAL ON VULCANITE AVE	Open	125.00	0.00	
15-00509	09/29/15	NJSTA	NJ STATE LEAGUE MUNICIPALITIES	CONF REGISTRATION BADGES	Open	385.00	0.00	
15-00512	10/01/15	STPWT	STATE OF NEW JERSEY-PWT	2015 3RD QTR STATE WATER TAX	Open	170.20	0.00	
15-00514	10/01/15	WCTRE	WARREN COUNTY TREASURER	4TH QTR COUNTY/OPEN SPACE TAX	Open	314,261.64	0.00	
15-00515	10/01/15	WILLEVER	WILLEVER EXCAVATING	REPAIR SALT SHED	Open	1,356.00	0.00	
15-00520	10/06/15	POHAT	TOWNSHIP OF POHATCONG	STREET OPENING APPLICATION	Open	679.50	0.00	
15-00522	10/06/15	TOWNP	TOWN OF PHILLIPSBURG	2015 3RD QTR SEWAGE BILLING	Open	58,523.40	0.00	
15-00523	10/06/15	FRATE	FRA TECHNOLOGIES	2015-2016 ANIMAL LTC SOFTWARE	Open	600.00	0.00	
15-00524	10/06/15	RUEFF	SANDY RUEFF	5/21-10/3/15 WEBSITE UPDATES	Open	490.00	0.00	
15-00525	10/06/15	SMULLW	WILLIAM SMULL		Open	348.00	0.00	
15-00526	10/06/15	WASTE	WASTE MANAGEMENT OF NJ	SEPTEMBER 2015 SERVICE	Open	17,223.00	0.00	
15-00528	10/08/15	COOPR	COOPER ALARM SYSTEMS	NOV 2015-NOV 2016 ALARM SVCS	Open	436.00	0.00	
15-00529	10/08/15	TROXE	CHRISTOPHER M. TROXELL, ESQ	2015 MUNICIPAL ATTY SVS - OCT	Open	3,750.00	0.00	
Total Purchase Orders:		41	Total P.O. Line Items:	0	Total List Amount:	495,322.94	Total Void Amount:	0.00

Old Business

Councilman Cartabona discussed the following issues: leaf dumping hours need to be changed due to it getting dark earlier. Warren County Landfill offering to take old tires that are on properties. Councilman Cartabona inquired about having the DPW workers take the tires to the landfill to dispose of them.

Councilman Seiss reported that the air vents for council's chambers have been thrown out and Charlie Olah is looking into getting quotes for replacement vents.

New Business

Mayor Hanics stated that the hours for trick or treat will be set for 5-7 P.M. on the 31st.

Councilman Schwar discussed additional funds for the finance office for additional work to get the general ledger get caught up. Motion made by Councilman Schwar to approve a total of \$6,000 for 2015 and an additional \$2,000 for training. Motion seconded by Councilman Cartabona, roll call: Ayes; Cartabona, Grossman, Pettinelli, Rooks, Schwar and Seiss. Nays: None.

Executive Session:

Councilman Schwar made a motion to approve the following resolution to go into executive session for 35 minutes for contractual. Motion seconded by Councilman Pettinelli, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 35 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Motion made by Councilman Seiss to return to the regular session, motion seconded by Councilman Cartabona, all were in favor.

Adjournment:

Seeing no further business to come before Council, motion made by Councilman Rooks to adjourn at 9:21 p.m. , motion seconded by Councilman Pettinelli all were in favor.

Respectfully submitted,

Laurie A. Barton

Borough Clerk