

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on March 16, 2017.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1, 2017, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

*Roll Call:* Present; Councilman Cartabona, Councilwoman Grossman, Councilman Schwar and Councilman Seiss. Also present, Attorney Christopher Troxell.

Absent: Councilwoman Gable, Councilman Pettinelli and Borough Clerk, Laurie Barton.

*Public Comment*

George Cupon, Sampson Avenue, inquired about the status of water softener in the borough.

Leo Pursell, inquired about the topic of the pool and whether or not a decision was made in the last executive session.

*Ordinance-1<sup>st</sup> Reading*

Motion made by Councilman Cartabona to open the public hearing for Ordinance 2017-04, motion seconded by Councilwoman Grossman, all were in favor.

**ORDINANCE 2017-04**  
**AN ORDINANCE AMENDING THE 2017 SALARY RANGE**  
**OF THE BOROUGH OF ALPHA.**

Section I

**BE IT ORDAINED** by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein:

Land Use Board Secretary	\$12,000-\$24,000
--------------------------	-------------------

Section III

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed.

Mr. Pursell inquired about the new land board pay rate and how it compares to prior pay rates.

Hearing no further public comment, motion made by Councilman Seiss to close the public hearing, motion seconded by Councilwoman Grossman, all were in favor.

Motion to adopt Ordinance 2017-4 made by Councilman Cartabona and seconded by Councilman Seiss. Roll Call: Ayes: Cartabona, Grossman, Schwar and Seiss. Nays: none. Absent: Gable.

*Resolutions*

Motion made by Councilman Seiss to approve Resolution 2017-58, motion seconded by Councilman Cartabona. Roll Call; Ayes: Cartabona, Grossman, Schwar and Seiss. Nays: none. Absent: Gable and Pettinelli.

**RESOLUTION 2017-58  
BOROUGH OF ALPHA  
RESOLUTION FOR TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the **2016 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Council of the Borough of Alpha to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Borough of Alpha that the Borough of Alpha hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Tom Fey, Recycling Coordinator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in the grant fund and be used solely for the purposes of recycling.

Motion made by Councilman Cartabona to approve Resolution 2017-59, motion seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Schwar and Seiss. Nays: none. Absent: Gable and Pettinelli.

**RESOLUTION 2017-59  
C-2 OPERATOR APPOINTMENT**

**WHEREAS**, the Borough of Alpha is required to have a Licensed Sewer Collection System Operator, also known as a licensed C-2 sewer operator, by the State of New Jersey.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Alpha, County of Warren, State of New Jersey that John Manganaro of Water Resource Management, a subsidiary of Remington and Vernick Engineering, is hereby appointed C-2 Sewer Operator for the Borough of Alpha, duly licensed by the State of New Jersey at an annual rate of \$15,000.00 to be pro-rated for the calendar year 2017, upon certification of funds by the Borough CFO. This appointment shall be effective April 1, 2017.

**BE IT FURTHER RESOLVED**, that this is awarded without competitive bidding as a “professional service” under the provisions of the Local Public Contract Law as provided by *NJSA 40A: 11-5* because it requires service performed by a person authorized by law to practice as a recognized profession and it is not possible to obtain competitive bids.

Motion made by Seiss to approve Resolution 2017-61, motion seconded by Councilman Cartabona. Roll Call; Ayes: Cartabona, Grossman, Schwar and Seiss. Nays: none. Absent: Gable.

**RESOLUTION 2017-61  
A RESOLUTION AUTHORIZING FOR DISPOSAL OF  
PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE  
BY THE BOROUGH OF ALPHA**

**WHEREAS**, the Borough of Alpha desired to sell certain personal property it owns, as it is no longer needed for public use; and,

**WHEREAS**, the Borough of Alpha advertised for the sale of said property to the highest bidder(s); and

**WHEREAS**, the Borough of Alpha did not receive any bids for said property at public auction; and

**WHEREAS**, the cost to re-advertise and/or store said property is cost prohibitive as there is no value to the property; and

**WHEREAS**, the computer hard drives have been removed and any personally identifiable information, confidential information, and the like has been retained by the Borough Clerk's Office for eventual destruction per State Archive guidelines and approval.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, as follows:

1. The following personal property no longer needed for public use shall be thrown away as trash as same is apparently valueless:

<u>Computers</u>	<u>Model Number</u>
Gateway - SN- 00 26929435	MFATXSTL KTH300L
Pionex Elite – SN – 7002028536	FTNA7733MVA
BCS – No SN	(System 1 (USA 101))
BCS – No SN	(System 3 (USA 2A))
Quantex – SN – 5001922635	FTNA7450BBL
Screen Door – No SN	(2183 written on back)
Quantex – SN – 7001631301	FTNG5233MT1
Legend 750 – SN 840138005	PB401
IBM – SN- 23BLGW2	59T
DELL – SN – 9LY1QC1	DCNE
DELL – SN – 1H82QC1	DCNE
DELL – SN – 96X5PC1	DCNE
COLORADO 350 – No SN	

**Speakers**

Juster – SN – AWNJ 020601007644  
 Juster – SN – FFNJ811111307  
 Juster – SN – AWNJ020402011688  
 Altec – SN – ACS33  
 Altec – SN-ACS33

**Printers**

HP Laser Jet – 4250dtn – SN – USBX328550	
Konica – SN -585228943	1112
Brother – SN – U62055B0F290057	
Okidata	GE5293A
HP Office Jet 7310 – SN My5c2P84N7	
Ricoh Laser AP2100-SN-P28-00800199	
HP Laser Jet 2100 – SN – USGx108406	C4170A
HP Desk Jet 890C-SN – SG79J1J175	
Okidata – SN – 109A0055895	GE8283A
HP Desk Jet 895 Cxi – SN – MY9BQ1C17J	
HP Laser Jet 1000 – SN CNBR524175	
Canon Fax Phone L75- SN – UZW72073	
Dell – SN – 3233G11	

**Typewriters**

Royal – SN – CID 8A6EB	
Nakajima AE-710	EW-1000

**Monitors**

HPL1706-SN-CNN7062XN6(does not work)  
 Dell – SHY – CN-OM1609-46633-3BR-OVRL (does not work)  
 Pionex Elite – SN – GRFBE94458245  
 Future Power- 17DB06  
 Gateway – SN – LIC21108372  
 MAG 510V - SN- M156HA02566  
 Impression 7 Plus – SN – A0240082683  
 HP- SN – CNC248QBG4  
 Impression 7 Plus – SN –A0240082574  
 Impression 7 Plus – SN – A0240028686  
 Dell – SN – CN – 04Y463- 48220-51h – 02M7  
 IBM – SN – 23W5278  
 Philips – SN – 55213576  
 Compaq – SN – 933CE64EG343  
 Brother – SN – J988A500674  
 DiGi view – SN – 3DA495B1300336

**Computer Keyboards**

NEC – SN – T511033853  
Harma – HK – 100 – No SN (3)  
Dell – SN – CN – 0GM952 – 44751- 8AR – 009D  
Mitsumi - KFK – EA4XT  
No Name – SN – 9711052334  
IBM – SN – 0094183  
Data Stor – SN – B2840920  
IBM – SN – 0856114  
Windows – SN – H70487804  
Gateway – SN – H101829  
Dell – SN – CN – 0GM952 – 44751-\*AR – 009G  
Dell – SN – CN – 0M372H- 71581 – 01G-011A- A  
Dell – SN – CN – 0MW437- 37172-67I-060A  
Dell – SN – CN – 06W610-71616-3B1- 4V60

**Computer Mice**

Dell – SN – LNA34240210  
HP- SN – 103179-165  
Microsoft- SN – X03-48591  
Genius – SN – 97579165  
Dell – SN – E1102ZDB  
Dell – SN – 437131416  
HP – SN – 265986-003  
No name – model – KM – 320 – (2)  
Gateway – SN – LNA 21221089  
Dell – SN – F0Y02Q10.

2. The Borough of Alpha made an attempt to sell the property at auction after having duly advertised same. No one bid on the property. Therefore, Council authorizes destruction of the property.

*Approval of Minutes*

Mayor Dunwell asked that the regular meeting for 2013-16 be tabled, all were in favor.

*Department Reports*

*Administration, Councilwoman Tracy Grossman, gave the following report in Councilwoman Gable’s absence: No report.*

In closing, Councilwoman Grossman approved bills, salaries and wages for her department.

*Finance, Councilman Mike Schwar, reported that the tax collector will be out of office 4/14-4/19 and that will affect utility collections. Councilman Schwar also reported that state aid will not change from last year and we will still be receiving \$225, 747.00. Councilman Schwar stated that the CFO has been out all week with the flu. Councilman Schwar requested 10 minutes in executive session for contractual and personnel.*

In closing, Councilman Schwar approved bills, salaries, and wages for his department.

*Health and Welfare, Councilman Thomas Seiss, gave the following report in Councilman Pettinelli's absence: No report.*

*Public Property, Councilwoman Tracy Grossman, reported that the engineer's report states that they will be replacing portions of the Benke Field roof. Councilwoman Grossman also stated that she is looking into getting a double door shed for Benke field that could possibly double as a concession stand. Councilwoman Grossman also stated that she received a phone call from Alyse Fegley and was informed that the school board is no longer interested in sharing services with other districts. She stated that they are looking to hire their own chief school administrator/superintendent. Councilwoman Grossman also stated that the school is planning to have a Q&A on 3/27 for the public and she will be bringing flyers into the municipal building. Councilwoman Grossman requested 15 minutes in executive session for contractual.*

*In closing, Councilwoman Grossman stated she would like to hold the Remington & Vernick bill until next meeting but has approved all other bills, salaries and wages for her department.*

*Public Safety, Councilman Thomas Seiss, reported that the crossing guard has completed mandatory training with the police chief and Monday she will shadow our current crossing guard. Councilman Seiss also reported the roll call of the Alpha Volunteer Fire Company as follows: Fire Chief; Sean McDyer, Assistant Chief; Mike Sebring, Captain; Steve Dragotta, Lieutenants; Randy Stein, Brandon Hanics, and Maurice Badway. Safety Officer; Ed Hanics, Drivers; Charles Bodogh, Debbie Bodogh, Pete DeMarco, Robert Gable, Robert A. Gable, George Gall, Carl Gertsey, Mike Messey, Jeff Milan, Nick Rodalgo, Joe Schoko, Scott Turdo, and alternates Joel Lay and Jeff Fey. Fire Police: Chief; Robert Plimpton, Robert Stamets, Steve Mammolly, Jack Batey, and John Clymer.*

*In closing, Councilman Seiss approved bills, wages and salaries for this department. Public Works, Councilman Louis Cartabona, reported that we have received our new mason dump in preparation for the last snow storm. He stated the mayor has been looking for quotes to have snow plow equipment installed. Councilman Cartabona reported that the DPW has been working on salting the roads and snow removal. He stated that in addition to the DPW workers, the emergency equipment operator, two part time workers, and two hired contractors have been working to clean the municipal building parking lot*

and the firehouse parking lot. Councilman Cartabona also reported that the DPW has been working with the contracted company on the water utility project on an as needed basis.

In closing, Councilman Cartabona approved bills, wages and salaries for this department.

Councilman Seiss made a comment regarding snow removal on High Street near the bridge for the school safety route.

Mayor Dunwell reported that he had few complaints regarding snow removal. One complaint was on Peach and Alpha Streets, and the DPW took care of the issue. Mayor Dunwell commended the DPW for a good job on removing the snow. There were different discussion of complaints and instances that occurred after the snow storm involving snow removal. Mayor Dunwell stated that the Almond Tree Manor made their parking lot available for residents on 5<sup>th</sup> Avenue to park there during snow removal which helped out the DPW.

Councilman Cartabona requested 5 minutes in executive for contractual and public property.

#### *Professionals and Officials Reports*

*Mayor:* Mayor Dunwell reported that there was a loose wire for the municipal building heating system which caused there to be no heat on the right side of the building. A local HVAC company came in and repaired the issue. Mayor Dunwell commented on the ordering of a dump truck with a plow for the DPW department. He stated that after communication with the car dealer they decided it was best to put the plow on hold due to issues with the plow not holding up. Mayor Dunwell also reported that he went to the DMV to pay for title transfer and was charged a large sum. He later called Trenton and found out that public entities in the state of NJ do not pay to register vehicles and he will be refunded after submitting a form.

At this time, Councilwoman Grossman made a comment about residents posting on the Borough Facebook page with complaints of not having water and not being notified of it. Councilwoman Grossman suggested that contractors should be penalized for not notifying residents. Mayor Dunwell commented that there have been times where the contractors have wanted to perform work without notifying residents and were told that is not acceptable. He stated that there have been a few instances where he has gotten

complaints regarding this issue, so he has suggested the contractors to put notifications in side and front doors if possible so they aren't missed.

*Attorney, Christopher Troxell:* No report.

*Sewer, Jim Hill:* inaudible.

*Second Public Comment*

Joey Foor, Morris Street, advised that there is a manhole in front of his house that becomes more agitated when trucks plow over it.

George Cupon, Sampson Avenue, advised that his neighbors reported not having water last Saturday and were not notified.

Edward Smith, 5<sup>th</sup> Ave, inquired about the lighting on the war memorial.

*Payment of Bills and Claims*

Councilman Cartabona made a motion to make the director's report a part of the minutes. Councilwoman Grossman seconded the motion, all were in favor.

At this time, Councilman Cartabona motioned that Resolution 2017-62 be approved before moving further.

Motion made by Councilman Cartabona to approve resolution 2017-62, motion seconded by Councilman Grossman. Roll call; Ayes: Cartabona, Grossman, Schwar and Seiss.

**RESOLUTION 2017-62  
AGREEMENT BETWEEN THE BOROUGH OF ALPHA AND B. CHARLES OLAH,  
AKA CHARLES B. OLAH, REGARDING PAYMENT FOR UNUSED SICK TIME AT  
THE TIME OF RETIREMENT**

**WHEREAS**, the Borough of Alpha previously entered into a collective bargaining agreement on or about June 23, 2015 which remained in effect throughout 2016, including the retirement date of B. Charles Olah; and

**WHEREAS**, the sick time provision in the collective bargaining agreement states: “[a]t the time of retirement in good standing, a full time employee shall receive credit or cash for the full value of one-half (1/2) of the earned unused sick days up to one hundred (100) days (paid), not to exceed the maximum established by state law or action, which is currently \$15,000.00 (maximum);” and

**WHEREAS**, employee B. Charles Olah retired in December 2016 having a balance of at least 312 sick days unused, which has been verified by the Borough Clerk, CFO and governing body; and

**WHEREAS**, Alpha has agreed to reimburse the retired employee, B. Charles Olah the maximum amount of \$15,000.00 for unused sick time pursuant to the calculations as permitted under the collective bargaining agreement under the provisions set forth thereunder; and

**WHEREAS**, the Borough Clerk, CFO and governing body hereby verify that the said amount is in lieu of used sick time, as permitted under the applicable collective bargaining agreement, and that nothing further is owed to the retired employee pursuant to his retirement.



**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that Alpha agrees to the terms set forth herein between the Borough of Alpha and B. Charles Olah dated March 16, 2017, and;

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Clerk, and/or Borough Attorney are authorized to execute all necessary documents to effectuate the terms of the above-referenced payment.

Councilwoman Cartabona made a motion that the CFO be authorized to pay all bills authorized by the director. Councilwoman Grossman seconded the motion. Roll call: Ayes; Cartabona, Grossman, Schwar, and Seiss. Nays: none.

Councilman Seiss made a motion that the CFO be authorized to pay all salaries and wages approved by the director. Councilman Cartabona seconded the motion. Roll call: Ayes: Cartabona, Grossman, Schwar, Seiss. Nays: None.

#### *New Business*

Councilman Seiss reported that the Fire Company will be holding a pork and sauerkraut dinner on 3/26.

At this time, Mayor Dunwell requested 15 minutes in executive session for contractual and personnel.

#### *Executive Session*

Councilman Schwar made a motion to approve the following resolution to go into executive session for forty five minutes for contractual, personal property, and personnel. Motion seconded by Councilwoman Grossman, all were in favor.

#### **EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately forty five minutes, allowing for a five (5) minute recess between the regular session and the executive session.

#### *Return to Regular Session*

Motion made by Councilman Cartabona to return to regular session, motion seconded by Councilwoman Grossman, all were in favor.

Councilman Schwar wanted opinions from council to see if they found it necessary to hold another budget meeting since they have the final budget from the state.

Motion made by Councilman Cartabona to approve resolution 2017-63 with amendment, motion seconded by Councilman Schwar. Roll call: Ayes; Cartabona, Grossman, Schwar, Seiss. Nays: none.

**RESOLUTION 2017 - 63**

CFO

**BE IT RESOLVED** that Council of the Borough of Alpha hereby appoints Lorraine Rossetti as its permanent part-time CFO at an hourly rate of \$55.00 per hour for an average weekly workload of 10-15 hours per week for the 2017 calendar year.

*Adjournment:*

Seeing no further business to come before Council, motion made by Councilman Cartabona to adjourn this meeting at 8:55 pm, motion seconded by Councilwoman Grossman, all were in favor.

Respectfully submitted,

*Laurie A. Barten*

Borough Clerk