

Mayor Dunwell called the Special Meeting of the Common Council of the Borough of Alpha to order at 6:00 p.m. on February 7, 2017

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

#### NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. The Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

*Roll Call:* Present; Councilman Cartabona (*arrived at 6:34pm*), Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar and Councilman Seiss(*left meeting at 6:45 pm*). Also present, Attorney Christopher Troxell and Borough Clerk, Laurie Barton. Absent: Councilwoman Gable.

*Public Comment-None*

*Executive Session*

Motion made by Councilman Schwar to approve the following resolution go into executive session for contractual for 10 minutes, motion seconded by Councilwoman Grossman, all were in favor.

#### EXECUTIVE SESSION RESOLUTION

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 10 minutes, allowing for a seven (7) minute recess between the regular session and the executive session.

*Return to Regular Session:*

Motion made by Councilman Pettinelli to return to regular session, motion seconded by Councilman Schwar all were in favor.

Motion made by Councilman Schwar to approve Resolution 2017-48, motion seconded by Councilwoman Grossman. Roll Call: Ayes: Grossman, Pettinelli, Schwar and Seiss. Nays; none. Absent: Cartabona and Gable.

**RESOLUTION 2017-48  
SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF ALPHA AND TOWN OF  
PHILLIPSBURG FOR TEMPORARY USE OF FACILITIES**

**WHEREAS**, the Borough of Alpha previously entered into a shared services agreement in 2014 with the Town of Phillipsburg where it was agreed that Phillipsburg would provide the use of its courtroom, court staff and Municipal Court Judge for the provision of the hearing and adjudication of municipal court matters related to the Borough of Alpha; and

**WHEREAS**, certain conditions have arisen which adversely affect the habitability of the Phillipsburg courtroom and which necessitate the emergent relocation of the Phillipsburg and Alpha court services until such time as the aforementioned conditions may be alleviated; and

**WHEREAS**, Alpha has agreed to extend the use of its courtroom facilities to the Town of Phillipsburg for the purposes of hearing and adjudicating both Phillipsburg and Alpha municipal court matters, subject to the terms and restrictions set forth in an Agreement delineating such terms; and

**WHEREAS**, the Administrative Office of the Courts (hereinafter, "the AOC") and the Assignment Judge of Vicinage XIII (hereinafter, "the Assignment Judge"), have approved the relocation of the Shared Municipal Court on an interim basis; and

**WHEREAS**, the Governing Bodies of both Alpha and Phillipsburg find that it would be in the best interest of both parties for Phillipsburg to temporarily utilize the facilities located in Alpha for the provision of shared municipal court services under the same terms and conditions of the 2014 Agreement, except as modified in the Agreement recently negotiated between the parties.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that Alpha agrees to the proposed terms set forth in the Shared Services Agreement between the

Borough of Alpha and the Town of Phillipsburg dated February 7, 2017 permitting temporary use of the courtroom facilities in Alpha pursuant to its terms, and;

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Clerk, and/or Borough labor Counsel are authorized to execute all necessary documents to effectuate the terms of the above-referenced Shared Services Agreement.

*Payment of Bills and Salaries*

Councilwoman Grossman approved bills, salaries and wages for her department.

Councilman Pettinelli approved bills, salaries and wages for his department.

Councilman Schwar approved bills, salaries and wages for his department.

Councilman Seiss approved bills, salaries and wages for his department.

Councilman Schwar approved bills, salaries and wages for Public Works.

Motion made by Councilman Seiss to include the directors reports part of the minutes, motion seconded by Councilman Pettinelli, all were in favor.

Motion made by Councilman Schwar to authorize the CFO to pay all bills approved by the directors, motion seconded by Councilwoman Grossman. Roll call: Ayes: Grossman, Pettinelli, Schwar and Seiss. Nays: none. Absent: Gable and Cartabona.

Motion made by Councilman Schwar to authorize the CFO to pay all salary and wages approved by the Directors, motion seconded by Councilwoman Grossman. Roll call: Ayes: Grossman, Pettinelli, Schwar and Seiss. Nays: none. Absent: Gable and Cartabona.

P.O. Type: All		Range: First to Last		Open: N	Paid: N	Void: N	
Format: Condensed				Rcvd: Y	Held: Y	Aprv: N	
				Bid: Y	State: Y	Other: Y	Exempt: Y
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00683	09/13/16	DIAMOND	DIAMOND CONSTRUCTION	Open	29,122.11	0.00	
16-00954	12/27/16	SLC	RIO SUPPLY, INC.	Open	5,103.00	0.00	
17-00030	01/17/17	ACTION	ACTION DATA SERVICES	Open	134.42	0.00	
17-00031	01/17/17	EAS	EAS BY ACTION DATA	Open	43.19	0.00	
17-00039	01/17/17	FLEMD	FLEMINGTON DEPARTMENT STORE	Open	114.95	0.00	
17-00063	01/23/17	FORTD	FORT DEARBORN LIFE INSURANCE	Open	55.50	0.00	
17-00067	01/23/17	OSWAL	OSWALD ENTERPRISES, INC.	Open	63,000.38	0.00	
17-00068	01/31/17	JCP&L	JCP&L	Open	676.07	0.00	
17-00070	01/31/17	METZE	METZ & SON ELECTRICAL, INC	Open	534.25	0.00	
17-00074	01/31/17	VERI	VERIZON	Open	97.79	0.00	
17-00077	02/02/17	LMR	LMR CLEANOUT & DISPOSAL	Open	12,833.33	0.00	
17-00083	02/06/17	HEALTH	STATE OF NJ HEALTH BENEFITS	Open	8,424.55	0.00	
17-00086	02/07/17	CHERRY	CHERRY, WEBER & ASSOCIATES, PC	Open	33,815.10	0.00	
17-00088	02/07/17	SLC	RIO SUPPLY, INC.	Open	6,723.00	0.00	
17-00089	02/07/17	REMINGTO	REMINGTON & VERNICK ENGINEERS	Open	580.00	0.00	
17-00090	02/07/17	REMINGTO	REMINGTON & VERNICK ENGINEERS	Open	1,192.50	0.00	
17-00091	02/07/17	REMINGTO	REMINGTON & VERNICK ENGINEERS	Open	4,694.72	0.00	
Total Purchase Orders: 17				Total P.O. Line Items: 0	Total List Amount: 167,144.86	Total Void Amount: 0.00	

Mayor Dunwell introduced Jacqueline Parodi from Remington and Vernick who has been working with Council to put together specifications for the rebuild of the municipal pool.

Ms. Parodi went through each line item of the bid specifications to gather information Council wishes to keep or amend in the scope of pool bid specifications.

Lengthy discussions ensued regarding the structures, electric and plumbing requirements.

Motion made by Councilman Pettinelli to the direct the Engineer to leave everything in bid package; electric, plumbing and roof as is. Motion seconded by Councilman Schwar. Roll call: Ayes: Grossman, Pettinelli, Schwar and Seiss. Nays: Cartabona.

*Adjournment:*

Seeing no further business to come before Council, motion made by Councilwoman Grossman to adjourn this meeting at 7:45 pm, motion seconded by Councilman Pettinelli, all were in favor.

Respectfully submitted,

*Laurie A. Barton*

Borough Clerk

